

March 4, 2021

Corporation of the Township of Chisholm
2847 Chiswick Line
Powassan, ON
POH 1Z0

Dear Mayor and Council:

Subject: Integrity Commissioner Annual Report

In accordance with section 223.3 of the Municipal Act, 2001, S.O. 2001, c. 25, the Township of Chisholm Council passed by-law 2018-17 appointing me as your Integrity Commissioner for the period June 1, 2018 to December 31, 2023.

In March of 2019, amendments to the Municipal Act came into effect regarding the accountability and transparency of local governments. I can confirm that during the past 3 years, I have not received any inquiries or allegations of conflict of interest or violations of Township's Code of Conduct from councillors or electors in the Township of Chisholm.

While this is a fortunate position to be in, I am recommending that Council authorize the implementation of the following activities in 2021:

1. Review and update the Township's Code of Conduct to ensure it is current.
2. Develop information about the Township's Code of Conduct, the Municipal Conflict of Interest Act, the role of the Integrity Commissioner as well as complaint and application procedures. All of which should be posted on the Township's web-site.
3. A meeting with me via video conference or, in person, when the COVID- 19 situation improves, to receive training on the Township's Code of Conduct and your obligations under the Municipal Conflict of Interest Act.

In total, I suggest that you allocate approximately \$7,000. for these activities as part of your 2021 budget.

I look forward to hearing from you about how you want to proceed.

David King
Integrity Commissioner
Township of Chisholm
249-878-0303