

TOWNSHIP OF CHISHOLM
REGULAR COUNCIL MEETING
TUESDAY, FEBRUARY 24TH, 2015

CALL TO ORDER

Mayor Leo Jobin called the meeting to order at 7:00 p.m. with Councillors David Hodgins, Chris Jull, and Nunzio Scarfone present. Councillor Walter Ross was absent due to his attendance at the OGRA/ROMA Conference in Toronto. The only guest in attendance was Les Milton. Staff members present were Fire Chief Matt Plant and Clerk-Treasurer Linda Ringler.

NOTIFICATION OF PECUNIARY INTEREST - None noted

ADOPTION OF AGENDA

Resolution 2015-64

Chris Jull – Nunzio Scarfone: Be it resolved that the *Agenda* be adopted as presented. **‘Carried’**

ADOPTION OF MINUTES

Resolution 2015-65

Nunzio Scarfone – Chris Jull: Be it resolved that the *Minutes* of the February 10th, 2015 regular Council Meeting be adopted as printed and circulated. **‘Carried’**

BUSINESS ARISING FROM MINUTES

Councillor Nunzio Scarfone requested that in future the number of ratepayers in arrears be shown on the *Tax Arrears Report*.

APPROVAL OF ACCOUNTS - None

CITIZEN’S PETITIONS AND DEPUTATIONS

Fire Chief Matt Plant was in attendance to present his *2014 Annual Report* to Council. He also reported on repairs required to the Pumper Truck since the February 4th Finance Committee Meeting. Fire Chief Plant brought forward a request from the Fire Dept. to have road signs include numbers at intersections for emergency response purposes. This matter will be brought forward to the Public Works Committee for discussion.

Resolution 2015-66

Chris Jull – Nunzio Scarfone: Be it resolved that Council accepts the *2014 Annual Report* presented by Fire Chief Matt Plant, which is attached as Addendum “A” to these Minutes. **‘Carried’**

MAYOR STAFF AND COMMITTEE REPORTS

Resolution 2015-67

Nunzio Scarfone – Chris Jull: Be it resolved that the *Staff Reports* be accepted as presented, and a summary of these reports be attached as Addendum “B” to these Minutes. **‘Carried’**

REVIEW OF BUDGET REPORT - None

NEW BUSINESS

Resolution 2015-68

Chris Jull – David Hodgins: Be it resolved that the Council of the Corporation of the Township of Chisholm authorizes donations to the following:

- Powassan Maple Syrup Festival - \$75.00;
- Powassan Agricultural Society - \$75.00 (Fall Fair); and
- East Parry Sound Regional Science Fair - \$100. **‘Carried’**

Resolution 2015-69

Chris Jull - David Hodgins: Be it resolved that the Council of the Corporation of the Township of Chisholm accepts recommendations brought forward from the February 17th General Government Committee Meeting as follows:

- That the Township’s current payment schedule for contracts be retained, with the exception that the 10% holdback be paid forty-five days after the completion of the work, rather than the existing thirty days.
- That the Employment Standard under the Integrated Accessibility Standards Regulation be accepted as presented, and distributed to employees and filed in the Policy and Procedures Manual. **‘Carried’**

During discussion of the above-noted resolution, Councillor Nunzio Scarfone informed Council that he would discuss a proposed payment schedule, based on a percentage of completion, with respect to construction projects with Municipal Engineer Boucher and report back to Council.

Resolution 2015-70

Chris Jull – David Hodgins: Be it resolved that the Council of the Corporation of the Township of Chisholm accepts a recommendation brought forward from the February 19th Public Works Committee Meeting as follows:

- That its position to the Ministry of Transportation consultation on the default speed limit in urban areas is that the current default speed limit of 50 km/hr be maintained. **‘Carried’**

Resolution 2015-71

Nunzio Scarfone – David Hodgins: Be it resolved that the Council of the Corporation of the Township of Chisholm accepts a recommendation brought forward from the February 19th Public Works Committee Meeting that the speed limit at the following locations be reduced to 40 km/hr:

- Alderdale Road – vicinity of store for approximately 500 metres; and
- Kells Road – vicinity of Amish school. **‘Carried’**

Council considered a letter from Carol Anderson regarding the possible discontinuation of funding of the Powassan Library, and requested that staff forward a letter to Mrs. Anderson, thanking her for her letter, and advising that it will be considered during discussions regarding this matter.

Council discussed rescheduling the Finance Committee Meeting to another date, and selected April, 7, 8, or 9, depending on Councillor Ross’s availability.

Resolution 2015-72

Nunzio Scarfone – David Hodgins: Be it resolved that the vacation schedule for the year 2015 for Clerk-Treasurer Linda Ringler be approved as presented. **‘Carried’**

Council was advised of the receipt of one application for the position of *Fenceviewer*, and after some discussion, scheduled a Staff Relations Committee meeting for Wednesday, March 4th at 7:00 p.m. to interview the applicant. Staff was also asked to survey surrounding municipalities for information in this regard.

OPEN FORUM – No comments during *Open Forum* session

GENERAL DISCUSSION

Resolution 2015-73

David Hodgins – Nunzio Scarfone: Be it resolved that By-law 2015-08, being a by-law to confirm the proceedings of the February 24th, 2015 meeting, be read a first, second and third time and be passed this 24th day of February, 2015. **‘Carried’**

ADJOURNMENT

Resolution 2015-74

Nunzio Scarfone – David Hodgins: Be it resolved that Council does now adjourn to meet again on Tuesday, March 10th, 2015 at 7:00 p.m. or at the call of the Mayor. **‘Carried’**

Mayor

Clerk-Treasurer

ADDENDUM “A”

Chisholm Fire Department 2014 Year End Report

In 2014 the fire department responded to 18 calls. No firefighter or civilian injuries were reported. Property damage exceeded \$350,000.

Manpower at year-end was 18 with regular attendance at our weekly training sessions by all members.

Any request for inspections or assistance from the public was also acted upon. Public education was carried out through township newsletter articles, our annual car wash and boot drive, and an open house at the Fire Hall during Fire Prevention Week. Our boot drive raised over \$900.00 for the Muscular Dystrophy Association. The car wash raised an additional \$615.00 for Camp Bucko, which is a camp for children suffering from burn injuries. We would like to thank the Township residents for their support.

All our vehicles passed their yearly maintenance checks and the pumper passed its yearly pump check.

In 2014 we restarted our home visits to new residents of the Township on behalf of the Township Council.

We purchased five more sets of bunker gear to replace some of our existing gear that has started to reach the end of its safe operating level.

We ended the year within budget and carry no debt forward.

Matt Plant, Fire Chief

ADDENDUM “B”

MAYOR STAFF AND COMMITTEE REPORTS

Staff Reports

Clerk-Treasurer Linda Ringler provided copies of the following to Council:

- (1) Letter from North Bay Parry Sound District Health Unit re: *2015 Municipal Levy Information Package*.
- (2) Letter from Cassellholme re: Cassellholme Board representation.
- (3) Letter from Ontario Provincial Police re: update of the development of a reporting framework and supporting infrastructure.