

TOWNSHIP OF CHISHOLM

PUBLIC WORKS COMMITTEE MEETING

TUESDAY, DECEMBER 8TH, 2015

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chair Walter Ross with Mayor Leo Jobin and Councillors David Hodgins, Chris Jull, and Nunzio Scarfone present. Calvin Smith was the only guest in attendance. Jason Leblond joined the meeting in progress. Staff members present were Public Works Supervisor Real Gauthier and Clerk-Treasurer Linda Ringler.

DECLARATION OF PECUNIARY INTEREST

Councillor Nunzio Scarfone declared a pecuniary interest with respect to the hiring of a second part-time employee, due to his son-in-law's interest in the position, and left the Council Chambers during the discussion regarding this matter.

APPROVAL OF AGENDA

Resolution 2015-107 (PWC)

David Hodgins – Leo Jobin: Be it resolved that the *Agenda* for this meeting be approved as presented. **'Carried'**

APPROVAL OF MINUTES

Resolution 2015-108 (PWC)

Leo Jobin – David Hodgins: Be it resolved that the Minutes of the November 24th, 2015 Public Works Committee meeting be adopted as printed and circulated. **'Carried'**

BUSINESS ARISING FROM MINUTES - None

CITIZEN'S PETITIONS AND DEPUTATIONS

Calvin Smith, Landfill Contractor, was in attendance to request that the Public Works Committee authorize the removal of a barricade at the field entrance to the Landfill Site to allow him access without having to travel the road to get to the site for his work. After some discussion, the Committee decided to have a gate erected, with a key to be given to Mr. Smith. Mr. Smith was

also asked by Councillor David Hodgins why he was not putting in sufficient cover, and responded that he is, but he will put more if that is what the Committee wants him to do even though it will fill up the site more quickly. It was noted that that the amount of cover material required is 6 inches.

Councillor Scarfone drew the Public Works Supervisor's attention to the bridge on South Shore Road, advising that it looks as if a board has been ripped out at the east left hand corner of the bridge, and requested that an inspection be conducted and repairs be undertaken.

Public Works Chair Walter Ross noted that Public Works is using the snow wing for taking the dirt off the side of the roads, and advised that this is not an acceptable practice, and requested that they cease using it for this purpose.

COMMITTEE/STAFF PRESENTATIONS/REPORTS

Resolution 2015-109 (PWC)

David Hodgins – Leo Jobin: Be it resolved that Public Works Supervisor Real Gauthier's *Activity Report* be accepted as presented. **'Carried'**

NEW BUSINESS

PUBLIC WORKS

ITEMS FROM PUBLIC WORKS CHAIR WALTER ROSS

Grinding of Material at Landfill – Grinding was completed and the piles are flattened out. Public Works will bring in a dozer and haul fill to cover the top end.

Update on Beaver Dam Removal – Mayor Leo Jobin reported that a lot of trapping has been done, and advised that the dams are lowered a bit each time a time is reset. Councillor David Hodgins informed the Committee that the trapper has advised that he will not be doing any trapping on the creek between the Memorial Park Drive Bridge (#20) and the lake until after freeze up. Staff was asked to contact the trapper and request an invoice, before year end, for the trapping he has done.

Hiring of 2nd Part-time Employee – The hiring of a second part-time employer for the 2015 – 2016 winter season was discussed, and the Committee agreed to proceed with this course of action to allow for part-time employees to cover weekend work. A former resolution requiring a full-time employee and a part-time employee to work on weekends will be rescinded as new direction has been given in this regard.

OTHER PUBLIC WORKS BUSINESS

Resolution 2015-110 (PWC)

Leo Jobin – David Hodgins: Be it resolved that the *Public Works Budget Report* for the month of November, 2015, be accepted as presented. **‘Carried’**

Resolution 2015-111 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the *Overtime Report* for the period August 27th to December 2nd, 2015 be accepted as presented. **‘Carried’**

Resolution 2015-112 (PWC)

Chris Jull – Nunzio Scarfone: Be it resolved that the information from the Township’s Drainage Superintendent, dated November 26th, 2015 be accepted as presented. **‘Carried’**

Update on Chiswick Line – Municipal Engineer Antoine Boucher has advised that reflectors have been purchased and will be installed in the spring. The drainage outlet at Golf Course Road towards the creek remains outstanding and a concern as the grades don’t work. It was also anticipated that they would be working on frozen ground by now, but the weather has caused a delay.

LANDFILL SITE

Resolution 2015-113 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the Environmental Services Budget Report for the month of November, 2015, be accepted as presented. **‘Carried’**

OTHER

Public Works Supervisor Real Gauthier was asked to check out the private culvert installation on the Municipal Drain on Chiswick Line, and report back to the Committee.

OPEN FORUM

Landfill Contractor Calvin Smith advised that he will be needing more fill for cover work at the landfill site.

ADJOURNMENT

Resolution 2015-114 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that we do now adjourn this Public Works Committee meeting to meet again on Tuesday, January 26th, 2016 at 6:30 p.m. or at the call of the Chair.

'Carried'

Time: 7:05 p.m.

Chairman

Clerk-Treasurer

CHECKLIST OF ITEMS TO BE COMPLETED FROM MEETING

Public Works Supervisor Real Gauthier

1. Conduct inspection at bridge on South Shore Road and repair.
2. Conduct inspection at private culvert installation on Chiswick Line and report back to Committee.
3. Transport cover material to Landfill Site.

Clerk-Treasurer Linda Ringler

1. Prepare resolution for rescinding re: part-time and full-time employees being required to work on weekends in light of new direction in this matter.