

TOWNSHIP OF CHISHOLM

PUBLIC WORKS COMMITTEE MEETING

TUESDAY, MARCH 22ND, 2016

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chair Walter Ross with Mayor Leo Jobin and Councillors David Hodgins, Chris Jull, and Nunzio Scarfone present. Staff members present were Public Works Supervisor (PWS) Real Gauthier and Clerk-Treasurer (CT) Linda Ringler. There were no guests in attendance.

DECLARATION OF PECUNIARY INTEREST – None noted.

APPROVAL OF AGENDA

Resolution 2016-19 (PWC)

Chris Jull – Nunzio Scarfone: Be it resolved that the *Agenda* for this meeting be approved as presented. **‘Carried’**

APPROVAL OF MINUTES

Resolution 2016-20 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the Minutes of the February 25th, 2016 Public Works Committee meeting be adopted as printed and circulated. **‘Carried’**

BUSINESS ARISING FROM MINUTES - None

CITIZEN’S PETITIONS AND DEPUTATIONS - None

COMMITTEE/STAFF PRESENTATIONS/REPORTS

Resolution 2016-21 (PWC)

Chris Jull – Nunzio Scarfone: Be it resolved that Public Works Supervisor Real Gauthier’s *Activity Report* be accepted as presented. **‘Carried’**

The Committee considered a report from PWS Real Gauthier in response to a request from Marcelle Hamilton, for a change in the snowplow route. Staff was asked to send a letter of response to Ms. Hamilton, based on the information in PWS Gauthier's report.

NEW BUSINESS

PUBLIC WORKS

ITEMS FROM PUBLIC WORKS CHAIR WALTER ROSS

1. Are the signs completed at the landfill site? Handmade signs have been erected, and PWS Gauthier will have some signs professionally made.
2. Progress on paved surface patching – One round of patching has been done. Crushed asphalt was used on the larger areas as it packs well. This is a good alternative where the gravel washes out.
3. Progress on culvert thawing. Not had to thaw too many so far.
4. Are there any damages that need to be addressed now that the snow has melted. There have been damages to guide rail posts, delineators at the end of bridges, and a few signs.
5. Start booking for sand removal equipment now – PWS Gauthier has spoken to Bruell Contracting Limited regarding this matter.
6. Look at possibly of hiring students for the summer (subsidized wages). The Committee was asked to think about what type of work the students could do, and how much supervision would be required?
7. Has the International Truck been giving us any more trouble? Truck just came back from the repair shop. The Committee requested that a new set of winter tires, complete with rims, be purchased for next year, as the truck slips and slides right now.
8. Book chainsaw course for those who need it. A course has been booked for the 3rd or 4th week in April.
9. The possibility of a second shift on the grader was raised, and everyone was agreeable to this action.

OTHER PUBLIC WORKS BUSINESS

The Committee reviewed a summary of *Hired Equipment Rates*, and left decisions with respect to this matter in the hands of the PWS.

A decision with respect to the amounts of gravel and sand for tendering will be made once the winter season is finished.

There was no interest expressed in attending the Weed Inspectors' Conference in Guelph.

Resolution 2016-22 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the Public Works Supervisor be directed to document routine inspections of culverts, and to file a copy with the office as well as the garage. **'Carried'**

Resolution 2016-23 (PWC)

Leo Jobin – David Hodgins: Be it resolved that the *Fuel Consumption Report* for the month of February, 2016, be accepted as presented. **'Carried'**

In future, the *Public Works* and *Environmental Services Budget Reports* will be included in the packages.

LANDFILL SITE

The Committee reviewed the draft contract for 2016 *Landfill Monitoring and Reporting*. CT Linda Ringler advised that the contract could be lower if the Ministry of Environment confirms that the Monitoring Well Report is only required every second year.

OTHER

OPEN FORUM - None

ADJOURNMENT

Resolution 2016-24 (PWC)

Leo Jobin – David Hodgins: Be it resolved that we do now adjourn this Public Works Committee meeting to meet again on Tuesday, April 26th, 2016 at 6:30 p.m. or at the call of the Chair. **'Carried'**

Time: 7:25 p.m.

Chairman

Clerk-Treasurer

CHECKLIST OF ITEMS TO BE COMPLETED FROM MEETING

Public Works Supervisor Real Gauthier

- Check with Road Superintendent in Nipissing Township to find out how studded tires worked this winter.

Clerk-Treasurer Linda Ringer

- Check with insurance provider to ascertain if there are any insurance conflicts when different contractors are working at the same work site.
- Follow up with Ministry of Environment re: Monitoring Well Report.