

TOWNSHIP OF CHISHOLM

TENDER NUMBER: CH-2023-04 - WINTER SAND

SUPPLY OF SCREENED WINTER SAND

**Sealed Tenders will be
Received by:**

Jenny Leblond
CAO Clerk-Treasurer
Township of Chisholm
2847 Chiswick Line
Powassan, Ontario
P0H 1Z0

Tender Closing Date: FRIDAY, SEPTEMBER 15th, 2023

Tender Closing Time: 3:00 P.M. LOCAL TIME

Tender Opening Time: 3:15 P.M. LOCAL TIME
FRIDAY, SEPTEMBER 15th, 2023

Location: Public Works Garage
Township of Chisholm
2373 Chiswick Line

LOWEST OR ANY TENDER NOT NECESSARILY ACCEPTED

LOCATION OF WORK - Township of Chisholm
Public Works Yard
2373 Chiswick Line
Powassan ON

SCHEDULE OF CONTRACT DOCUMENTS:

- 1) This Tender form.
- 2) The following information to bidders.
- 3) The following Special Provisions.
- 4) Standard OPSS #531, 1004. (These forms are not attached hereto.)

SCOPE OF WORK:

The work shall consist of:

- Supply and delivery of 4,500 Tonnes of screened winter sand. Sand to be screened with 12mm screen
- Onsite mixing and stockpiling of sand with “Municipally-supplied” road salt to a mix percentage of approximately 4 – 5%.
- Stockpiling existing winter sand pile (approximately 800 tonnes) including mixing with additional salt as directed.
- Work to include all materials, labour, equipment, tools necessary to complete the work in accordance with the provisions of these Contract Documents.

INFORMATION TO BIDDERS:

1.0 Stockpile will be located at the Township of Chisholm Public Works Yard, 2373 Chiswick Line, in the Township of Chisholm.

2.0 All inquiries concerning the tender, prior to tender closing shall be directed to:

Mr. Shawn Hughes, Operations Superintendent
2373 Chiswick Line, RR # 4
Powassan, ON P0H 1Z0
Telephone: 705 724-3526
Email: p.works@chisholm.ca

3.0 Notification of Acceptance of Tender will be by telephone and written form of notice, to the address of the Contractor used on the bid forms. The Date of Acceptance shall be deemed to be the date of receipt of the Acceptance Notice by the Contractor.

4.0 A tender may be voided by superseding it with a later quote or letter of withdrawal, prior to the closing date and time.

TENDER REQUIREMENTS:

- 1.0 A certified cheque, made payable to the Township, in the amount of 10% of the total tender must be submitted with the tender, for deposit purposes. Deposit cheques of unsuccessful bidders will be returned when a contract has been executed with the successful Contractor. The cheque of the successful bidder shall be retained until the Township's acceptance of the completed work.
- 2.0 The successful bidder may file with the Township, a completed Performance Bond. The Bond shall be signed and sealed by a recognized bonding company, in the amount of 100% of the total estimated tender. Upon receipt of such a bond, the Township will return the Contractor's tender deposit cheque.
- 3.0 The Contractor shall indemnify the Township, its officers, employees and agents from all claims, demands, actions or other proceedings initiated by others arising out of or attributable to anything done or omitted to be done by the Contractor, its officers, employees or agents in connection, with the services performed or required to be performed under this Contract.

The Contractor shall maintain a policy of motor vehicle liability insurance for both owned and non-owned licensed vehicles having limits of not less than \$5,000,000.00 inclusive per occurrence for bodily injury, death, and damage to property.

The Contractor shall maintain a policy of general liability insurance having limits of not less than \$5,000,000.00 inclusive per occurrence for bodily injury, death, and damage to property.

The general liability policy shall include the Township as an additional insured, but only in respect of and for the duration of the services to be performed under this contract and shall contain a cross liability clause endorsement.

Prior to the beginning of the Contract the contractor must provide proof of insurance (certificate of insurance or certified copy of policy) to the Clerk of the township. Please provide the following information for tender purposes.

POLICY NO.: _____ **INSURANCE CO.:** _____

AMOUNT: _____ **EXPIRY DATE:** _____

- 4.0 The Contractor shall deliver proof of Workplace Safety and Insurance Board coverage, within ten (10) calendar days of receiving the Contract Agreement from the Corporation.
- 5.0 The Contractor shall comply with all Ministry of Labour, and Occupational Health and Safety Regulations.

- 6.0 The work shall be completed between September 15th, 2023 and October 15st, 2023. If the time limit above is not sufficient to permit completion by the Contractor working a normal number of hours, the Contractor shall make changes to permit the work to be completed by the above date. Additional costs incurred shall be deemed to be included in the price bid for the works. If the work is not complete by the above date, or by an amended date allowed by an approved extension of time, then the Contractor agrees to pay the Municipality a sum of \$500.00 per calendar day, for each day's delay in finishing the work, as liquidated damages.
- 7.0 It is agreed that the tender quantities are estimated only and may be increased or decreased by 10% by the township without alteration of the tender price by cubic meters.
- 8.0 For the unit price bid the contractor shall perform his work in such a way as to cause the least possible inconvenience to the traveling public and shall provide all necessary warning signs and flagmen or other protective and/or warning devices.
- 9.0 For the unit price bid the contractor shall supply all labour, tools, equipment and all other things necessary to complete the work in accordance with these contract documents and to the satisfaction of the Public Works Supervisor or Alternate.
- 10.0 The method of weighing shall be by permanent scale, portable flat scale or loader scale. Proof of Calibration of scale must be provided prior to commencement of work. Must be accompanied by a functioning scale receipt. **HAND WRITTEN TICKETS OR RECEIPTS SHALL NOT BE ACCEPTED.**
- 11.0 **Excess Loading of Motor Vehicles:**
- Where a vehicle is hauling material for use on the work under the contract, in whole or in part upon a public highway and where motor vehicles registration is required for such vehicle, the contractor shall not cause or permit such vehicle to be loaded beyond the legal limit as specified in the Highway Traffic Act, whether such vehicle is registered in the name of the contractor or otherwise, except where there are designated areas in the contract where overloading is permitted. The contractor shall bear the onus of weighing disputed loads.
- 12.0 The Municipality will provide a checker as required at no cost to the Contractor.
- 13.0 Deposit cheque will be released when the township has accepted the work as complete.
- 14.0 Stockpiling shall be done by conveyor belt, using a stacker of a minimum of 80 feet with preference of 100 feet, provided by the Contractor.
- 15.0 A sample of the winter sand, as well as proof of testing meeting the requirements of the OPSS 1004, 531 required prior to delivery.

**TENDER CH-2023-04 – WINTER SAND
BID FORM**

I/(We) _____ have carefully examined the contract/tender documents and the site of the work and hereby offer to complete this work in strict accordance with these tender documents, for the price indicated below.

We are in a position to commence the work immediately and guarantee to meet the deadline indicated herein.

The undersigned agrees to provide a certificate in good standing from the WSIB and certificate of general liability insurance.

SPEC #	DESCRIPTION	QTY	UNIT	UNIT BID PRICE	TOTAL BID
531,1004	Supply, Deliver, stockpile winter sand, and mix with salt provided by township. Bid price is to include remixing and stockpiling of existing Winter sand stockpile of approximately 800 tonnes	4500	tonnes	\$	\$

ESTIMATED BID _____

H.S.T. _____

GRAND TOTAL BID _____

Name of Individual or Firm (aka Contractor) _____

Address _____

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Email Address

Phone Number

Authorized Signature for Firm

Name & Title of Authorized Signature

Witness or Firm Seal
