

TOWNSHIP OF CHISHOLM

PUBLIC WORKS COMMITTEE MEETING

TUESDAY, MAY 26TH, 2015

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chairman Walter Ross with Mayor Leo Jobin and Councillors Chris Jull, and Nunzio Scarfone present. Councillor David Hodgins joined the meeting in progress. Guests in attendance were David Durocher, Barbara Griem, Tim Grimster, Les Milton, and Don Wagner. Staff members present were Public Works Supervisor (PWS) Real Gauthier and Clerk-Treasurer (CT) Linda Ringler.

DECLARATION OF PECUNIARY INTEREST – None noted

APPROVAL OF AGENDA

Resolution 2015-44 (PWC)

Leo Jobin – Nunzio Scarfone: Be it resolved that the agenda for this meeting be approved as presented. **‘Carried’**

APPROVAL OF MINUTES

Resolution 2015-45 (PWC)

Nunzio Scarfone – Leo Jobin: Be it resolved that the Minutes of the April 28th, 2015 Public Works Committee meeting be adopted as printed and circulated. **‘Carried’**

BUSINESS ARISING FROM MINUTES - None

CITIZEN’S PETITIONS AND DEPUTATIONS

Don Wagner was in attendance to speak about the deterioration of Chisholm’s roads and preventative maintenance measures to prevent and/or defer further serious damage. On behalf of Council, Chairman Ross thanked Mr. Wagner for his informative presentation on road conditions and grading procedures.

COMMITTEE/STAFF PRESENTATIONS/REPORTS

Resolution 2015-46 (PWC)

Leo Jobin – Nunzio Scarfone: Be it resolved that the following reports presented by Public Works Supervisor Real Gauthier be accepted as presented:

- Activity Report; and
- Site Inspection Report re: pooling water at Chisholm Country Market. **‘Carried’**

NEW BUSINESS

PUBLIC WORKS

ITEMS FROM PUBLIC WORKS CHAIR WALTER ROSS

Work Schedule – PWS Gauthier submitted a work schedule.

Vacation, Incident Report and Performance Evaluations will be submitted by tomorrow.

Sand clean-up at Corners – PWS Gauthier has been in contact with Bruell to rent a sweeper, and will get this work done as soon as possible.

Filling of cracks in dig outs on Golf Course Road – Public Works will try to fill the cracks with cold mix.

Resolution 2015-47 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the Public Works Committee recommends to Council that a detailed cost breakdown be requested from the Municipality of Powassan for the culvert and ditching work on Boundary Road. **‘Carried’**

The Committee considered a letter from Barbara Griem expressing health and safety concerns with respect to dusty road conditions on River and South Shore Roads. After some discussion between the Committee and Mrs. Griem, PWS Gauthier was asked to make resolution of this issue a priority.

Resolution 2015-48 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the Public Works Committee recommends to Council that the 2015 gravel and sand tendering requirements be as follows:

- Gravel – 6,500 cubic meters applied to the roads, and 2,000 cubic meters stockpiled at the garage; and
- Winter Sand – 1,500 cubic meters to be stockpiled at the garage site. **‘Carried’**

The Committee discussed a list of duties and responsibilities for the *Construction Liaison*, and made a decision to defer to the Committee By-law, the role of this position.

Resolution 2015-49 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the *Public Works Budget Report* for the month of April, 2015, be accepted as presented. **‘Carried’**

Resolution 2015-50 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the *Fuel Consumption Report* for the month of April, 2015, be accepted as presented. **‘Carried’**

LANDFILL

Resolution 2015-51 (PWC)

Chris Jull – Nunzio Scarfone: Be it resolved that the *Environmental Services Budget Report* for the month of April, 2015, be accepted as presented. **‘Carried’**

OPEN FORUM

Comments made during *Open Forum* include the following:

- Inquiry as to where gravel is being applied this year;
- Shame on people who voted out the Construction Liaison position;
- Overtime Report – Township should keep track of culverts repaired, what patching was done, and where patrolling started and ended; and
- What is required for the tender at the landfill site.

ADJOURNMENT

Resolution 2015-52 (PWC)

Chris Jull – Nunzio Scarfone: Be it resolved that we do now adjourn this Public Works Committee meeting to meet again on Tuesday, June 23rd, 2015 at 6:30 p.m. or at the call of the Chair. **‘Carried’**

Chairperson

Clerk-Treasurer

CHECKLIST OF ITEMS TO BE COMPLETED FROM MEETING

Public Works Supervisor Real Gauthier

- *Vacation Schedules, Incident Reports and Employee Evaluations* will be brought to the office tomorrow.
- Contact Municipal Engineer re: Bridge No. 20 on Memorial Park Drive to discuss the feasibility of installing a culvert.
- Clean up sand at intersections, etc.
- Fill cracks in dig outs on Golf Course Road.
- Resolve dust issue on River and South Shore Roads.
- Test fuel measuring procedures with Councillor Nunzio Scarfone.

Clerk-Treasurer Linda Ringler

- Place ad in papers and prepare tenders for gravel and winter sand (include requirement to do testing)
- Check out engineering possibilities.
- File letter from Barbara to be used with future grant applications.