

Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0

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MINUTES COUNCIL MEETING TUESDAY, FEBRUARY 14, 2023 6:00 PM

1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

The meeting was called to order by Mayor Gail Degagne, in Council Chambers at 6:00 p.m., with Councillors Paul Sharp, Bernadette Kerr and Claire Riley. Councillor Scarfone attended by Zoom. Staff member present was CAO Jenny Leblond and OS Shawn Hughes. Planning Consultant Chris Jones attended the meeting by zoom. Members of the public in attendance was Jason Leblond, Gerry Rose, Kendra Dehaan, Jacob Hertzler, Menno Miller, Menno G Miller, Aaron M Miller, Edward J Shetler, William E Miller, and J.S.

2. NOTIFICATION OF PECUNIARY INTEREST

Councillor Claire Riley declared a conflict of interest with agenda item 5(a) Official Plan Amendment Analysis.

3. ADOPTION OF AGENDA

Resolution 2023-16 Paul Sharp and Bernadette Kerr: Be it resolved that the Agenda for this meeting be adopted as presented. **'Carried'**

4. ADOPTION OF MINUTES – January 10, 2023, Regular Council Meeting Minutes.

Resolution 2023-17 Claire Riley and Paul Sharp: Be it resolved that the Minutes of the January 10, 2023 Regular Council Meeting, be adopted as printed and circulated. **'Carried'**

5. BUSINESS ARISING FROM THE MINUTES

(a) Official Plan Amendment Analysis – Chris Jones

Township Planner Chris Jones presented the memos and answered questions from Council.

Resolution 2023-18 Nunzio Scarfone and Bernadette Kerr: Be it resolved that the Council accepts the Memo from the Planner Chris Jones regarding the proposed Official Plan Amendment. **'Carried'**

Resolution 2023-19 Paul Sharp and Bernadette Kerr: Be it resolved that Council move item 12(c) to 5(b) on agenda. **'Carried'**

(b) Memo from Chris Jones Re: Proposed Zoning Amendment

Resolution 2023-20 Be it resolved that the Council of the Corporation of the Township of Chisholm accept the Memo from Chris Jones MCIP, RPP, regarding pre-consultation for a zoning by-law amendment at 2166 Memorial Park Drive. And further that council agrees to go with recommendation option 2, and further direct the planner to obtain the site plan and other specification to deem the application complete. **'Carried'**

6. APPROVAL OF ACCOUNTS – January 2023

Resolution 2023-21 Paul Sharp and Nunzio Scarfone: Be it resolved that the Administration, Fire Department, Council, and Public Works payroll accounts in the amount of \$33,158.94 and general accounts totaling \$189,318.10 for the month of January 2023 be accepted as presented.

‘Carried’

7. CITIZEN’S PETITIONS AND DEPUTATIONS

- (a) Gerry Rose
- (b) Kendra Dehaan

8. OPEN FORUM

9. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

(a) Mayor Report – the Mayor reported on the following topics: Cassellholme meeting North Bay doing a feasibility study, Representation on Cassell Arms Board, By-law Enforcement, Rec committee March 22, 2023.

(b) Staff Reports

- Overtime Report, January
- Tax Arrears Report
- Memo from CAO Jenny Leblond, Re: 2022 Council Remuneration and Expenses
- Memo from CAO Jenny Leblond, Re: 2022 Remuneration to Persons – Other Bodies
- Memo from CAO Jenny Leblond, Re: Roma Conference 2023
- Memo from Antoine Boucher Engineer, Wasing Road Bridge
- Memo from Admin Jessica Laberge, re: Meeting with Snowmobile Clubs and OPP

(c) Committee Reports

- Minutes, General Government, June, July and September 2022
- Minutes, Powassan Library Board, October 17, 2022
- Draft Minutes, Powassan Library Board, January 23, 2023
- Minutes, Golden Sunshine Board, December 13, 2022

(d) Correspondence

- Letter from AMCTO to Minister of Finance Re: Property Assessment Cycle
- News Release, MP Anthony Rota, Re: Community Service Recovery Fund
- NECO update to Municipalities

Resolution 2023-22 Bernadette Kerr and Nunzio Scarfone: Be it resolved that the Mayor, Staff, Committee and Government Reports, be accepted as presented. **‘Carried’**

10. REVIEW BUDGET REPORT – Printed February 10, 2023

Resolution 2023-23 Nunzio Scarfone and Bernadette Kerr: Be it resolved that the Budget Report printed February 10, 2023, be accepted as presented. **‘Carried’**

11. PUBLIC WORKS

(a) Memo from OS Shawn Hughes re: Activity Report

Resolution 2023-24 Paul Sharp and Bernadette Kerr: Be it resolved that the Council accept the January 5 to February 10 Activity report from Operations Superintendent Shawn Hughes.

‘Carried’

(b) Memo from CAO Jenny Leblond Re: Purchasing Used Truck

Resolution 2023-25 Bernadette Kerr and Paul Sharp: Be it resolved that the Council of the Corporation of the Township of Chisholm accepts the recommendation from CAO Jenny Leblond, and OS Shawn Hughes, and directs the CAO and OS to purchase the 2005 Western Star truck from the Township of Nipissing for \$25,000, to be paid out of the Equipment Reserve. **'Carried'**

(c) Memo from OS Shawn Hughes Re: Purchase new truck

Resolution 2023-26 Bernadette Kerr and Paul Sharp: Be it resolved that Council approves the purchase of a new 2024 Western Star plow truck for \$362,960 plus taxes and licensing through the LAS Municipal Group Buying Program. And further financing will be determined in the budgeting process. **'Carried'**

(d) Memo from CAO Jenny Leblond Re: Supporting causes by painting trucks

Resolution 2023-27 Bernadette Kerr and Paul Sharp: Be it resolved that Council accepts the recommendation from OS to paint new trucks to support a cause, and to add the township logo, and that we begin this with the next truck to be purchased. **'Carried'**

(e) Memo from CAO Jenny Leblond Re: Playground Inspections

Resolution 2023-28 Paul Sharp and Nunzio Scarfone: Be it resolved that the Council accepts the recommendation from CAO Jenny Leblond to train one of our public works employees to be certified to inspect the playground equipment in the Township. **'Carried'**

12. NEW BUSINESS

(a) Execute an Amendment to Agreement, Municipal Modernization Program intake-3

Resolution 2023-29 Bernadette Kerr and Claire Riley: Be it resolved that the Council of the Corporation of the Township of Chisholm authorizes the Mayor and CAO Clerk-Treasurer to sign and execute the Ontario Transfer Payment Amendment Agreement for the Municipal Modernization Program Intake 3. **'Carried'**

(b) Request for Concurrence for proposed Rogers Cell Tower on golf Course Rd

Resolution 2023-30 Nunzio Scarfone and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm confirm that Forbes Bros. Ltd. on behalf of Rogers Communications Inc. have met the Township's consultation requirements and concur with the proposal to install a Rogers Cell Tower on private property located along Golf Course Road. **'Carried'**

(c) Memorandum of Understanding, Bonfield Snowmobile Club

Resolution 2023-31 Bernadette Kerr and Paul Sharp: Be it resolved that the Council of the Corporation of the Township of Chisholm directs the Mayor and CAO to execute the Memorandum of Understanding for the Bonfield Snowmobile Club Trails for the 2022-2023 Season. **'Carried'**

(d) Memorandum of Understanding, South Shore Restoule Snowmobile Club

Resolution 2023-32 Nunzio Scarfone and Claire Riley: Be it resolved that the Council of the Corporation of the Township of Chisholm directs the Mayor and CAO to execute the Memorandum of Understanding for the South Shore Restoule Snowmobile Club Trails for the 2022-2023 Season. **'Carried'**

(e) Recommendation from General Gov. Re: Employee Recognition of Service Policy

Resolution 2023-33 Paul Sharp and Claire Riley: Be it resolved that the Council of the Corporation of the township of Chisholm accepts the recommendation from General Government to approve Policy 2.17 Employee Service Recognition Policy. **'Carried'**

(f) Good Roads Final Delegation Package (To Follow)

Resolution 2023-34 Nunzio Scarfone and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm approve the Delegation Package to be presented at the Good Roads Conference. **'Carried'**

(g) Request for Donation from Powassan Agricultural Society

Resolution 2023-35 Bernadette Kerr and Nunzio Scarfone: Be it resolved that the Corporation of the Township of Chisholm wish to donate \$100 to the Powassan Agricultural Society. **'Carried'**

(h) Registration for AMO Conference

Resolution 2023-36 Claire Riley and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm agrees to register CAO Leblond, Mayor Degagne, and Councillor Riley for the AMO conference August 20 -23, 2023. **'Carried'**

(i) Registration for FONOM Conference May 8, 9, and 10 2023

Resolution 2023-37 Nunzio Scarfone and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm agrees to register Councillor Kerr and Sharp for the FONOM conference May 8-10th, 2023. **'Carried'**

13. IN CAMERA

(a) a meeting held in regards to labour relations or employee negotiations, as per Section 239(2) of the Municipal Act.

Resolution 2023-38 Paul Sharp and Bernadette Kerr: Be it resolved that the Council of the Corporation of Township of Chisholm now enter into in camera to discuss labour relations or employee negotiation, as per section 239(2) of the Municipal Act. Time: 7:58 p.m. **'Carried'**

Resolution 2023-39 Nunzio Scarfone and Bernadette Kerr: Be it resolved that the Council now return to regular session. Time: 8:13 PM **'Carried'**

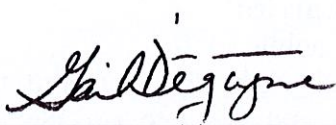
14. ADJOURNMENT

(a) By-law 2023-04 to confirm the proceedings of the council meeting.

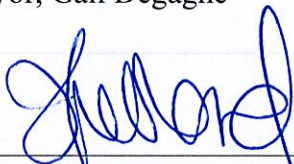
Resolution 2023-40 Claire Riley and Paul Sharp: Be it resolved that By-Law 2023-04 being a By-law to confirm the proceedings of the February 14, 2023 meeting be read a first, second and third time and be passed this 14th day of February, 2023. **'Carried'**

(b) Resolution re: Adjournment

Resolution 2023-41 Paul Sharp and Nunzio Scarfone: Be it resolved that Council does now adjourn to meet again on Tuesday February 28, 2023 at 6:00 p.m.. **'Carried'**



Mayor, Gail Degagne



CAO Clerk Treasurer, Jennistine Leblond