

TOWNSHIP OF CHISHOLM

PUBLIC WORKS COMMITTEE MEETING

TUESDAY, JULY 14TH, 2015

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chairman Walter Ross with Mayor Leo Jobin and Councillors David Hodgins, Chris Jull, and Nunzio Scarfone present. David Durocher was the only guest in attendance. Staff members present were Public Works Supervisor (PWS) Real Gauthier and Clerk-Treasurer (CT) Linda Ringler.

DECLARATION OF PECUNIARY INTEREST – None noted.

APPROVAL OF AGENDA

With the approval of the Committee, staff added the *Fuel Consumption Report* for the month of June, 2015 to the Agenda.

Resolution 2015-67 (PWC)

Chris Jull – Nunzio Scarfone: Be it resolved that the agenda for this meeting be approved as presented and amended. **‘Carried’**

APPROVAL OF MINUTES

Resolution 2015-68 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the Minutes of the June 23rd, 2015 Public Works Committee meeting be adopted as printed and circulated. **‘Carried’**

BUSINESS ARISING FROM MINUTES

Councillor Nunzio Scarfone asked Public Works Supervisor Real Gauthier if the boat ramp had been inspected, and was informed that this had not yet been done. Councillor Scarfone noted that he had been over to have a look at the ramp, and noticed that the slabs are not too far apart. Public Works Supervisor Gauthier was asked to do a site inspection tomorrow to ascertain what can be done to improve the ramp for users.

Chairman Walter Ross noted that there are some pretty rough spots on Chiswick Line, and suggested that grading should be done soon.

CITIZEN'S PETITIONS AND DEPUTATIONS – None

COMMITTEE/STAFF PRESENTATIONS/REPORTS

Resolution 2015-69 (PWC)

Chris Jull – Nunzio Scarfone: Be it resolved that the *Activity Report* presented by Public Works Supervisor Real Gauthier be accepted as presented. **'Carried'**

Items noted during discussion of Public Works Supervisor's Activity Report were as follows:

- Flake calcium was applied in front of the Boxwell Cemetery.
- Bear proof containers were dropped off near the beach area at Laporte Park.

NEW BUSINESS

PUBLIC WORKS

Resolution 2015-70 (PWC)

Chris Jull – Nunzio Scarfone: Be it resolved that the Public Works Committee recommends to Council that the request from the Chisholm Volunteer Fire Department for use of the Public Works Yard for Fire Extinguisher Training on October 17, 2015 be accepted, subject to the condition that the yard be restored to its original condition. **'Carried'**

ITEMS FROM PUBLIC WORKS CHAIR WALTER ROSS

Update on Progress of Boundary Road Ditching – Ditching has been completed to the Zehr's driveway. Ditching will be resumed on Maple Road, and if funds permit, more ditching will be done on Boundary Road.

Timeline for Work on Golf Course Road and Alderdale Road – Public Works Dept. will commence work on one or the other road on July 20th, which in all probability will be ditching on Golf Course Road.

Update on Contact between Public Works Supervisor Gauthier and Engineer re: Memorial Park Drive Bridge – Councillor Nunzio Scarfone updated the Committee on an email from the Municipal Engineer to the Public Works Supervisor with respect to a site visit at the bridge, and advised the Committee that a representative from the North Bay-Mattawa Conservation Authority (NBMCA) will be providing flow information to him for the proposed twin culvert installation. After some discussion, Councillor Scarfone was directed by Council to proceed with the NBMCA application for the culvert installation.

Report re: Beaver Dams on Lake, etc. – Chairman Walter Ross noted that there are several beaver dams between Memorial Park Drive and Wasi Lake, which may be contributing to the blue green algae in the lake, and need to be addressed. Clerk-Treasurer Ringler was asked to contact the Township's trapper

and request that he go in and trap the beaver. The Committee also discussed hiring an excavator to remove the dams.

Update on Fuel Matters – Councillor Nunzio Scarfone noted that the fuel pumps were calibrated and locked up on July 10th, and a new dipstick has been provided to staff, which should improve the accuracy of the reports.

Resolution 2015-71 (PWC)

Leo Jobin – David Hodgins: Be it resolved that the *Public Works Budget Report* for the month of June, 2015, be accepted as presented. **‘Carried’**

Resolution 2015-72 (PWC)

David Hodgins – Leo Jobin: Be it resolved that the *Fuel Consumption Report* for the month of June, 2015, be accepted as presented. **‘Carried’**

A summary of training courses for Public Works was reviewed, and the Committee urged the Public Works Supervisor to concentrate on getting the required training done. Public Works Supervisor Gauthier noted that there are new rules for circle checks, and training will be provided to Public Works employees as required. He also mentioned that the Association is sponsoring a snow plow course in the fall.

LANDFILL

Resolution 2015-73 (PWC)

Leo Jobin – David Hodgins: Be it resolved that the *Environmental Services Budget Report* for the month of June, 2015, be accepted as presented. **‘Carried’**

OPEN FORUM

Comments made during Open Forum include the following:

- Glad to see Council taking the initiative to do things on its own without an engineer.

ADJOURNMENT

Resolution 2015-74 (PWC)

David Hodgins – Leo Jobin: Be it resolved that we do now adjourn this Public Works Committee meeting to meet again on August 11, 2015 at 6:30 p.m. or at the call of the Chair. **‘Carried’**

Time: 7:16 p.m.

Chairman

Clerk-Treasurer

CHECKLIST OF ITEMS TO BE COMPLETED FROM MEETING

Public Works Supervisor Real Gauthier

1. Conduct inspection of boat ramp.
2. Grading to be done on Chiswick Line (rough spots).
3. Complete training.

Clerk-Treasurer Linda Ringler

1. Contact Township trapper re: beaver between Memorial Park Drive and lake.