

# Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0  
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## MINUTES COUNCIL MEETING TUESDAY, OCTOBER 8, 2024

### 1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

*"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."*

The meeting was called to order by Mayor Gail Degagne, in Council Chambers at 7:02 p.m., with Councillors, Bernadette Kerr, Claire Riley, Nunzio Scarfone, and Paul Sharp. Staff member present was CAO Jenny Leblond and Admin. Jessica Laberge. There were 8 people in attendance in person and 4 online.

### 2. NOTIFICATION OF PECUNIARY INTEREST - None

### 3. ADOPTION OF AGENDA

Resolution 2024-208 Bernadette Kerr and Nunzio Scarfone: Be it resolved that the Agenda for this meeting be adopted as printed as amended. **'Carried'**

### 4. ADOPTION OF MINUTES – September 24, 2024 Regular Council Meeting Minutes.

Resolution 2024-209 Paul Sharp and Claire Riley: Be it resolved that the Minutes of the September 24, 2024 Regular Council Meeting, be adopted as printed and circulated. **'Carried'**

### 5. APPROVAL OF ACCOUNTS – September 2024

Resolution 2024-210 Nunzio Scarfone and Paul Sharp: Be it resolved that the Administration, Fire Department, Council, By-Law Enforcement Officer and Public Works payroll accounts in the amount of \$32,028.13 and general accounts totaling \$209,426.89 for the month of September 2024 be accepted as presented. **'Carried'**

### 6. PRESENTATION AND DELEGATIONS

(a) Near North Trail Association – Jessica Reynolds – South Shore Restoule Snowmobile Club

Resolution 2024-211 Claire Riley and Bernadette Kerr: Be it resolved that the Council of the Township of Chisholm receives the presentations from Jessica Reynolds, Near North Trail Association in regards to the South Shore Restoule Snowmobile Club. **'Carried'**

(b) JL Richards Tara Michauville and Jason Ferrigan – Official Plan Review

Resolution 2024-212 Claire Riley and Paul Sharp: Be it resolved that the Council of the Corporation of the Township of Chisholm receives the presentation from Tara Michauville and Jason Ferrigan, JL Richards, providing an overview of the Official Plan Review project. **'Carried'**

### 7. OPEN FORUM -None

## **8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS**

- (a) Mayor and Council Reports
  - Mayor – General Update
- (b) Staff Reports
  - Tax Arrears Report (Encl.)
  - 2024 Residential Tax Rate Comparison (Encl.)
- (c) Committee Reports
  - Letter, Powassan and District Public Library (Encl.)
  - Minutes, North Bay Mattawa Conservation Authority, August 14, 2024 (Encl.)
  - Minutes, North Bay Parry Sound District Health Unit, June 26, 2024 (Encl.)
- (d) Correspondence
  - AMO Watchfile, September 26, 2024 (Encl.)
  - AMO Watchfile, October 3, 2024 (Encl.)

**Resolution 2024-213** Bernadette Kerr and Nunzio Scarfone: Be it resolved that the Mayor, Staff, Committee and Correspondence reports be accepted as presented. **‘Carried’**

## **9. REVIEW BUDGET REPORT** – Printed October 3, 2024

**Resolution 2024-214** Nunzio Scarfone and Paul Sharp: Be it resolved that the Budget Report printed October 3, 2024, be accepted as presented. **‘Carried’**

## **10. PUBLIC WORKS REPORTS**

- (a) Memo to Council from OS Shawn Hughes Re: Activity Report (Encl.)
- (b) **Resolution 2024-215** Claire Riley and Paul Sharp: Be it resolved that Council accept the September 7, 2024 to October 4, 2024, Activity report from Operations Superintendent Shawn Hughes. **‘Carried’**

## **11. NEW BUSINESS**

- (a) By-law 2024-27, to authorize the signing of an agreement with OPP for 911 Services  
**Resolution 2024-216** Paul Sharp and Nunzio Scarfone: Be it resolved that By-law 2024-27, a by-law to authorize the execution of an agreement between the Township of Chisholm and the Minister of the Solicitor General on behalf of the Ontario Provincial Police for the provision of Primary Public Safety Answering Point (PSAP) Services, be read a first second and third time and passed this October 8, 2024. **‘Carried’**
- (b) By-law 2024-28, by-law to stop up and close lakeshore road allowance (in front of broken lot 16 Con. 13) (Encl.)  
**Resolution 2024-217** Paul Sharp and Bernadette Kerr: Be it resolved that by-law 2024-28, a by-law to close, stop up and declare the lands to be surplus and to sell part of the Original Shore Road Allowance in front of Broken Lot 16, Concession 13, Be read a first second and third time, and passed this October 8, 2024. **‘Carried’**
- (c) Memo from CAO Jenny Leblond Re: Snowmobile and OPP Traffic Stats (Encl.)  
**Resolution 2024-218** Bernadette Kerr and Claire Riley: Be it resolved that the Council of the Corporation of the Township of Chisholm requires the South Shore Restoule Snowmobile Club to put up “Trail on Road” and “Slow” signs up along the trail on Maple Road. **‘Carried’**
- (d) Memorandum of Understanding – South Shore Restoule Snowmobile Club (Encl.)

**Resolution 2024-219** Nunzio Scarfone and Claire Riley: Be it resolved that the Council of the Corporation of the Township of Chisholm authorizes the Mayor and CAO to sign and execute the Memorandum of Understanding for the South Shore Restoule Snowmobile Trail 2024-2025 season. **‘Carried’**

- (e) Memo from CAO Jenny Leblond, Re: Mun. Housing Infrastructure Program (Encl.)

**Resolution 2024-220** Paul Sharp and Claire Riley: Be it resolved that Council of the Corporation of the Township of Chisholm directs staff to apply for the Municipal Housing Infrastructure Program – Housing Enabling Core Servicing Stream (MHIP-HECS) to hard surface Memorial Park Drive from Alderdale Road to Kells Road. **‘Carried’**

- (f) Invitation to attend the Bonfield Remembrance Day Ceremony (Encl.)

**Resolution 2024-221** Claire Riley and Nunzio Scarfone: Be it resolved that the Council Authorizes the attendance of Councillor Kerr to the Township of Bonfield Remembrance Day Ceremony on November 10<sup>th</sup>, 2024. Starting at 10:45 a.m. **‘Carried’**

- (g) Invitation to attend the Callander Legion Remembrance Day Ceremony (Encl.)

**Resolution 2024-222** Nunzio Scarfone and Paul Sharp: Be it resolved that the Council Authorizes the attendance of Mayor Degagne to the Callander Legion Remembrance Day Ceremony on November 11<sup>th</sup>, 2024, and further that the Township purchase a wreath for \$65.00 to be laid at the Ceremony. **‘Carried’**

- (h) Resolution to proclaim Oct 20 to 26 as Local Government Week (Encl.)

**Resolution 2024-223** Bernadette Kerr and Nunzio Scarfone:

**WHEREAS** October 20 to 26, 2024 is Local Government Week in Ontario, an opportunity to reflect on the vital services delivered by municipal governments; and **AND WHEREAS** municipal governments play a vital role in helping to define the character, priorities, physical make up, and quality of life of communities across Ontario; **THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of Chisholm, hereby join with partners such as the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) in acknowledging and celebrating the work of local municipalities by proclaiming October 20 to 26, 2024 as ‘Local Government Week’ in the Township of Chisholm. **‘Carried’**

- (i) Discussion Community Sport and Recreation infrastructure Fund (Encl.)

**Resolution 2024-224** Paul Sharp and Bernadette Kerr: Whereas the Community Sport and Recreation Infrastructure funding is a 50/50 province/municipality split and a possibility to apply for a 70/30 split (no guarantee),  
And Whereas estimates for the resurfacing of the tennis court and adding pickle ball lines, are coming in at approximately \$80,000;  
Therefore be it resolved that the Council directs staff to proceed with the submission for the funding and the consideration form for the 70/30 funding pot, and furthermore update Council on the other quotes once they are received. **‘Carried’**

- (j) Royal Can. Legion Ontario Command – 12<sup>th</sup> Annual Military Service Recognition Book


**Resolution 2024-225** Claire Riley and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm agree to place a ¼ page ad, for \$395, in the


next issue of the Military Service Recognition Book that is to be released October 2025.  
**‘Carried’**

- (k) Resolution Support, East Ferris re: Combined ROMA & AMO Conference (Encl.)  
**Resolution 2024-226** Nunzio Scarfone and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm support a resolution forwarded by the Municipality of East Ferris calling upon both ROMA and AMO boards to establish a combined ROMA/AMO annual conference, and further that it should be held during the winter months, and that there be a hybrid participation option, and be it further resolved that this resolution be forwarded to ROMA, AMO, MPP Vic Fedeli, and all municipalities in Ontario. **‘Carried’**
- (l) Resolution support, the Town of Cobourg re: importation of lithium-ion batteries (Encl.)  
**Resolution 2024-227** Claire Riley and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm supports a resolution from the Town of Cobourg calling upon all levels of government to enact regulations for the importation, sale, storage, and use of non-OEM or ULC certified lithium-ion batteries and that this resolution be sent to the Ontario Municipal Fire Prevention Officers Association, MPP Vic Fedeli, and MP Anthony Rota. **‘Carried’**
- (m) Resolution support from the Township of Amaranth Re: update to Municipal Elections Act  
**Resolution 2024-228** Paul Sharp and Nunzio Scarfone: Be it resolved that the Council of the Corporation of the Township of Chisholm supports a resolution from the AMCTO Advocacy Team calling on the Province to update the Municipal Elections Act with the priority amendments as outlined by AMCTO before Summer 2025 and commence work to review and re-write the act with longer term recommendations a head of the 2030 elections. And further that this resolution be forwarded to the Minister of Municipal Affairs and Housing, the Minister of Education, the Minister of Public and Business Service Delivery, Minister of Finance, the Premier of Ontario, MPP Vic Fedeli, and AMCTO. **‘Deferred’**

## **12. ADJOURNMENT**

- (a) By-law 2024-29 being a By-law to confirm the proceedings of the Council meeting.  
**Resolution 2024-229** Bernadette Kerr and Claire Riley: Be it resolved that By-law 2024-29, being a by-law to confirm the proceedings of the October 8, 2024 Council meeting, be read a first second and third time and passed this 8<sup>th</sup>, day of October 2024. **‘Carried’**
- (b) Resolution re: Adjournment.  
**Resolution 2024-230** Be it resolved that the Council now adjourn this meeting to meet again on October 22, 2024. **‘Carried’**

  
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Mayor, Gail Degagne

  
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CAO Clerk Treasurer, Jennistine Leblond