

Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0

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COUNCIL MEETING MINUTES TUESDAY, APRIL 12, 2022 at 6:00 p.m.

1. CALL TO ORDER

Mayor Gail Degagne called the meeting to order at 6:32 p.m. from zoom. Also present by zoom was Councillor Kerr and Coombs. In Council Chambers was Councillor Scarfone and Gauthier, and Acting Clerk Jessica Laberge. Present on Zoom was staff member Jenny Leblond. By teleconference was member of the public Claire Riley.

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

Resolution 2022-90 James Gauthier and Nunzio Scarfone: Be it resolved that the Agenda for this meeting be adopted as presented. **'Carried'**

4. ADOPTION OF MINUTES - Minutes of the March 22, 2022, Regular Council meeting.

Resolution 2022-91 David Coombs and James Gauthier: Be it resolved that the Minutes of the March 22, 2022 Regular Council Meeting be Adopted as printed and circulated. **'Carried'**

5. APPROVAL OF ACCOUNTS – March 2022

Resolution 2022-92 Bernadette Kerr and Nunzio Scarfone: Be it resolved that the Administration, Fire Department, Council, By-Law Enforcement Officer and Public Works payroll accounts in the amount of \$40,683.93 and general accounts totaling \$166,797.58 for the month of March 2022 be accepted as presented. **'Carried'**

6. CITIZEN'S PETITIONS AND DEPUTATIONS

7. PRESENTATION – None

8. BUSINESS ARISING FROM THE MINUTES

9. OPEN FORUM

10. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

- (a) Mayor Report – General Update
- (b) Staff Reports
 - Tax Arrears Report – March 2022
 - Overtime Report –March 2022 from Lorena Thompson (Encl.)
- (c) Committee Reports
 - Minutes, Golden Sunshine February 15, 2022 (Encl.)
 - Minutes, General Government January 19, 2022 & February 16, 2022 (Encl.)
 - Minutes, Powassan Library February 28, 2022 and draft March 28, 2022 (Encl.)
 - Powassan and District Union Public Library – 2022 Budget (Encl.)
 - NBMCA – 2022 Budget (Encl.)
- (d) Government/ Correspondence
 - NECO update to Council (Encl.)

- Ministry of Education – 2022 Proportions of Enrolment (Encl.)
 - Ministry of Municipal Affairs and Housing – Status of Emergency orders (Encl.)
 - Ministry of Municipal Affairs and Housing – 2022 Annual Repayment Limit
 - Ministry of Municipal Affairs and Housing –housing in rural northern Ontario
- Resolution 2022-93** James Gauthier and Nunzio Scarfone: Be it resolved that the Mayor, Staff, Committee and Government reports be accepted as presented. **‘Carried’**

11. REVIEW BUDGET REPORT – Printed April 7, 2022

Resolution 2022-94 David Coombs and Bernadette Kerr: Be it resolved that the Budget Report printed April 7, 2022, be accepted as presented. **‘Carried’**

12. PUBLIC WORKS REPORTS - None

13. NEW BUSINESS

- (a) Municipal Insurance Renewal Proposal – MIS Insurance Services (Encl.)
Resolution 2022-95 Bernadette Kerr and Nunzio Scarfone: Be it resolved that the Council of the Township of Chisholm accept and approve the Municipal Insurance Renewal Proposal from MIS Municipal Insurance Services, in the amount 92,819.52 which is a 15% increase from 2021. **‘Carried’**
- (b) Participation in the Hazardous Waste Program – City of North Bay (Encl.)
Resolution 2022-96 David Coombs and James Gauthier: Be it resolved that the Council of the Corporation of the Township of Chisholm agrees to continue to participate in the City of North Bay’s Household Hazardous Waste Program, and share in the operating and disposal costs which is \$2.00 per dwelling. **‘Carried’**
- (c) Renewal of Land Use Permit – Laporte Park (Encl.)
Resolution 2022-97 James Gauthier and Bernadette Kerr: Be it resolved that the Council of the Township of Chisholm Renew the Land use Permit for Laporte Park, in the amount of \$947.00. **‘Carried’**
- (d) Approve Annual Salary Grids for CAO Clerk Treasurer and Operations Superintendent (Encl.)
Resolution 2022-98 David Coombs and Nunzio Scarfone: Be it resolved that the Council of the Corporation of the Township of Chisholm accepts and approves the memo from CAO Jenny Leblond, regarding the Operations Superintendent (OP) and CAO salary scales as follows:
- | | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 |
|-----|----------|----------|----------|----------|----------|
| OP | \$68,000 | \$70,000 | \$72,000 | \$74,000 | \$76,000 |
| CAO | \$82,000 | \$84,000 | \$86,000 | \$88,000 | \$90,000 |
- ‘Carried’**
- (e) Resolution Support from DNSSAB – Provincial Funding for Housing and Health Supports (Encl.)
Resolution 2022-99 James Gauthier and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm supports DNSSAB and advocates for housing and health staffing support funding for the Districts transitional housing development known as Gateway House with the Provincial Government. And further that this resolution be forwarded to the Premier of Ontario, the Ministry of Finance, and MPP Vic Fedeli. **‘Carried’**
- (f) AMO 2022 Conference attendees
Resolution 2022-100 James Gauthier and David Coombs: Be it resolved that the Council of the Township of Chisholm approves 3 attendees, being Mayor Degagne, Councillor

Kerr, and CAO Jenny Leblond, to attend the in-person AMO Conference on August 14-17, 2022, hosted by the City of Ottawa. **'Carried'**

(g) Recommendations from General Government Committee:

a. By-law 2022-19 Remuneration for Council

Resolution 2022-101 James Gauthier and David Coombs: Be it resolved that By-Law 2022-19 being a By-law to provide remuneration to the members of Council, be read a first, second and third time and be passed this 12th day of April, 2022. **'Carried'**

b. By-Law 2022-20 Governing Committees

Resolution 2022-102 Nunzio Scarfone and James Gauthier: Be it resolved that By-Law 2022-20 being a By-law to structure the various committees for the Township of Chisholm 2022 year, be read a first, second and third time and be passed this 12th day of April, 2022. **'Carried'**

c. By-Law 2022-21 Procurement

Resolution 2022-103 Nunzio Scarfone and David Coombs: Be it resolved that By-Law 2022-21 being a By-law to govern Procurement Policies and Procedures for the Township of Chisholm, be read a first, second and third time and be passed this 12th day of April, 2022. **'Carried'**

d. Policy 8.11 Council Staff Relations

Resolution 2022-104 Bernadette Kerr and James Gauthier: Be it resolved that the Council of the Corporation of the Township of Chisholm approves Council Policy 8.11 Council Staff Relations Policy. **'Carried'**

14. IN CAMERA

(a) To discuss a personal matter about an identifiable individual, including municipal or local board employees, as under another Act. 2001, c.25 239(2) of the Municipal Act.

Resolution 2022-105 Nunzio Scarfone and David Coombs: Be it resolved that the Council of the Corporation of Township of Chisholm now enter into in camera to discuss personal matters about an identifiable individual, including municipal or local board employees, as per section 239(2) of the Municipal Act. Time:7:03 p.m. **'Carried'**

Resolution 2022-106 David Coombs and Bernadette Kerr: Be it resolved that the Council now return to regular session. Time: 7:15 p.m. **'Carried'**

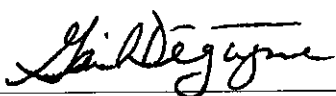
15. ADJOURNMENT

(a) By-law 2022-22 being a By-law to confirm the proceedings of the council meeting.

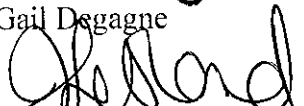
Resolution 2022-107 James Gauthier and Bernadette Kerr: Be it resolved that By-Law 2022-22 being a By-law to confirm the proceedings of the April 12, 2022 meeting be read a first, second and third time and be passed this 12th day of April, 2022. **'Carried'**

(b) Resolution re: Adjournment.

Resolution 2022-108 James Gauthier and Nunzio Scarfone: Be it resolved that Council does now adjourn to meet again on Tuesday April 26, 2022 at 6:00 p.m.. **'Carried'**



Mayor, Gail Degagne



CAO Clerk Treasurer, Jennistine Leblond