

TOWNSHIP OF CHISHOLM

PUBLIC WORKS COMMITTEE MEETING

TUESDAY, JUNE 28TH, 2016

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chair Walter Ross with Mayor Leo Jobin and Councillors David Hodgins, Chris Jull, and Nunzio Scarfone present. Lori Anderson was the only guest in attendance. Staff members present were Public Works Supervisor (PWS) Real Gauthier and Clerk-Treasurer (CT) Linda Ringler.

DECLARATION OF PECUNIARY INTEREST – None noted.

APPROVAL OF AGENDA

With the approval of the Committee, CT Ringler added a letter to the *Agenda* from Cindy Scarfone, with respect to the condition of Golf Course Road.

Resolution 2016-41 (PWC)

David Hodgins – Nunzio Scarfone: Be it resolved that the *Agenda* for this meeting be approved as presented and amended. **‘Carried’**

APPROVAL OF MINUTES

Resolution 2016-42 (PWC)

Nunzio Scarfone – David Hodgins: Be it resolved that the Minutes of the May 24th, 2016 Public Works Committee meeting be adopted as printed and circulated. **‘Carried’**

BUSINESS ARISING FROM MINUTES

The Committee inquired into the status of the “Mechanic” engaged by the Township, and was advised that he had taken a full-time position and is not available. The Committee requested that staff contact the Municipal Engineer to obtain information regarding the Mechanic used by the Municipality of East Ferris.

CITIZEN'S PETITIONS AND DEPUTATIONS

Lori Anderson was in attendance to explain a proposed Tile Drainage works that she is undertaking on her properties, and to request approval of four *Tile Drain Outlet Authorizations* from the Committee.

Resolution 2016-43 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the Public Works Committee approves the *Tile Drain Outlet Authorizations* submitted by Lori Anderson for Lot 9, Con. 8; Lot 11, Con. 9; Lot 10, Con. 10; and Lot 11, Con. 9. **'Carried'**

COMMITTEE/STAFF PRESENTATIONS/REPORTS

Resolution 2016-44 (PWC)

David Hodgins – Chris Jull: Be it resolved that Public Works Supervisor Real Gauthier's *Activity Report* be accepted as presented. **'Carried'**

Resolution 2016-45 (PWC)

Nunzio Scarfone – David Hodgins: Be it resolved that Councillor Chris Jull's report on *Beaver Dams* be accepted as presented. **'Carried'**

Councillor Nunzio Scarfone asked if arrangements could be made with someone to do beaver/dam removal on a regular basis, and requested that staff look into this matter and report back to the Committee.

NEW BUSINESS

PUBLIC WORKS

ITEMS FROM PUBLIC WORKS CHAIR WALTER ROSS

1. Update on Memorial Park Drive Bridge – PWS Gauthier reported that the sheet piling is in, and two overflow culverts are in, complete with pumps. The Contractor will tear out the old bridge tomorrow morning.
2. Update on Golf Course Road – The Committee referenced a letter from Cindy Scarfone, Booth Landing Camping & Cottages, with respect to the condition of Golf Course Road, between River Road and Booth Road, and instructed PWS Gauthier to patch the potholes as soon as possible.
3. Update on Beach Pavilion Project – The demolition of the building at the beach has been started, but not finished. Councillor Scarfone expressed concern that the work area has

not been segregated from the beach area, and people using the beach could be hurt by broken glass, nails, etc. Mayor Leo Jobin advised that he would bring the Committee's concerns to the attention of the Contractor for handling.

4. Steps Taken to Keep Heavy Trucks off of Memorial Park Drive Bridge – CT Ringler reported on the information she obtained from the OPP Commercial Vehicle Enforcement Unit with respect to posted signage and action in this regard. The following resolution was then passed.

Resolution 2016-46 (PWC)

David Hodgins – Nunzio Scarfone: Whereas it has been reported that heavily loaded trucks are traveling over the Bridge on River Road located at Lot 8, Con. 16 and 17; and Whereas the bridge has a posted weight limit of 15 tonnes, and said trucks are exceeding the posted weight limit; Now therefore be it resolved that the Public Works Committee directs that letters be sent to those persons/companies known to be traveling over the bridge with heavy loads, advising that they could be held liable for any damages to the bridge. **'Carried'**

OTHER PUBLIC WORKS BUSINESS

Resolution 2016-47 (PWC)

Nunzio Scarfone – David Hodgins: Be it resolved that the *Fuel Consumption Report* for the month of May, 2016, be accepted as presented. **'Carried'**

Resolution 2016-48 (PWC)

Chris Jull – Nunzio Scarfone: Be it resolved that the *Public Works Budget Report*, dated June 23, 2016, be accepted as presented. **'Carried'**

The Committee reviewed, and made minor changes to the draft tender specs for the new Snowplow Truck.

Resolution 2016-49 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the draft tender specs for the new *Snowplow Truck* be accepted as presented and amended. **'Carried'**

LANDFILL SITE

Resolution 2016-50 (PWC)

Chris Jull – Nunzio Scarfone: Be it resolved that the *Environmental Services Budget Report*, dated June 23, 2016, be accepted as presented. **'Carried'**

OTHER

The Committee reviewed a draft Request for Proposal (RFP) for rehabilitation work at the Township’s tennis courts, and in light of the deteriorated condition of the courts, requested that staff contact the person who did the site visit last year, and request a return visit. Councillor Nunzio Scarfone volunteered to meet with the expert on site and go over the specs with him to ensure that the RFP meets the Township’s requirements.

OPEN FORUM

Lori Anderson requested permission from the Committee to widen her driveway by adding gravel to both sides, now that the culvert, no longer needed, had been removed.

ADJOURNMENT

Resolution 2016-51 (PWC)

Chris Jull – Nunzio Scarfone: Be it resolved that we do now adjourn this Public Works Committee Meeting to meet again on Tuesday, July 12th, 2016, at 6:30 p.m. or at the call of the Chair.
‘Carried’

Time: 7:55 p.m.

Chairperson

Clerk-Treasurer

CHECKLIST OF ITEMS TO BE COMPLETED FROM MEETING

Public Works Supervisor Real Gauthier

1. Make arrangements with someone for beaver/dam removal on a regular basis.
2. Have pot holes filled on Golf Course Road.
3. Ensure that proper signage is installed at bridges.

Clerk-Treasurer Linda Ringler

1. Make contact with Municipal Engineer re: mechanic.
2. Place advertisements in newspapers and on website for Snowplow Truck. Also advise potential bidders.
3. Make arrangements for site visit at tennis courts.