

Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0

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COUNCIL MEETING MINUTES **TUESDAY, AUGUST 8, 2023 7:00 PM**

1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

The meeting was called to order by Deputy Mayor Paul Sharp, in Council Chambers at 7:01 p.m., with Councillors, Bernadette Kerr, Nunzio Scarfone and Claire Riley. Mayor Gail Degagne was absent with regrets. Staff member present was CAO Jenny Leblond and OS Shawn Hughes. There was 1 member of the public present and 1 attendee by Zoom.

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

Resolution 2023-199 Bernadette Kerr and Claire Riley: Be it resolved that the Agenda for this meeting be adopted as amended with the deferral of agenda item 8(b) Memo from CAO Jenny Leblond Re: Property Counts and Classifications. **'Carried'**

4. ADOPTION OF MINUTES – July 11, 2023 Public Meeting and Regular Council Meeting.

Resolution 2023-200 Nunzio Scarfone and Bernadette Kerr: Be it resolved that the Minutes of the July 11, 2023 Public Meeting and Council Meeting, be adopted as printed and circulated.

'Carried'

5. APPROVAL OF ACCOUNTS – July 2023

Resolution 2023-201 Claire Riley and Bernadette Kerr: Be it resolved that the Administration, Fire Department, Council, By-Law Enforcement Officer and Public Works payroll accounts in the amount of \$31,193.80 and general accounts totaling \$448,350.80 for the month of July 2023 be accepted as presented. **'Carried'**

6. PRESENTATIONS AND DELEGATIONS - None

7. OPEN FORUM

8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

(a) Mayor Report – General Update

(b) Staff Reports

- Taxes Owing Report (Encl.)
- Memo from CAO Jenny Leblond Re: Invasive Phragmites Control Fund (Encl.)
- Letter to Jenny from the Solicitor General Re: Police Services Board (Encl.)
- 2023 Budget Report Ont. Reg. 284/09 (Encl.)
- Memo from CAO Jenny Leblond Re: Property Counts and Classifications (To follow)

(c) Committee Reports

- DRAFT minutes, Aug 1, 2023 Committee of Adjustment Meeting (Encl.)
- DRAFT minutes, July 5, 2023, Recreation Committee (Encl.)
- Letter of thanks from the Powassan Library (Encl.)
- Minutes, April 26, 2023, Board of Health Meeting (Encl.)

(d) Correspondence

- Letter to Mayor and Council from Algonquins of Ontario (Encl.)

Resolution 2023-202 Nunzio Scarfone and Claire Riley: Be it resolved that the Mayor, Staff, Committee and Correspondence Reports, be accepted as presented. **‘Carried’**

9. REVIEW BUDGET REPORT – Printed August 3, 2023

Resolution 2023-203 Bernadette Kerr and Nunzio Scarfone: Be it resolved that the Budget Report printed August 3, 2023, be accepted as presented. **‘Carried’**

10. PUBLIC WORKS REPORTS

(a) Memo to Council from OS Shawn Hughes re: Activity Report (Encl.)

Resolution 2023-204 Bernadette Kerr and Claire Riley: Be it resolved that the Council accept the July 8 – Aug 3, 2023, Activity report from Operations Superintendent Shawn Hughes. **‘Carried’**

11. NEW BUSINESS

(a) Memo to Council from CAO Jenny Leblond Re: By-law Enforcement Officer (Encl.)

Resolution 2023-205 Bernadette Kerr and Nunzio Scarfone: Be it resolved that the Council of the Corporation of the Township of Chisholm direct the CAO to extend the employment agreement for Ben Mousseau to continue to provide the MLEO services for the municipality and further By-law 2023-13, being a by-law to appoint a Municipal Law Enforcement Officer, who shall be a peace officer for the Corporation of the Township of Chisholm is still relevant. **‘Carried’**

(b) Memo to Council from CAO Jenny Leblond Re: Property Standards Committee (Encl.)

Resolution 2023-206 Claire Riley and Bernadette Kerr: Be it resolved that the Council of The Corporation of the Township of Chisholm agrees to appoint Mayor Gail Degagne and Councillor Paul Sharp to the Property Standards Committee and further directs the CAO to collect letters of interest from members of the public to review and recommend at least 2 individuals to Council to be appointed to the committee. **‘Carried’**

(c) Memo to Council from CAO Jenny Leblond Re: Purchasing Granicus (Encl.)

Resolution 2023-207 Bernadette Kerr and Nunzio Scarfone: Be it resolved that Council of the Corporation of the Township of Chisholm direct staff to purchase the Granicus Engagement HQ portal for the purchase price of \$10,000 using in year surpluses from the Administration and General Government departments. **‘Carried’**

(d) Municipal Network Asset Management Assessment Project Final Report (Encl.)

Resolution 2023-208 Claire Riley and Nunzio Scarfone: Be it resolved that the Council of the Corporation of the Township of Chisholm Accepts the Final Report for the Municipal Network Asset Management Assessment Project. **‘Carried’**

(e) Letter from Warriors of Hope re: Hole sponsorship for Golf Tournament (Encl.)
Resolution 2023-209 Nunzio Scarfone and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm agrees to Donate \$100 to the Warriors of Hope for their 18th Annual Warriors of Hope Golf Tournament taking place on September 9th, 2023.

‘Carried’

12. IN CAMERA

(a) a meeting held in regards to personal matters about an identifiable individual, as per Section 239(2) of the Municipal Act.

Resolution 2023-210 Claire Riley and Bernadette Kerr: Be it resolved that the Council of the Corporation of Township of Chisholm now enter into in camera to discuss an identifiable individual, as per section 239(2) of the Municipal Act. Time: 7:35 PM

‘Carried’

Resolution 2023-211 Bernadette Kerr and Claire Riley: Be it resolved that the Council now return to regular session. Time: 8:24 PM

‘Carried’

13. ADJOURNMENT

(a) By-law 2023-xx being a By-law to confirm the proceedings of the council meeting.

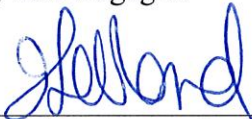
Resolution 2023-212 Claire Riley and Nunzio Scarfone: Be it resolved that by-law 2023-28, being a by-law to confirm the proceedings of the August 8th 2023 Council meeting be read a first second and third time and passed this 8th day of August 2023 **‘Carried’**

(b) Resolution re: Adjournment.

Resolution 2023-213 Bernadette Kerr and Claire Riley: Be it resolved that the Council now adjourn this meeting, to meet again on September 12th, 2023 **‘Carried’**



Mayor, Gail Degagne



CAO Clerk Treasurer, Jennistine Leblond