

Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0

Phone (705)724-3526 - Fax (705)724-5099 info@chisholm.ca

COUNCIL MEETING AGENDA **ADDITION**

TUESDAY, MARCH 8, 2022 at 6:00 p.m.

1. **Staff Report**
 - a. Mask Mandate (Encl.)
2. **New Business**
 - a. Council Remuneration (Encl.)

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Gail Degagne, Mayor
Jennistine Leblond, CAO Clerk-Treasurer

MEMO

To: Council
From: Jenny Leblond
Date: March 22, 2022
RE: Mask Mandate

The province has lifted the mask mandate in several settings as of March 21, 2022.

I have attached a press release from the North Bay Parry Sound Health Unit regarding the situation risk assessment recommended in regard to lifted mask updates.

There was a discussion with the staff in the office and it was decided that we would not lift the mask mandate quite yet because of the following reasons:

- Still substantial transmission of Omicron in the area,
- Small space in office,
- Poorly ventilated area, and
- Small staff group.

We are thinking of keeping masks for at least another 30 days. After this 30 days, the cases should be lower in the area and we will have the opportunity to open windows more often due to warmer weather.

Asking residents to continue wearing masks for the time being was posted on Facebook and overall is receiving a positive response.

PUBLIC SERVICE ANNOUNCEMENT

For immediate release: March 18, 2022

Situation Risk Assessment Recommended in Regard to Lifted Mask Mandates

NIPISSING & PARRY SOUND, ON – Although face covering requirements for many settings will end on Monday, March 21, 2022, there is still substantial transmission of the Omicron variant of COVID-19 within the North Bay Parry Sound Health Unit district. Wearing a face covering is a simple precaution people can still choose to take to help reduce the spread of COVID-19 as we learn to live with the virus.

It is important that everyone continues to be vigilant and assess each situation individually as they decide whether or not to wear a face covering.

Factors to consider when conducting a situational risk assessment could include, but are not limited to:

- personal health risks,
- health risks of household members,
- employment in highest-risk settings,
- the type of environment (e.g. a small indoor poorly ventilated crowded room versus an open outdoor location),
- the type of activity and,
- the level of COVID-19 risk in the community.

Masking continues to be required in certain settings such as on public transit, and in health care settings. As the Health Unit and community vaccine clinics are health care settings, all clients, visitors and Health Unit staff will continue to be required to wear a face covering when in these facilities after March 21.

The Health Unit respects the individual decisions of community members to do what is best for themselves based on their own situational risk assessments, and reminds individuals to be COVID-kind to others who may choose differently.

In addition to choosing to wear a face covering, it is recommended that people are fully vaccinated and receive their booster dose, if eligible.

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Media Inquiries:

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CORPORATION OF THE TOWNSHIP OF CHISHOLM

BY-LAW 2022-XX

Being a by-law to provide for the payment of remuneration to the members of Council, and the payment of expenses incurred by members of Council while carrying out their duties.

WHEREAS Section 283 (1) of The Municipal Act, S.O. 2001, c. 25, provides for the payment of remuneration to members of Council; and

WHEREAS Section 283 (2) of The Municipal Act, S.O. 2001, c. 25, provides for the payment in whole or in part of such expenses as are incurred by members of Council or the expenses are, in lieu of the expenses actually incurred, a reasonable estimate, in the opinion of the council, of the actual expenditures that would be incurred, while acting in their capacity as members of Council.

WHEREAS it is deemed desirable to set the rates of remuneration to members of Council and the payment of expenses incurred by members of Council while acting in their capacity as members of Council.

WHEREAS the rates for Council remuneration have not changed since the year 2007.

NOW THEREFORE the Council of the Corporation of the Township of Chisholm **HEREBY ENACTS** as follows:

1. That members of Council be provided remuneration and payment of expenses as outlined below:

(a) Regular and Special Council Meetings

Mayor	\$125.00
Councillor	110.00

(Deputy Mayor will received the Mayor rate when completing Mayor duties)

(b) Approved Agencies, Boards, Commissions and Committee Meetings and for attending seminars, workshops and training sessions

Mayor/Councillor	Half day (+/- 3 hours)	\$110.00
	Full day (+/- 6 hours)	\$220.00

Hours after 6 hours will be reimbursed at a rate of \$110.00 per hour to the maximum in section 1(f)

(c) Accommodation Allowance 100%

(d) Meals

Meals will be covered 100% and reimbursed with receipts to a daily maximum of:

(i)	Northern Ontario (north of Bracebridge)	\$75.00
(ii)	Southern Ontario (Bracebridge and south)	\$100.00

(e) Parking Allowance 100%

(f) Per Diem for Lost Wages

Per Diem rates for lost wages while attending meetings, workshops or training for municipal business, that has been approved by Council resolution, will be paid in excess of 1(b) to a combined maximum of \$400 per full day.

2. Further it is enacted that members of Council be compensated for one meeting only when they attend two consecutive meetings on the same night at the same location. If multiple meetings extend pass 3 hours, members will be paid a full day rate.

3. Further it is enacted that all claims for reimbursement shall be supported by receipts.

4. Further it is enacted that the Clerk-Treasurer or Deputy Clerk-Treasurer be authorized to advance payment for meal allowances upon written request at least one week in advance of the travel departure date.

5. Further it is enacted that the Administration Dept. will make all hotel accommodation reservations with the township's credit card to hold the room, but Council member will have to pay the invoice and be reimbursed from the township. An advance can be requested in writing at least one week prior to travel.
6. Further it is enacted that members of Council will be paid for travelling time at the appropriate meeting rate defined in 1(b).
7. Further it is enacted that all members of Council will be paid kilometrage at the current CRA mileage rate for business for use of personal vehicle while on a commission of duties for the Township of Chisholm for travel outside the township that is under 250 kilometres for a round trip. For travel that is over 250 kilometres for a round trip, Council members will be required to investigate and use the most economical option.
9. Further, it is enacted that all expense accounts be handed in at the end of each month. Activity outside the home should be recorded even if it is not charged. Kilometrage may be charged for meetings, other than regular or Special Council meetings, in lieu of regular remuneration rate.
10. That By-law 2006-17 and 2007-09 be and is hereby repealed.

Read a first, second, and third time and passed this ___ th day of _____, 2022.

Mayor, Gail Degagne

CAO Clerk-Treasurer, Jennistine Leblond