

**TOWNSHIP OF CHISHOLM**

**PUBLIC WORKS COMMITTEE MEETING**

**THURSDAY, FEBRUARY 25<sup>TH</sup>, 2016**

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Chair Walter Ross with Mayor Leo Jobin and Councillors David Hodgins, Chris Jull, and Nunzio Scarfone present. Staff members present were Public Works Supervisor Real Gauthier and Acting Clerk, Alice Lauzon. Guests in attendance: David Durocher, Jenny Leblond, Jason Leblond

**DECLARATION OF PECUNIARY INTEREST** – None noted

**APPROVAL OF AGENDA**

With the approval of the Committee, a list of items from Chair Walter Ross was added to the *Agenda*.

**Resolution 2016-10 (PWC)**

David Hodgins – Leo Jobin: Be it resolved that the *Agenda* for this meeting be approved as presented and amended. **‘Carried’**

**APPROVAL OF MINUTES**

**Resolution 2016-11 (PWC)**

Leo Jobin – David Hodgins: Be it resolved that the Minutes of the January 26<sup>th</sup>, 2016 Public Works Committee meeting be adopted as printed and circulated. **‘Carried’**

**BUSINESS ARISING FROM MINUTES** - None

**CITIZEN’S PETITIONS AND DEPUTATIONS** - None

**COMMITTEE/STAFF PRESENTATIONS/REPORTS**

**Resolution 2016-12 (PWC)**

David Hodgins – Leo Jobin: Be it resolved that Public Works Supervisor Real Gauthier’s *Activity Report* be accepted as presented. **‘Carried’**

## **NEW BUSINESS**

## **PUBLIC WORKS**

### **ITEMS FROM PUBLIC WORKS CHAIR WALTER ROSS**

- 1) Paved surfaces in need of patching: As soon as possible after snow is gone, patching will begin on Alderdale, Memorial Park, and Village Roads.
- 2) Status of training: Road Superintendents Association is still trying to set up Core Training; Public Works Supervisor will be contacting G. Pigeau regarding chainsaw training, and the Circle check training scheduled for today, the 25<sup>th</sup>, was cancelled due to lack of enrollment.
- 3) Maintenance Schedule: Public Works Supervisor will check with person responsible for schedule to see what has been done so far.
- 4) Beaver dams: Do we have a solid plan to deal with the problem? Mayor Jobin will contact our trapper, Ken Frederick, to find out if he has been out trapping the beavers and report back at the next Council meeting.
- 5) Has problem with International truck been squared away? Problem seems to have been solved.
- 6) Have signs been put up at landfill site? P.W. Supervisor has put up a few signs and will order more

### **OTHER PUBLIC WORKS BUSINESS**

#### **Resolution 2016-13 (PWC)**

Leo Jobin – David Hodgins: Be it resolved that the *Public Works Budget Report* for the month of January 2016, be accepted as presented. **‘Carried’**

Councillor Scarfone asked if it would be possible to separate the Capital expenditures from the Working expenditures when printing the report. This would make the report much easier to read and understand.

#### **Resolution 2016-14 (PWC)**

Nunzio Scarfone – Chris Jull: Be it resolved that the *Fuel Consumption Report* for the month of January, 2016 be accepted as presented. **‘Carried’**

Complaints/Occurrences Report was reviewed. Council asked to have another column added to the report to indicate the date the complaints were resolved.

## **LANDFILL SITE**

Once snow is gone, the Landfill Attendant is to receive some training re: boundaries.

### **Resolution 2016-15 (PWC)**

Chris Jull – Nunzio Scarfone: Be it resolved that the *Environmental Services Budget Report* for the month of January, 2016, be accepted as presented. **‘Carried’**

## **OTHER**

### **OPEN FORUM**

During the Open Forum, the following comments were made:

- Agree with concept of separating *Capital* from *Working* expenditures.
- Who decides what time plows go out and where they start?
- How long does it take to plow the whole township?
- Could township include an area on website for residents to write complaints/praise?
- Would putting up snow fencing in open areas help with drifting?
- It was agreed that staff would include a note in the next newsletter informing residents that they can email their complaints/praises to [info@chisholm.ca](mailto:info@chisholm.ca).

### **Resolution 2016-16 (PWC)**

Nunzio Scarfone – Chris Jull: Be it resolved that the Public Works Committee does now move into ‘In Camera’ session to discuss personal matters relating to identifiable individuals, including municipal or local board employees. **‘Carried’**

Time: 7:10 p.m.

### **Resolution 2016-17 (PWC)**

Chris Jull – Nunzio Scarfone: Be it resolved that the Public Works Committee does now return to regular session. **‘Carried’**

Time: 7:20 p.m.

## **ADJOURNMENT**

### **Resolution 2016-18 (PWC)**

Nunzio Scarfone – Chris Jull: Be it resolved that we do now adjourn this Public Works Committee meeting to meet again on Tuesday, March 22<sup>nd</sup>, 2016 at 6:30 p.m. or at the call of the Chair. **‘Carried’**

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Chairman

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Clerk-Treasurer

## **CHECKLIST OF ITEMS TO BE COMPLETED FROM MEETING**

### **Public Works Supervisor Real Gauthier**

- Call a meeting with his staff to talk to them about mailboxes.
- Find out how Maintenance Schedule is working out.

### **Clerk-Treasurer Linda Ringler**

- Investigate separating Capital expenditures from Working expenditures.
- Have an extra column added to the Complaints/Occurrences Report to indicate the date it was resolved.