

TOWNSHIP OF CHISHOLM

PUBLIC WORKS COMMITTEE MEETING

TUESDAY, OCTOBER 27TH, 2015

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chair Walter Ross with Mayor Leo Jobin and Councillors David Hodgins, Chris Jull, and Nunzio Scarfone present. Guest in attendance were David Durocher and Tim Grimster. Staff members present were Public Works Supervisor Real Gauthier and Clerk-Treasurer Linda Ringler.

DECLARATION OF PECUNIARY INTEREST – None noted.

APPROVAL OF AGENDA

Resolution 2015-91 (PWC)

David Hodgins – Leo Jobin: Be it resolved that the *Agenda* for this meeting be approved as presented. **‘Carried’**

APPROVAL OF MINUTES

Resolution 2015-92 (PWC)

Leo Jobin – David Hodgins: Be it resolved that the Minutes of the September 22nd, 2015 Public Works Committee meeting be adopted as printed and circulated. **‘Carried’**

BUSINESS ARISING FROM MINUTES

Councillor Nunzio Scarfone requested an update regarding the proposed beaver/dam removal project, and was advised that Mayor Leo Jobin had contacted the Township’s trapper to trap and also remove a portion of each dam while he is doing the trapping. Mayor Jobin will contact the trapper once again to ask him to trap the whole creek. Permission to trap will be obtained from private property owners as required.

CITIZEN’S PETITIONS AND DEPUTATIONS – None

COMMITTEE/STAFF PRESENTATIONS/REPORTS

Public Works Supervisor Gauthier put forward a recommendation to hiring a part-time employee to allow for part-time employees to work weekends and full-time employees to work week days. The Committee agreed with the recommendation put forward by Public Works Supervisor Gauthier, and requested that staff advertise immediately, with the new hire being for the winter season only.

Resolution 2015-93 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the Public Works Committee authorizes the hiring of a part-time employee for the 2015-2016 winter season. **‘Carried’**

Questions arising from Public Works Supervisor Real Gauthier’s Activity Report included the following:

- A driveway culvert going into a field on Maple Road needs to be changed.
- Grading of a windrow on Kells Road and Chiswick Line – Was done to prevent the calcium application from running off in forecasted heavy rains.
- Village Road – there is still some rip-rap to be done by the water, which will be done next year.

Resolution 2015-94 (PWC)

David Hodgins – Leo Jobin: Be it resolved that Public Works Supervisor Real Gauthier’s *Activity Report* be accepted as presented. **‘Carried’**

NEW BUSINESS

PUBLIC WORKS

ITEMS FROM PUBLIC WORKS CHAIR WALTER ROSS

Patching on Alderdale Road and Village Road will be done some time after November 1st.

OTHER PUBLIC WORKS BUSINESS

Resolution 2015-95 (PWC)

Leo Jobin – David Hodgins: Be it resolved that the *Fuel Consumption Report* for the month of September, 2015, be accepted as presented. **‘Carried’**

Resolution 2015-96 (PWC)

Chris Jull – Nunzio Scarfone: Be it resolved that the *Public Works Budget Report* for the month of September, 2015, be accepted as presented. **‘Carried’**

The Committee reviewed an update from the Municipal Engineer with respect to the Chiswick Line project, and Public Works Supervisor Gauthier was asked to contact the Engineer to provide input with respect to the work yet to be completed.

LANDFILL SITE

Concerns were expressed regarding landfill issues, i.e. small amount of revenue being generated, recyclables going into the landfill site, and the Committee decided to schedule a discussion with respect to landfill matters after the November 10th regular Council meeting.

Resolution 2015-97 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the *Environmental Services Budget Report* for the month of September, 2015, be accepted as presented. **‘Carried’**

The burying of glass at the site was discussed, and it was decided that it would be better to grind this material when the grinding is done later this month. It was also recommended that a turnaround be constructed at the site at the furniture/construction material pile, as the existing turnaround is covered with materials and is not accessible.

OTHER

It was brought to the Committee’s attention that a private property owner had installed a culvert on a municipal drain. Public Works Supervisor Real Gauthier was asked to do a site inspection of the property, and report back to the Committee on this matter.

It was also brought to the Committee’s attention that a four-wheeler is accessing the municipal office property, and staff was instructed to forward a letter to the property owner expressing safety concerns, and steps to be taken by the Township to restrict the access.

The Public Works Supervisor was asked if the Landfill Contractor was ever contacted about covering the garbage, as there still seems to be a lack of cover material being applied. Public Works Supervisor Gauthier was asked to speak to the Landfill Contractor regarding this matter.

OPEN FORUM

During the Open Forum, the following comments were made:

- There appears to be an excessive amount of recyclables going into the landfill site - could be monitored a little better.
- Debris is being left on the gravel roads when the grader is finished.

ADJOURNMENT

Resolution 2015-98 (PWC)

Chris Jull – Nunzio Scarfone: Be it resolved that we do now adjourn this Public Works Committee meeting to meet again on Tuesday, November 24th, 2015 at 6:30 p.m. or at the call of the Chair.

'Carried'

Chairman

Clerk-Treasurer

CHECKLIST OF ITEMS TO BE COMPLETED FROM MEETING

Mayor Leo Jobin

1. Contact Township trapper re: trapping.

Public Works Supervisor Real Gauthier

1. Village Road – rip-rap to be done near water next year as planting had been done by NBMCA before rip-rapping could be completed by Township.
2. Construct turnaround at landfill site.
3. Site inspection of property re: installation of culvert on municipal drain, and report back to Committee.
4. Discuss cover operations at landfill site with Contractor.
5. Discuss debris being left on roads with Grader Operator.
6. Discuss recyclable material going into landfill site with Gate Attendant.