

# Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0

Phone (705)724-3526 - Fax (705)724-5099 [info@chisholm.ca](mailto:info@chisholm.ca)

## **COUNCIL MEETING AGENDA** **TUESDAY, SEPTEMBER 12, 2023 at 7:00 PM**

### **1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND**

*"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."*

The meeting was called to order by Mayor Gail Degagne, in Council Chambers at 7:48 p.m., with Councillors Nunzio Scarfone, Paul Sharp, Bernadette Kerr and Claire Riley. Staff members present was CAO Jenny Leblond and OS Shawn Hughes. Presenter Paula Scott and Chitra Gowda from the North Bay Mattawa Conservation Authority were present and there were 3 members of the public.

### **2. NOTIFICATION OF PECUNIARY INTEREST**

#### **3. ADOPTION OF AGENDA**

**Resolution 2023-214** Paul Sharp and Bernadette Kerr: Be it resolved that the Agenda for this meeting be adopted as printed. **'Carried'**

#### **4. ADOPTION OF MINUTES** – August 8, 2023 Regular Council Meeting Minutes.

**Resolution 2023-215** Claire Riley and Nunzio Scarfone: Be it resolved that the Minutes of the August 8, 2023, Council Meeting, be adopted as printed and circulated. **'Carried'**

#### **5. APPROVAL OF ACCOUNTS** – August 2023

**Resolution 2023-216** Bernadette Kerr and Paul Sharp: Be it resolved that the Administration, Fire Department, Council, By-Law Enforcement Officer and Public Works payroll accounts in the amount of \$44,454.89 and general accounts totaling \$125,599.74 for the month of August 2023 be accepted as presented. **'Carried'**

### **6. PRESENTATIONS AND DELEGATIONS**

(a) Updates from the North Bay Mattawa Conservation Authority – CAO Chitra Gowda, and Director, Deputy CAO Paula Scott.

**Resolution 2023-217** Nunzio Scarfone and Paul Sharp: Be it resolved that the Council accepts the presentation from Chitra Gowda and Paula Scott from the North Bay Mattawa Conservation Authority. **'Carried'**

### **7. OPEN FORUM**

### **8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS**

(a) Mayor Report – The Mayor gave a general update on AMO conference, and Mun. Insurance.

- (b) Staff Reports
  - Taxes Owing Report (Encl.)
  - Memo from CAO Jenny Leblond Re: Property Counts and Classifications (Encl.)
- (c) Committee Reports
  - DRAFT minutes, Sept 5, 2023 Committee of Adjustment Meeting (Encl.)
  - (Encl.)
  - Minutes, Golden Sunshine, June 20, 2023 (Encl.)
  - Minutes, NBMCA, June 28, 2023 (Encl.)
- (d) Correspondence
  - Letter to Mayor from Min. Of. Mun. Affairs, Re: Building Faster Fund (Encl.)
  - Letter from OPP, Re: 9-1-1 Agreements (Encl.)
  - Letter from OPP, Re: Distribution of Police Record Check Revenue (Encl.)
  - Letter from Min. of Mun. Affairs Re: Proposal to return lands in Ajax to the Greenbelt (Encl.)
  - MPAC, In Touch Publication, August (Encl.)
  - Federation of Canadian Municipalities (FCM) Pre-Budget Consultation for 2024 Budget (Encl.)

**Resolution 2023-218** Paul Sharp and Bernadette Kerr: Be it resolved that the Mayor, Staff, Committee and Correspondence Reports, be accepted as presented. **‘Carried’**

**9. REVIEW BUDGET REPORT** – Printed September 7, 2023

**Resolution 2023-219** Claire Riley and Paul Sharp: Be it resolved that the Budget Report printed September 7, 2023, be accepted as presented. **‘Carried’**

**10. PUBLIC WORKS REPORTS**

- (a) Memo to Council from OS Shawn Hughes re: Activity Report (Encl.)

**Resolution 2023-220** Bernadette Kerr and Nunzio Scarfone: Be it resolved that the Council accept the Aug 3 to Sept 7, 2023, Activity report from Operations Superintendent Shawn Hughes. **‘Carried’**

- (b) Memo to Council from CAO and OS re: Recycling Options for Landfill (Encl.)

**Resolution 2023-221** Paul Sharp and Claire Riley: Be it resolved that the Council of the Corporation of the Township of Chisholm agree to enter into a service agreement with Canor Construction to provide a recycling depot at the landfill site and further that the Mayor and CAO execute the agreement. **‘Carried’**

**11. NEW BUSINESS**

- (a) By-law 2023-xx, a by-law to establish a Conference, training and workshop attendance policy for members of Council. (Encl.)

**Resolution 2023-222** Paul Sharp and Nunzio Scarfone: Be it resolved that By-law 2023-29, being a by-law establishing a conference, training and workshop attendance policy for members of the Council of the Corporation of the Township of Chisholm, be read a first, second, and third time, and passed this 12<sup>th</sup>, day of September 2023. **‘Deferred’**

- (b) By-law 2023-xx, being a by-law for establishing and maintaining a system for the disposal of solid waste at the Landfill Site of the Township of Chisholm. (Encl.)

**Resolution 2023-223** Paul Sharp and Nunzio Scarfone: Be it resolved that By-law 2023-30, being a by-law for establishing and maintaining a system for the disposal of solid waste at the Landfill Site of the Township of Chisholm, be read a first, second, and third time, and passed this 12<sup>th</sup>, day of September, 2023. **‘Carried’**

- (c) Memo and By-law 2023-xx, a by-law to repeal by-law 2011-04 (Encl.)

**Resolution 2023-224** Bernadette Kerr and Nunzio Scarfone: Be it resolved that by-law 2023-31, being a by-law to repeal by-law 2011-04, be read a first, second and third time, and passed this 12<sup>th</sup> day of September 2023. **'Carried'**

(d) Memo to Council from CAO Jenny Leblond Re: Property Standards Committee (Encl.)

**Resolution 2023-225** Bernadette Kerr and Paul Sharp: Be it resolved that Council of the Corporation of the Township of Chisholm appoint Kendra Dehaan, Shauna Riley, Jason Leblond and Peter Cutler to the Property Standards Committee as citizen representation, and further that a meeting be scheduled for September 19<sup>th</sup>, 2023 at 7:00 p.m. **'Carried'**

(e) Letter of Understanding from Noon Memorials for Cemetery Services (Encl.)

**Resolution 2023-226** Claire Riley and Nunzio Scarfone: Be it resolved that the Council of the Township of Chisholm authorizes CAO Jenny Leblond to sign the Letter of Understanding from Noon Memorials Ltd. for Cemetery services. **'Carried'**

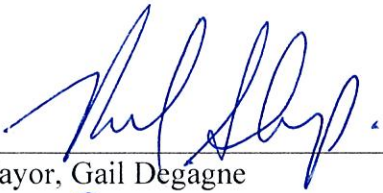
## **12. ADJOURNMENT**

(a) By-law 2023-xx being a By-law to confirm the proceedings of the council meeting.

**Resolution 2023-227** Paul Sharp and Bernadette Kerr: Be it resolved that By-law 2023-32, being a by-law to confirm the proceedings of the September 12<sup>th</sup> Council Meeting, be read a first, second, and third time, and passed this September 12<sup>th</sup>, 2023. **'Carried'**

(b) Resolution re: Adjournment.

**Resolution 2023-228** Claire Riley and Nunzio Scarfone: Be it resolved that the Council now adjourn this meeting, to meet again on September 26<sup>th</sup>, 2023. **'Carried'**

  
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for Mayor, Gail Degagne

  
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CAO Clerk Treasurer, Jennistine Leblond