

Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0
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COUNCIL MEETING MINUTES TUESDAY, MAY 10, 2022 at 6:00 p.m.

1. CALL TO ORDER

The meeting was called to order by Mayor Gail Degagne, in Council Chambers at 6:04 p.m., with Councillors Jim Gauthier, Nunzio Scarfone, and David Coombs. Staff member present was CAO Jenny Leblond. Members of the public in attendance by teleconference was Tom Smith, Kendra Dehaan, Claire Riley, Christie Watpool, and David Jantzi.

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

Resolution 2022-124 James Gauthier and David Coombs: Be it resolved that the Agenda for this meeting be adopted as presented. **'Carried'**

4. ADOPTION OF MINUTES - Minutes of the April 26, 2022, Regular Council meeting.

Resolution 2022-125 Nunzio Scarfone and David Coombs: Be it resolved that the Minutes of the April 26, 2022 Regular Council Meeting be Adopted as printed and circulated. **'Carried'**

5. APPROVAL OF ACCOUNTS – April 2022

Resolution 2022-126 Nunzio Scarfone and James Gauthier: Be it resolved that the Administration, Fire Department, Council, By-Law Enforcement Officer and Public Works payroll accounts in the amount of \$31,306.86 and general accounts totaling \$184,796.07 for the month of April 2022 be accepted as presented. **'Carried'**

6. CITIZEN'S PETITIONS AND DEPUTATIONS

7. PRESENTATION – BDO Dean Decaire – 2021 Audit

Resolution 2022-127 Nunzio Scarfone and David Coombs: Be it resolved that the Council of the Corporation of the Township of Chisholm accept the presentation from BDO with regards to the 2021 audit and further approve the 2021 Financial Statements. **'Carried'**

8. BUSINESS ARISING FROM THE MINUTES

9. OPEN FORUM

10. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

- (a) Mayor Report – The Mayor gave an update on the following topics: Cassellholme, More Homes Act, Royal assent, and by-law for 12 passenger bicycle.
- (b) Staff Reports
 - Tax Arrears Report – April 2022 (Encl.)
 - Overtime Report –April 2022 from Lorena Thompson (Encl.)
 - Memo re: Playground/Park inspection – CAO Jenny Leblond (Encl.)
 - Memo re: Land Transfer – Jessica Laberge, Admin Assistant (Encl.)
- (c) Committee Reports

- Finance Committee Minutes, April 7, 2022 (Encl.)
 - Minutes, Cassellholme, January 6, 2022 (Encl.)
 - Minutes, Board of Health, February 23, 2022 (Encl.)
 - Minutes, Powassan Library, March 28, 2022 and Draft April 25, 2022 (Encl.)
- (d) Government/ Correspondence
- Letter, Ministry of Infrastructure, re: Asset Management Programming (Encl.)
 - Letter, Ministry of the Environment, Conservation and Parks, Re: CA (Encl.)
- Resolution 2022-128** James Gauthier and Nunzio Scarfone: Be it resolved that the Mayor, Staff, Committee and Government reports be accepted as presented. **‘Carried’**

11. REVIEW BUDGET REPORT – Printed May 6, 2022

Resolution 2022-129 Be it resolved that the Budget Report printed May 6, 2022, be accepted as presented. **‘Carried’**

12. PUBLIC WORKS REPORTS - None

13. NEW BUSINESS

- (a) Memo from Chis Jones, Planner, Draft Site Plan Agreement and Zoning By-law Amendment (Encl.)

Resolution 2022-130 James Gauthier and Nunzio Scarfone: Be it resolved that the Council of the Corporation of the Township of Chisholm accepts the changes to the draft zoning by-law as amended and the Site Plan Agreement, and directs staff to prepare the final by-law and site plan agreement to be passed at the next Council meeting. **‘Carried’**

- (b) Municipal Elections Use of Corporate Resources for Election Purposes Policy (Encl.)

Resolution 2022-131 David Coombs and James Gauthier: Be it resolved that the Council of the Corporation of the Township of Chisholm Accept the Report from CAO Jenny Leblond, and Approves the Municipal Elections Use of Corporate Resources Policy. **‘Carried’**

- (c) Discussion on Township Official Plan Amendment process

Resolution 2022-132 Nunzio Scarfone and James Gauthier: Be it resolved that the Council of the Corporation of the Township of Chisholm directs staff to start the process for an Official Plan Amendment to address the immediate necessary changes that are needed. And further the Council agrees that the process for a full review of the Official Plan be targeted to start in early 2023. **‘Carried’**

14. ADJOURNMENT

- (a) By-law 2022-26 being a By-law to confirm the proceedings of the council meeting.

Resolution 2022-133 David Coombs and James Gauthier: Be it resolved that By-Law 2022-26 being a By-law to confirm the proceedings of the May 10, 2022 meeting be read a first, second and third time and be passed this 10th day of May, 2022. **‘Carried’**

- (b) Resolution re: Adjournment.

Resolution 2022-134 Nunzio Scarfone and James Gauthier: Be it resolved that Council does now adjourn to meet again on Tuesday May 24, 2022 at 6:00 p.m. **‘Carried’**



Mayor, Gail Degagne



CAO Clerk Treasurer, Jennistine Leblond