

TOWNSHIP OF CHISHOLM

PUBLIC WORKS COMMITTEE MEETING

TUESDAY, MARCH 27th, 2018

CALL TO ORDER

Chair Walter Ross called the meeting to order at 6:35 p.m. with Mayor Leo Jobin, and Councillors James Gauthier, Chris Jull, and Nunzio Scarfone present. Richard Burton was the only guest in attendance. Staff members present were Public Works Supervisor (PWS) Real Gauthier and Acting Clerk Jessica Scarfone-Laberge.

DECLARATION OF PECUNIARY INTEREST – None noted.

APPROVAL OF AGENDA

Resolution 2018-17 (PWC)

Leo Jobin – Nunzio Scarfone: Be it resolved that the *Agenda* for this meeting be approved as presented. **‘Carried’**

APPROVAL OF MINUTES

Resolution 2018-18 (PWC)

Nunzio Scarfone – Leo Jobin: Be it resolved that the *Minutes* of the February 22nd, 2018 Public Works Committee meeting be adopted as printed and circulated. **‘Carried’**

BUSINESS ARISING FROM MINUTES – None noted.

CITIZEN’S PETITIONS AND DEPUTATIONS – None noted.

COMMITTEE/STAFF PRESENTATIONS/REPORTS

Resolution 2018-19 (PWC)

Leo Jobin – Nunzio Scarfone: Be it resolved that Public Works Supervisor Real Gauthier’s *Activity Report* be accepted as presented. **‘Carried’**

NEW BUSINESS

PUBLIC WORKS

ITEMS FROM PUBLIC WORKS CHAIR WALTER ROSS

1. Public Works Supervisor reported that the grader has been able to get out and start grading the roads.
2. Council was in agreement that all full time public works employees will be trained on the new excavator.
3. Has the shop been cleaned up yet? Yes.
4. Do we have the final employee evaluation completed yet? Has been scheduled and will be completed by next meeting.
5. Has anyone checked into getting a spotlight put on the new truck for patrolling? One spotlight on each truck has been installed.
6. Has the damaged step been replaced for cleaning mirrors and windows? New step was purchased.
7. If there are any problems with the equipment, let's address them now and not wait until the fall. Repairs are being done on the International.
8. Get the guys to start thinking about their summer leave. Must be in by May 15th, 2018.
9. Discussion on 'Welcome to Chisholm' signs. Real to have someone design a new Welcome Sign for Chisholm, possibly something with the new pavilion and lake. When signs are installed PWS Real Gauthier is to move the recycling signs so that the entrances to Chisholm don't look so cluttered.
10. Have speed limit signs been installed throughout the township? Speed Limits have been installed.
11. Get Public Works to install camera at beach. (we have one at the office.) Public Works will install the camera once the weather is better and they will find a place to mount the camera where it will capture better photos.
12. Grader operator is leaving windrows which will not allow the water off the roads. This has to stop, especially with spring thaw coming. With ground being still frozen the grading is more challenging. PWS Real Gauthier has been inspecting the roads that have been graded to have any problems corrected and addressed.

OTHER PUBLIC WORKS BUSINESS

Resolution 2018-20 (PWC)

Nunzio Scarfone – Leo Jobin: Be it resolved that the *Fuel Consumption Report* for the month of February, 2018 be accepted as presented. **‘Carried’**

Resolution 2018-21 (PWC)

Leo Jobin – Nunzio Scarfone: Be it resolved that the *Public Works Budget Report* for the month of February, 2018, be accepted as presented. **‘Carried’**

Resolution 2018-22 (PWC)

Nunzio Scarfone – Leo Jobin: Be it resolved that the *Overtime Report* for the month of February, 2018 be accepted as presented, and that future reports have both overtime hours and regular hours shown. **‘Carried’**

Resolution 2018-23 (PWC)

Chris Jull – James Gauthier: Be it resolved that the *Complaint Report* for the month of February, 2018 be accepted as presented. **‘Carried’**

Resolution 2018-24 (PWC)

James Gauthier – Chris Jull: Be it resolved that the Public Works Committee accepts as presented, a *Summary of Hired Equipment Rates*, subject to availability, for Township work projects. **‘Carried’**

LANDFILL SITE

Resolution 2018-25 (PWC)

Chris Jull – James Gauthier: Be it resolved that the *Environmental Services Report* for the month of February, 2018, be accepted as presented. **‘Carried’**

Council requested that staff provide information with respect to the Contract Service Agreement at the Landfill Site.

OPEN FORUM

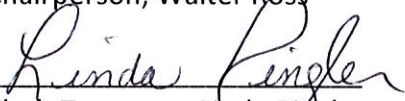
ADJOURNMENT

Resolution 2018-26 (PWC)

James Gauthier – Chris Jull: Be it resolved that we do now adjourn to meet again on Tuesday, April 24th, 2018 at 6:30 p.m. or at the call of the Chair. **'Carried'**



Chairperson, Walter Ross



Clerk-Treasurer, Linda Ringler