

**TOWNSHIP OF CHISHOLM**

**PUBLIC WORKS COMMITTEE MEETING**

**TUESDAY, JUNE 23<sup>RD</sup>, 2015**

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Chairman Walter Ross with Mayor Leo Jobin and Councillors David Hodgins, Chris Jull, and Nunzio Scarfone present. Guests in attendance were Barbara Griem, Tim Grimster, and Les Milton. Staff members present were Public Works Supervisor (PWS) Real Gauthier and Clerk-Treasurer (CT) Linda Ringler.

**DECLARATION OF PECUNIARY INTEREST** – None noted.

**APPROVAL OF AGENDA**

**Resolution 2015-53 (PWC)**

Nunzio Scarfone – Chris Jull: Be it resolved that the agenda for this meeting be approved as presented. **‘Carried’**

**APPROVAL OF MINUTES**

**Resolution 2015-54 (PWC)**

Chris Jull – Nunzio Scarfone: Be it resolved that the Minutes of the May 26<sup>th</sup>, 2015 Public Works Committee meeting be adopted as printed and circulated. **‘Carried’**

**BUSINESS ARISING FROM MINUTES**

Councillor Nunzio Scarfone asked if the cracks in the dig outs on Golf Course Road had been filled in, and was advised that this work had not yet been done. Councillor Scarfone noted that there was a very bad spot by his driveway. He also asked if PWS Gauthier had gotten a price on recycled asphalt, and advised that he had, but Pioneer was out of it right now, and he would call them again.

**CITIZEN’S PETITIONS AND DEPUTATIONS** - None

## **COMMITTEE/STAFF PRESENTATIONS/REPORTS**

### **Resolution 2015-55 (PWC)**

Nunzio Scarfone – Chris Jull: Be it resolved that the following reports presented by Public Works Supervisor Real Gauthier be accepted as presented:

- Activity Report;
- Report on Chiswick Line Project; and
- Public Works Vacation Schedule. **‘Carried’**

Members of the Committee had the following questions with respect to the above-noted reports.

- Will some grading be done on Chiswick Line – Yes, Contractor is just about finished on Chiswick, between Alderdale and Boundary and grading will be done after the Contractor is finished.
- Has calcium application been completed – Not quite, two to three loads to be done. One truck load is now spread over 10 km of road vs. 14 km of road application in the past.

## **NEW BUSINESS**

### **PUBLIC WORKS**

*Tenders for Granular ‘A’ Material were opened and considered as follows:*

**R.G.T. Clouthier Construction Ltd. – \$117,926.80**

**Rye Quarry & Stone - \$136,391.00**

**Whitmell Construction - \$139,266.85**

### **Resolution 2015-56 (PWC)**

Nunzio Scarfone – Chris Jull: Be it resolved that the Public Works Committee recommends to Council that the tender from R.G.T. Clouthier Construction in the amount of \$104,360.00 plus HST in the amount of \$13,566.80 for a total of \$117,926.80 be accepted as the successful tender for the Township’s 2015 gravel crushing requirements, and further that the Mayor and Clerk-Treasurer be authorized to execute a Contract with the Contractor for the work. **‘Carried’**

*Tenders for Winter Sand were opened and considered as follows:*

**A. Miron Topsoil Ltd. –\$23, 221.50**

**R.G.T. Clouthier Construction Ltd. - \$16,933.05**

### **Resolution 2015-57 (PWC)**

Chris Jull – Nunzio Scarfone: Be it resolved that the Public Works Committee recommends to Council that the tender from R.G.T. Clouthier Construction in the amount of \$14,985.00 plus HST in the amount of \$1,948.05 for a total of \$16,933.05 be accepted as the successful tender for the Township's 2015 winter sand requirements, and further that the Mayor and Clerk-Treasurer be authorized to execute a Contract with the Contractor for the work. **'Carried'**

### **ITEMS FROM PUBLIC WORKS CHAIR WALTER ROSS**

**Update on Berm Removal** – This work was put on hold until after the calcium, and will most likely be done in the fall, after it starts to freeze overnight, so that the berms can be cut off and taken away.

**Shoulder Sweeping** – PWS Gauthier is in the process of obtaining price quotations for this work.

**Timeline for Work on Golf Course Road and Alderdale Road** – An estimate for the patches on Alderdale Road has been obtained. The timeline for the work on Golf Course Road is not known at this time. The Township will need to obtain assistance from its Engineer in this regard.

**Culvert Installation on Memorial Park Drive** – Prices have been obtained for 2-9 meter long culverts, each 2 meters in diameter. Admin staff was directed to make application for the permit to the North Bay-Mattawa Conservation Authority (NBMCA) for the culvert installation. Councillors Walter Ross and Nunzio Scarfone were to accompany PWS Gauthier to the site to take measurements, etc. on June 24<sup>th</sup>. There was also discussion with respect to installing 2-two or three foot culverts before the bridge to assist with drainage.

**Boat Launch** – Councillor David Hodgins reported that there are gaps in the cement slabs of 6 – 8", and people are starting to avoid the launch. He asked if Public Works could put the slabs back together. There is also a problem with the last slab in that trailers get hung up on it. There was some discussion about the possibility of installing a heavy duty metal plate at the end of the launch. PWS Gauthier was asked to do a site inspection to ascertain if Public Works could put the slabs back together.

### **Resolution 2015-58 (PWC)**

Chris Jull – Nunzio Scarfone: Be it resolved that the Public Works Committee gives its permission to Eric Foisy to salvage the wood material that has been left on the side of the road into the Leo Laporte Park, subject to the conditions that he remove any waste material (Branches, limbs, etc.) from the road allowance, that the roadway is to be completely clear of debris when he's finished gathering the wood, and that he obtain a permit from the Ministry of Natural Resources to do this work. **'Carried'**

**Resolution 2015-59 (PWC)**

Nunzio Scarfone – Chris Jull: Be it resolved that the *Overtime Report* for the period April 23<sup>rd</sup> to June 17<sup>th</sup>, 2015 be accepted as presented. **‘Carried’**

**Resolution 2015-60 (PWC)**

Leo Jobin – Chris Jull: Be it resolved that the *Public Works Budget Report* for the month of May, 2015, be accepted as presented. **‘Carried’**

**Resolution 2015-61 (PWC)**

Chris Jull – Leo Jobin: Be it resolved that the *Fuel Consumption Report* for the month of May, 2015, be accepted as presented. **‘Carried’**

The Committee noted that there were still problems with the *Fuel Consumption Report*. Councillor Nunzio Scarfone made an appointment with PWS Gauthier to accompany him while the dipping is being done to ascertain any issues that might adversely impact the dippings.

**Resolution 2015-62 (PWC)**

Leo Jobin – Chris Jull: Be it resolved that the Public Works Committee recommends to Council that the detailed cost breakdown provided by the Municipality of Powassan for work on Boundary Road be accepted, and further that Chisholm notifies the Municipality of Powassan that it would like to do culvert and ditching work on south Boundary Road next year, and provide a cost estimate for the work, and when both jobs are completed, compare the cost for both sides and make sure it’s fair for both sides. **‘Carried’**

**Resolution 2015-63 (PWC)**

Chris Jull – Leo Jobin: Be it resolved that the Public Works Committee accepts an offer from Darren Laferriere in the amount of \$75.00 - \$100.00 for the 2006 Ford Ranger Pickup Truck. **‘Carried’**

**LANDFILL**

**Resolution 2015-64 (PWC)**

Leo Jobin – Nunzio Scarfone: Be it resolved that the memo from staff, dated June 2<sup>nd</sup>, 2015, re: *Landfill Tender Requirements* be accepted as presented. **‘Carried’**

During discussion of the above-noted memo, the Committee discussed various scenarios with respect to the *Landfill Tender Contract*, including the possibility of the Township doing the cover work; the purchase of a compactor truck; and a review of the existing contract in the fall. In the meantime, the Committee requested that a clause in the current contract with the Contractor be removed as it seemed to be contradictory to another clause in the contract.

**Resolution 2015-65 (PWC)**

Nunzio Scarfone – Leo Jobin: Be it resolved that the *Environmental Services Budget Report* for the month of May, 2015, be accepted as presented. **‘Carried’**

## **OPEN FORUM**

Comments made during *Open Forum* include the following:

- With respect to PWS Gauthier's *Activity Report*, there should be more detail recorded, i.e. what culverts are being replaced, what roads are being patched, where the calcium is going, and where the grass cutting is being done.

## **ADJOURNMENT**

### **Resolution 2015-66 (PWC)**

Leo Jobin – Nunzio Scarfone: Be it resolved that we do now adjourn this Public Works Committee meeting to meet again on Tuesday, July 14<sup>th</sup>, 2015 at 6:30 p.m. or at the call of the Chair.  
**'Carried'**

---

Chairperson

---

Clerk-Treasurer

## **CHECKLIST OF ITEMS TO BE COMPLETED FROM MEETING**

### **Public Works Supervisor Real Gauthier**

- Conduct site inspection at boat launch, and put slabs back together if possible.
- Investigate the possibility of installing a heavy-duty metal plate at the end of the launch, which could be removed at the end of the season.

### **Clerk-Treasurer Linda Ringler**

- Application to NBMCA for Memorial Park Drive culvert installation.
- Amend contract with Landfill Contractor