

TOWNSHIP OF CHISHOLM

PUBLIC WORKS COMMITTEE MEETING

TUESDAY, JULY 12TH, 2016

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chair Walter Ross with Mayor Leo Jobin and Councillors David Hodgins, Chris Jull, and Nunzio Scarfone present. Steve McArthur, Account Manager, Municipal Property Assessment Corporation, joined the meeting in progress. Staff members present were Public Works Supervisor (PWS) Real Gauthier and Clerk-Treasurer (CT) Linda Ringler.

DECLARATION OF PECUNIARY INTEREST – None noted.

APPROVAL OF AGENDA

With the approval of the Committee, staff added items from Chair Walter Ross to the *Agenda*.

Resolution 2016-52 (PWC)

Leo Jobin – David Hodgins: Be it resolved that the *Agenda* for this meeting be approved as presented and amended. **'Carried'**

APPROVAL OF MINUTES

Resolution 2016-53 (PWC)

David Hodgins – Leo Jobin: Be it resolved that the *Minutes* of the June 28th, 2016 Public Works Committee meeting be adopted as printed and circulated. **'Carried'**

BUSINESS ARISING FROM MINUTES

Councillor David Hodgins inquired into the status of the mechanic to be engaged by Public Works, and CT Ringler reported that she had forwarded a request for information to the Township's Municipal Engineer.

CITIZEN'S PETITIONS AND DEPUTATIONS - None

COMMITTEE/STAFF PRESENTATIONS/REPORTS

Resolution 2016-54 (PWC)

Leo Jobin – David Hodgins: Be it resolved that Public Works Supervisor Real Gauthier's *Activity Report* be accepted as presented. **'Carried'**

NEW BUSINESS

PUBLIC WORKS

ITEMS FROM PUBLIC WORKS CHAIR WALTER ROSS

1. Update on Final Costs for Memorial Park Drive Culverts – PWS Gauthier reported that the cost for the culverts was approximately \$60,000, but all the bills have not been received. It was noted that an invoice from Johnson Construction had been received, but included the culvert installation on Gravelle Road. Costs for these two projects will be separated for capital asset purposes.
2. Update on Progress on Golf Course Road – Remainder of irreparable double surface will be removed, and the gravel haul will commence. Public Works will also have to do the dig outs on Alderdale Road, so that double surface treatment can be applied to both roads at the same time as per the tender. Staff was asked to do a cost analysis to ascertain how much funds might be available for additional work on Golf Course Road.
3. Update on the Progress of the Beach Pavilion - Mayor Leo Jobin reported that the building has been demolished; the concrete for the new structures has been poured; and the playground equipment has been installed and will be completed on July 13th.
4. Curve on Golf Course Road – It was confirmed that guard rails are required for the curve on Golf Course Road, south west of the golf course, and will be installed.

OTHER PUBLIC WORKS BUSINESS

The Committee reviewed a copy of the proposed amendments and additions to the *Minimum Maintenance Standards for Municipal Highways*, under Ontario Regulation 239/02 of the Municipal Act, 2001. Councillor Chris Jull noted that the MMS raises the question of doing a traffic count, and PWS Gauthier confirmed that the roads in Chisholm are Classes 4,5, and 6.

Resolution 2016-55 (PWC)

Chris Jull – Nunzio Scarfone: Be it resolved that the *Fuel Consumption Report* for the month of June, 2016, be accepted as presented. **'Carried'**

Resolution 2016-56 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the *Public Works Budget Report* for the month of June, 2016, be accepted as presented. **‘Carried’**

The Committee considered a letter from Rene Labrecque complaining of winter road conditions, the condition of Golf Course Road, and two businesses operating at the east end of Memorial Park Drive. CT Ringler was instructed to prepare a letter of response based on the Committee’s input.

LANDFILL SITE

Resolution 2016-57 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the *Environmental Services Budget Report* for the month of June, 2016, be accepted as presented. **‘Carried’**

OTHER

OPEN FORUM - None

ADJOURNMENT

Resolution 2016-58 (PWC)

Chris Jull – Nunzio Scarfone: Be it resolved that we do now adjourn this Public Works Committee Meeting to meet again on Tuesday, August 23rd, 2016, at 6:30 p.m. or at the call of the Chair. **‘Carried’**

Time: 7:05 p.m.

Chairperson

Clerk-Treasurer

CHECKLIST OF ITEMS TO BE COMPLETED FROM MEETING

Public Works Supervisor Real Gauthier

1. Analysis costs for Memorial Park Drive Culverts, and Golf Course Road.

Clerk-Treasurer Linda Ringle

1. Follow-up with Municipal Engineer re: mechanic, and prepare work arrangement.