

TOWNSHIP OF CHISHOLM

PUBLIC WORKS COMMITTEE MEETING

Tuesday, October 23rd, 2018

CALL TO ORDER

Chair Walter Ross called the meeting to order at 6:30 p.m. with Mayor Leo Jobin, and Councillors James Gauthier, Chris Jull and Nunzio Scarfone present. Staff members present were Public Works Supervisor (PWS) Real Gauthier, and Administrative Assistant Jessica Scarfone-Laberge.

DECLARATION OF PECUNIARY INTEREST – None noted.

APPROVAL OF AGENDA

Resolution 2018-84 (PWC)

James Gauthier – Chris Jull: Be it resolved that the *Agenda* for this meeting be approved as presented. **'Carried'**

APPROVAL OF MINUTES

Resolution 2018-85 (PWC)

Chris Jull – James Gauthier: Be it resolved that the *Minutes* of the September 27th, 2018 Public Works Committee meeting be adopted as printed and circulated. **'Carried'**

BUSINESS ARISING FROM MINUTES

CITIZEN'S PETITIONS AND DEPUTATIONS – None noted.

COMMITTEE/STAFF PRESENTATIONS/REPORTS

Resolution 2018-86 (PWC)

James Gauthier – Chris Jull: Be it resolved that Assistant Public Works Supervisor Jeremy Howard's *Activity Report, Grading Report, and Report for Doosan Excavator* be accepted as presented. **'Carried'**

NEW BUSINESS

PUBLIC WORKS

ITEMS FROM PUBLIC WORKS CHAIR WALTER ROSS

1. Ditching on Memorial Park Drive – Chair Walter Ross discussed the necessity of ditching on south side of memorial park drive. Public Works Supervisor will look into beaver dams along that stretch.
2. Teeth on Doosan Brush head – PWS notified council that there were some extra teeth that came with the brush head and they have been replaced.
3. Schedule B – Council discussed the winter plow schedule.

OTHER PUBLIC WORKS BUSINESS

Council reviewed the September Budget and directed staff to prepare a more up to date budget report to be provided to council the day of the meeting. This way council can see the most recent payments made.

Resolution 2018-87 (PWC)

Chris Jull – James Gauthier: Be it resolved that the *Public Works Budget Report* for the month of September, 2018, be accepted as presented. **'Carried'**

Resolution 2018-88 (PWC)

James Gauthier – Chris Jull: Be it resolved that the *Overtime Report* for the month of September, 2018 be accepted as presented. **'Carried'**

Resolution 2018-89 (PWC)

Nunzio Scarfone – Leo Jobin: Be it resolved that the *Complaint Report* for the month of September, 2018 be accepted as presented. **'Carried'**

Resolution 2018-90 (PWC)

Leo Jobin – Nunzio Scarfone: Be it resolved that the *Fuel Report* for the month of August and September, 2018 be accepted as presented. **'Carried'**

Resolution 2018-91 (PWC)

Nunzio Scarfone – Leo Jobin: Be it resolved that the Council of the Corporation of the Township of Chisholm authorizes staff to book 2 rooms for the 2019 OGRA Conference February 24 – 27, 2019. **'Carried'**

LANDFILL SITE

Resolution 2018-92 (PWC)

Leo Jobin – Nunzio Scarfone: Be it resolved that the *Environmental Services Report* for the month of September, 2018, be accepted as presented. **‘Carried’**

OPEN FORUM

ADJOURNMENT

Resolution 2018-93 (PWC)

Nunzio Scarfone – Leo Jobin: Be it resolved that we do now adjourn to meet again on Tuesday, November 27th, 2018 at 6:30 p.m. or at the call of the Chair. **‘Carried’**

Chairperson, Walter Ross

Administrative Assistant, Jessica Scarfone-Laberge

CHECKLIST OF ITEMS TO BE COMPLETED FROM MEETING

Public Works Supervisor Real Gauthier

- (1) Ditching/Beaver dams Memorial Park Drive
- (2) Schedule B
- (3) WHMIS Training
- (4) Employee Evaluations
- (5) Speak with Contractor Re: Golf Course Road bend Guide Rails
- (6) Algonquin Road

Administrative Assistant Jessica Scarfone-Laberge

- (1) OCIF Signage for River Road Bridge
- (2) Forward ATV By-law to Council