

# Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0

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## MINUTES COUNCIL MEETING TUESDAY, MAY 14, 2024 AT 7 PM

### 1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

*"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."*

The meeting was called to order by Mayor Gail Degagne, in Council Chambers at 7:01 p.m., with Councillors Paul Sharp, Bernadette Kerr, Nunzio Scarfone and Claire Riley. Staff member present was CAO Jenny Leblond and OS Shawn Hughes. Members of the public in attendance was

### 2. NOTIFICATION OF PECUNIARY INTEREST

Councillor Nunzio Scarfone Declared Pecuniary Interest on Agenda Item 11(b), he removed himself from the room for this agenda item.

### 3. ADOPTION OF AGENDA

Resolution 2024-89 Claire Riley and Bernadette Kerr: Be it resolved that the Agenda for this meeting be adopted as presented. **'Carried'**

### 4. ADOPTION OF MINUTES – April 23, 2024 Regular Council Meeting Minutes.

Resolution 2024-90 Paul Sharp and Nunzio Scarfone: Be it resolved that the Minutes of the April 23, 2024 Regular Council Meeting, be adopted as printed and circulated. **'Carried'**

### 5. APPROVAL OF ACCOUNTS – April 2024

Resolution 2024-91 Bernadette Kerr and Claire Riley: Be it resolved that the Administration, Fire Department, Council, By-Law Enforcement Officer and Public Works payroll accounts in the amount of \$34,075.87 and general accounts totaling \$199,080.41 for the month of April 2024 be accepted as presented. **'Carried'**

### 6. PRESENTATION AND DELEGATIONS

(a) Susan Major – Share the Road (Encl.)

Resolution 2024-92 Nunzio Scarfone and Paul Sharp: Be it resolved that the Council of the Corporation of the Township of Chisholm of Chisholm accepts the presentation from Susan Major in regards to "Share the Road" signage for the farming traffic, and further that it be put on the next Council meeting agenda for the Council to discuss. **'Carried'**

### 7. OPEN FORUM

### 8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

(a) Mayor and Council Reports

- Mayor – Mayor and CAO meeting with new CAO from DNSSAB

(b) Staff Reports

- Tax Arrears Report (Encl.)
- Memo from CAO Jenny Leblond Re: Alzheimer’s Walk May 25<sup>th</sup> 2024 (Encl.)
- Memo from Admin Jessica Laberge Re: Short-Term Rental Presentation (Encl.)

(c) Committee Reports

- Minutes, Finance Committee, January 25, 2024 (Encl.)
- Draft Minutes, Committee of Adjustment, May 7, 2024 (Encl.)
- Minutes, Powassan Library, March 18, 2024 (Encl.)
- Minutes, Powassan Library, April 1, 2024 (Encl.)

(d) Correspondence

- AMO Watchfile, May 2, 2024, (Encl.)
- Ontario Inclusive Community Grants (Encl.)
- Multi-Municipal Energy Working Group (Encl.)

**Resolution 2024-93** Nunzio Scarfone and Claire Riley: Be it resolved that the Mayor, Staff, Committee and Correspondence reports be accepted as presented. **‘Carried’**

**9. REVIEW BUDGET REPORT** – Printed May 10, 2024

**Resolution 2024-94** Paul Sharp and Bernadette Kerr: Be it resolved that the Budget Report printed May 10, 2024, be accepted as presented. **‘Carried’**

**10. PUBLIC WORKS REPORTS**

(a) Memo to Council from OS Shawn Hughes Re: Activity Report (Encl.)

**Resolution 2024-95** Bernadette Kerr and Paul Sharp: Be it resolved that Council accept the April 20 to May 10, 2024, Activity report from Operations Superintendent Shawn Hughes. **‘Carried’**

**11. NEW BUSINESS**

(a) Road Allowance Report (Encl.)

**Resolution 2024-96** Nunzio Scarfone and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm accepts the Road Allowance Report, and further directs the General Government Committee to discuss a policy for the Procedure and Application of the Sale of Original and Lakeshore Road Allowances and review the Public Meeting Notice By-law. **‘Carried’**

(b) By-law 2024-09 being a by-law to Stop up and Close Road allowance (between Con. 14 and 15 Lot 20) (Encl.)

**Resolution 2024-97** Bernadette Kerr and Claire Riley: Be it resolved that By-law 2024-09, being a by-law to close, stop up and declare the lands to be surplus and to sell part of the road allowance in between Concession 14 and 15, and Part of the original shore road allowance in front of the unopened road allowance between concession 14 and 15, township of Chisholm, be read a first, second and third time, and passed this 14<sup>th</sup> day of May, 2024.

**RECORDED VOTE**

	For	Against
Paul Sharp	___	_x_
Claire Riley	_x_	___
Nunzio Scarfone	___	___
Bernadette Kerr	_x_	___
Gail Degagne	___	___

**‘Carried’**

(c) Request to Council from a tax payer to void interest charges. (Encl.)

**Resolution 2024-98** Paul Sharp and Nunzio Scarfone: Be it resolved that the Council of the Corporation of the Township of Chisholm, agrees that interest applied to a tax account due to a late payment or not receiving payment in the prescribed manner, as per the Tax Collection Policy 7.24, shall remain the responsibility of the tax payer to pay. And further direct the CAO to send this resolution and a letter to the requestor stating the policy. **'Carried'**

(d) Letter, Request to Council from CN Re: Install of Hydro Poles (Encl.)

**Resolution 2024-99** Claire Riley and Nunzio Scarfone: Be it resolved that the Council of the Township of Chisholm reviewed the letter from CN and directs the CAO to send the draft response letter and work with CN to carry out the conditions that CN must fulfill. **'Carried'**

(e) 2024 Association of Municipalities Ontario (AMO) Conference Delegation (Encl.)

**Resolution 2024-100** Claire Riley and Paul Sharp: Be it resolved that the Council of the Township of Chisholm direct staff to prepare a delegation package for a sand dome to present to the Ministry of Environment. **'Carried'**

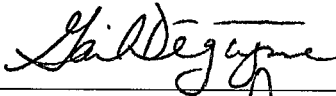
## **12. ADJOURNMENT**

(a) By-law 2024-10 being a By-law to confirm the proceedings of the Council meeting.

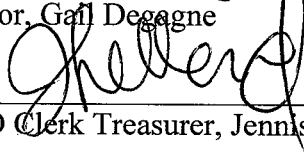
**Resolution 2024-101** Nunzio Scarfone and Bernadette Kerr: Be it resolved that By-Law 2024-10 being a By-law to confirm the proceedings of the May 14, 2024 meeting be read a first, second and third time and be passed this 14<sup>th</sup> day of May, 2024. **'Carried'**

(b) Resolution re: Adjournment.

**Resolution 2024-102** Paul Sharp and Claire Riley: Be it resolved that Council does now adjourn to meet again on Tuesday, May 28, 2024. **'Carried'**



\_\_\_\_\_  
Mayor, Gail Degagne



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CAO Clerk Treasurer, Jennistine Leblond