

TOWNSHIP OF CHISHOLM

TENDER NUMBER: CH-2024-02 - WINTER SAND

SUPPLY, DELIVER, AND STOCKPILE WINTER SAND AT THE PUBLIC WORKS YARD.

**Sealed Tenders will be
Received by:**

Jenny Leblond
CAO Clerk-Treasurer
Township of Chisholm
2847 Chiswick Line
Powassan, Ontario
P0H 1Z0

Tender Closing Date: August 1st, 2024

Tender Closing Time: 3:00 P.M. LOCAL TIME

Tender Opening Time: 3:15 P.M. LOCAL TIME
August 1st, 2024

Tender for: Screening, hauling, mixing and stockpiling
of 2,700 tonne of winter

Location: Public Works Garage
2373 Chiswick Line
Township of Chisholm

LOWEST OR ANY TENDER NOT NECESSARILY ACCEPTED

LOCATION OF WORK - Township of Chisholm
Public Works Yard
2373 Chiswick Line
Powassan ON

SCHEDULE OF CONTRACT DOCUMENTS:

- 1) This Tender form.
- 2) The following information to bidders.
- 3) The following Special Provisions.
- 4) Standard OPSS #531, 1004. (These forms are not attached hereto.)

WORK:

The work shall consist of:

- **Screen approximately 2,700 tonne of sand and haul it to the public works yard, with mixing and stockpiling to be done at yard** as directed by the Operations Superintendent, together with all materials, labour, equipment, tools, and all other things necessary to complete the work in accordance with the provisions of these Contract Documents.

INFORMATION TO BIDDERS:

- 1.0 Stockpile will be located at the Township of Chisholm Public Works Yard, 2373 Chiswick Line, in the Township of Chisholm.
- 2.0 All inquiries concerning the tender, prior to tender closing shall be directed to:

Mr. Shawn Hughes, Operations Superintendent
2847 Chiswick Line
Powassan, ON P0H 1Z0
Telephone: 705 724-3526
Email: p.works@chisholm.ca

- 3.0 Notification of Acceptance of Tender will be by telephone and written form of notice, to the address of the Contractor used on the bid forms. The Date of Acceptance shall be deemed to be the date of receipt of the Acceptance Notice by the Contractor.
- 4.0 A tender may be voided by superseding it with a later quote or letter of withdrawal, prior to the closing date and time.

TENDER REQUIREMENTS:

- 1.0 A certified cheque, made payable to the Township, in the amount of 10% of the total tender must be submitted with the tender, for deposit purposes. Deposit cheques of unsuccessful bidders will be returned when a contract has been executed with the successful Contractor.

The cheque of the successful bidder shall be retained until the Township's acceptance of the completed work, and the municipality is satisfied that the work is completed.

- 2.0 The successful bidder may file with the Township, a completed Performance Bond. The Bond shall be signed and sealed by a recognized bonding company, in the amount of 100% of the total estimated tender. Upon receipt of such a bond, the Township will return the Contractor's tender deposit cheque.
- 3.0 The Contractor shall indemnify the Township, its officers, employees and agents from all claims, demands, actions or other proceedings initiated by others arising out of or attributable to anything done or omitted to be done by the Contractor, its officers, employees or agents in connection, with the services performed or required to be performed under this Contract.

The Contractor shall maintain a policy of motor vehicle liability insurance for both owned and non-owned licensed vehicles having limits of not less than \$5,000,000.00 inclusive per occurrence for bodily injury, death, and damage to property.

The Contractor shall maintain a policy of general liability insurance having limits of not less than \$5,000,000.00 inclusive per occurrence for bodily injury, death, and damage to property.

The general liability policy shall include the Township as an additional insured, but only in respect of and for the duration of the services to be performed under this contract and shall contain a cross liability clause endorsement.

Prior to the beginning of the Contract the contractor must provide proof of insurance (certificate of insurance or certified copy of policy) to the Clerk of the township. Please provide the following information for tender purposes.

POLICY NO.: _____ **INSURANCE CO.:** _____

AMOUNT: _____ **EXPIRY DATE:** _____

- 4.0 The Contractor shall deliver proof of Workplace Safety and Insurance Board coverage, within ten (10) calendar days of receiving the Contract Agreement from the Corporation.
- 5.0 The Contractor shall comply with all Ministry of Labour, and Occupational Health and Safety Regulations. It will be the responsibility of the Contractor to ensure that all employees/workers within the construction zone wear all appropriate personal protective equipment. Any and all unsafe acts committed during the completion of this contract shall be brought to the attention of the Operations Superintendent who shall notify the on-site foreman, if the occurrence/act is not rectified in a timely manner the Ministry of Labour

will be informed.

- 6.0 The salt will be supplied by the Township of Chisholm; the mixing of the salt with the sand will be done by the Contractor, at a rate of approximately 4 – 5%. Salt delivery date to be discussed and agreed upon with Operations Superintendent two week prior to starting work.
- 7.0 The Contractor will be required to enter into a contract with the Township for the work.
- 8.0 The work shall be completed between September 1st, 2024 and October 15st, 2024. If the work is not complete by the above date, or by an amended date allowed by an approved extension of time, then the Contractor agrees to pay the Municipality a sum of \$500.00 per calendar day, for each day's delay in finishing the work, as liquidated damages. Failure to execute the contract in a competent and timely manner will result in the disqualification of the bidder from bidding on the Township of Chisholm's contracts for a period of two years.
- 9.0 It is agreed that the tender quantities are estimated only and may be increased or decreased by 10% by the township without alteration of the tender price by cubic meters.
- 10.0 For the unit price bid the contractor shall perform his work in such a way as to cause the least possible inconvenience to the traveling public and shall provide all necessary warning signs and flagmen or other protective and/or warning devices.
- 11.0 For the unit price bid the contractor shall supply all labour, tools, equipment and all other things necessary to complete the work in accordance with these contract documents and to the satisfaction of the Public Works Supervisor or Alternate.
- 12.0 The method of weighing shall be by permanent scale, portable flat scale or loader scale. Proof of Calibration of scale must be provided prior to commencement of work. Must be accompanied by individual functioning scale ticket with truck ID for each truck load. **HAND WRITTEN TICKETS OR RECEIPTS SHALL NOT BE ACCEPTED.** Tickets will be collected by public works employee.
- 13.0 **Excess Loading of Motor Vehicles:**

Where a vehicle is hauling material for use on the work under the contract, in whole or in part upon a public highway and where motor vehicles registration is required for such vehicle, the contractor shall not cause or permit such vehicle to be loaded beyond the legal limit as specified in the Highway Traffic Act, whether such vehicle is registered in the name of the contractor or otherwise, except where there are designated areas in the contract where overloading is permitted. The contractor shall bear the onus of weighing disputed loads.
- 14.0 The Municipality will provide a checker as required at no cost to the Contractor.

- 15.0 Deposit cheque will be released when the township has accepted the work as complete, and the township is satisfied.
- 16.0 Stockpiling shall be done by conveyor belt, using a stacker of a minimum of 80 feet with preference of 100 feet, provided by the Contractor.
- 17.0 A sample of the winter sand, as well as proof of testing meeting the requirements of the OPSS 1004, 531 required prior to delivery.
- 18.0 Material extraction must be from a valid licensed pit or quarry. It is the responsibility of the bidder to ensure proper operations and licensing. Name of pit/quarry material is to be taken from _____ and location _____. A copy of the Aggregate Resources Act License for source of material must accompany tender.

TENDER CH-2024-02 – WINTER SAND

SPEC #	DESCRIPTION	QTY	UNIT	UNIT BID PRICE	TOTAL BID
531,1004	Supply, Deliver, stockpile winter sand, and mix with salt provided by township	2,700	Tonne	\$	\$

*Sand to be screened with 12mm screen

ESTIMATED BID _____

H.S.T. _____

GRAND TOTAL BID _____

I/We _____ have carefully examined the contract documents and the site of the work and hereby offer to complete this work in strict accordance with these tender documents, for the price indicated below:

Name of Individual or Firm

Hereinafter referred to as the Contractor

Address

Authorized Signature for Firm

Name & Title of Authorized Signature

Witness or Firm Seal
