

TOWNSHIP OF CHISHOLM

FINANCE COMMITTEE MEETING

DATE: February 20th, 2018
TIME: 6:30 P.M.
LOCATION: Council Chambers

PRESENT: Mayor Leo Jobin
Councillors Chris Jull, Walter Ross, and Nunzio Scarfone
Fire Chief (FC) Ray Ford
Public Works Supervisor (PWS) Real Gauthier
Clerk-Treasurer (CT) Linda Ringler
Member of the Public - Joseph Kiser

1.0 CALL TO ORDER

The meeting was called to order by Mayor Leo Jobin at 6:30 p.m.

2.0 ADOPTION OF AGENDA

Resolution 2018-06 (FC)

Chris Jull – Nunzio Scarfone: Be it resolved that the *Agenda* for this meeting be approved as presented. **'Carried'**

3.0 ADOPTION OF MINUTES

Resolution 2018-07 (FC)

Nunzio Scarfone – Chris Jull: Be it resolved that the *Minutes* of the January 30th, 2018 Finance Committee Meeting be adopted as printed and circulated. **'Carried'**

4.0 REVIEW OF MEMO FROM CLERK-TREASURER

CT Linda Ringler read aloud her memo, dated February 15th, 2018, pertaining to Draft Budget No. 2 for the year 2018, reflecting a budget shortfall of \$106,472. CT Ringler also reviewed *Board Levies*, *Capital Expenses*, and a *Graph of Long Term Debt* with the Committee. Estimated *Summaries of Reserves* for the year ended 2017, and the 2018 budget year were also reviewed.

5.0 FIRE DEPARTMENT BUDGET

Fire Chief Ray Ford advised Council that it has cost \$1,000 more than was originally estimated to get the new pumper truck into service, and requested that these funds be added to the budget. Fire Chief Ford also mentioned that there might be a larger financial burden next year for training, dependent upon what the province does with its proposed training regulation. Fire Chief Ford left the meeting at 6:55 p.m.

6.0 PUBLIC WORKS BUDGET

During discussions regarding the Public Works Budget, the following matters were raised:

- PWS to do an inspection with Municipal Engineer Boucher with respect to proposed culvert installation on Golf Course Road for sizing, etc.
- Budget for proposed guide rails on the Pioneer Road Bridge at Lots 15 and 16, Cons. 8 & 9 appears to be adequate, after consulting with Municipal Engineer;
- Price quotation for excavator rental, including brusher and ditching bucket, for 4 months, at \$9,500 per month, and purchasing options.
- PWS Gauthier mentioned that Public Works could do brushing, ditching, culvert installations, and perhaps dig-outs with the excavator.
- Get sand and gravel quotes out early.
- Contact Knight Piesold re: cost estimate for work at landfill, and ask for his opinion re: installation of additional monitoring wells.
- Staff was asked to arrange a meeting with the Municipal Engineer for March 7th or 8th at 9:30 a.m., to be followed by a meeting with a sales representative from G.F Preston Sales and Service.

PWS Gauthier left the meeting at 7:30 p.m.

Discussions continued with respect to possible cuts to balance the budget, as follows:

- Consult AMO to ascertain if equipment rental for ditching would be eligible for gas tax funding;
- Ascertain if *Reserve for Aggregate Pits* can be reduced;
- Partners to Library Agreement have been advised that Chisholm's share of levy is to be 18%.
- Cassellholme levy increase has been determined to be 1.5%, therefore there will be a slight reduction in this allocation.

Resolution 2018-08 (FC)

Nunzio Scarfone – Walter Ross: Be it resolved that the Finance Committee recommends to Council that the following increases/decreases be made to Draft Budget No. 2:

Revenues:

Account No. 1-3-8000-9960 - Contribution from Res – FD – Increase by \$1,000
Account No. 1-3-8000-9955 – Contribution from Res – Gas Tax – Increase by \$35,000
Account No. 1-3-8000-9920 – Contribution from Res – Road Equip – Increase by \$130.22
Account No. 1-3-8000-9922 – Contribution from Res – Road Expenses – Increase by \$3,426.46
Account No. 1-3-8000-9977 – Contribution from Res for Emergency Planning – Increase by \$6,000 (To be transferred to Reserve for Working Funds and drawn down to reduce tax levy)

Expenditures:

Account No. 1-4-0500-2255 – Capital Expenses – Increase by \$1,000
Account No. 1-4-1100-4415 – Alderdale Road – Decrease by \$60,000
Account No. 1-4-1100-4442 – Repairs Golf Course Road – Increase by \$20,000 to \$60,000, depending on cost of dig-outs.
Account No. 1-4-0100-1120 Travel and Conferences – Decrease by \$5,000
Account No. 1-4-0500-2250 – Transfer to Res Fire dept. – Decrease by \$6,000. ‘Carried’

7.0 OPEN FORUM – None noted.

8.0 ADJOURNMENT

Resolution 2018-09 (FC)

Walter Ross – Nunzio Scarfone: Be it resolved that we do now adjourn this Finance Committee meeting to meet again on Tuesday, April 4, 2018 at 6:30 p.m. or at the call of the Chair. ‘Carried’

Chairperson, Leo Jobin

Clerk-Treasurer, Linda Ringler