

TOWNSHIP OF CHISHOLM
PUBLIC WORKS COMMITTEE MEETING

THURSDAY, JANUARY 15TH, 2015

CALL TO ORDER

The meeting was called to order at 7:05 p.m. by Chairperson Walter Ross with Mayor Leo Jobin and Councillors David Hodgins, Chris Jull, and Nunzio Scarfone present. Guests in attendance were David Durocher, Tim Grimster, and Les Milton. Staff members present were Public Works Supervisor Real Gauthier and Clerk-Treasurer Linda Ringler.

Councillor David Hodgins requested a *Moment of Silence* in memory of James (Jim) Ismond, a former Reeve of the Township from 1996 to 1997, who passed away suddenly on January 14th.

DECLARATION OF PECUNIARY INTEREST – None noted

APPROVAL OF AGENDA

With the approval of the Committee, the following items were added to the Agenda:

- Letter from North Bay Parry Sound District Health Unit re: Smoke-Free Ontario Act (SFOA) signage at playgrounds and public sports fields;
- Letter re: snowmobile trail on Maple Road; and
- Report from Public Works Supervisor Real Gauthier re: *Health and Safety and Training Requirements*.

Resolution 2015-01 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the agenda for this meeting be approved as presented and amended. **‘Carried’**

APPROVAL OF MINUTES

Resolution 2015-02 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the Minutes of the December 17th, 2014 Public Works Committee meeting be adopted as printed and circulated. **‘Carried’**

BUSINESS ARISING FROM MINUTES

Councillor Nunzio Scarfone asked if payments for the tenders approved at the December 17th meeting had been set up as per the new schedule, and was advised by staff that the payments had been set up as per the advertised tenders, and that in future, tenders would be set up as per the new schedule.

Chairperson Walter Ross questioned the status of Resolution 2014-118 (PWC), and was advised that a letter and cheque had been sent out before Christmas.

CITIZEN'S PETITIONS AND DEPUTATIONS - None

COMMITTEE/STAFF PRESENTATIONS/REPORT

Resolution 2015-03 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the ‘Public Works Activity Report’, presented by Public Works Supervisor Real Gauthier, be accepted as presented. **‘Carried’**

NEW BUSINESS

PUBLIC WORKS

- (1) Information from Public Works Chair Walter Ross re: two phone calls received:
 - Snow removal between Golf Course Road and Kells Road on Memorial Park Drive not done until 10:30 a.m. after a snow storm, and shift workers needing to get out at 6:00 a.m. – Public works Supervisor noted that Public Works’ first priority for snowplowing are hills, pavements, etc. Problems with drifting snow were raised, and the erection of snow fence was discussed as *Minimum Maintenance Standards* allow for going on private property to address road safety concerns.
 - Farmer concerned with bridge repair/replacement on Memorial Park Drive, and how it will affect his farming operation – At this time, the scope of the project, and length of time the road may be closed are not known.
- (2) Equipment problems – No problems noted.
- (3) State of roads – Roads are getting snow packed, and the sand is not working well. Councillor Scarfone noted that there are some big frost heaves on Golf Course Road, and requested that the areas be marked with *Bump* signs, and the Municipal Engineer GPS the locations.
- (4) Winter Schedule – Schedule is running smoothly.

Resolution 2015-04 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the “Public Works” Budget Report for the month of December, 2014, be accepted as presented. **‘Carried’**

Mayor Leo Jobin requested that the calcium be ordered early this year, especially for Chiswick Line, so that it can be graded and stabilized.

Resolution 2015-05 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the Public Works Committee accepts, as presented, a Fuel Consumption Report for the month of November, 2014. **‘Carried’**

The Committee held a discussion with respect to mailboxes, and it was decided that when items are hit by Township equipment, this information will be reported and kept on file, so that trends in this regard can be tracked. The Committee requested that instructions on how to erect a mailbox be included in the next Newsletter, along with a diagram and relevant information.

Resolution 2015-06 (PWC)

David Hodgins – Leo Jobin: Be it resolved that the Public Works Committee acknowledges the receipt of a letter from the North Bay Parry Sound District Health Unit, dated December 22, 2014, with respect to regulatory amendments to the Smoke-Free Ontario Act (SFOA), and further that staff contact the Health Unit to make arrangements for the required signage. **‘Carried’**

The Committee considered a letter from Connie Zimmer, stating her concerns with respect to the snowmobile trail on Maple Road, and after some discussion, the Committee instructed Clerk-Treasurer Linda Ringler to forward a response to Ms. Zimmer as per discussions at the meeting.

Resolution 2015-07 (PWC)

Leo Jobin – David Hodgins: Be it resolved that the Public Works Committee accepts, as presented, a Report from Public Works Supervisor Real Gauthier re: *Health and Safety and Training Requirements*, dated January 15th, 2015. **‘Carried’**

LANDFILL SITE

There were no problems noted at the landfill site. Public Works Supervisor Real Gauthier informed the Committee that *No Smoking* signs had been posted at the site, as per the 2014 Monitoring Well Report.

Resolution 2015-08 (PWC)

Nunzio Scarfone – Chris Jull: Be it resolved that the “Environmental Services” Budget Report for the month of December, 2014, be accepted as presented. **‘Carried’**

OPEN FORUM

Items raised during *Open Forum* include the following:

- Suggestion to close the landfill site on Wednesdays;
- Understanding that roads are supposed to be kept to MTO standards; and
- Excellent paper put out by Councillor Chris Jull.

ADJOURNMENT

Resolution 2015-09 (PWC)

David Hodgins – Leo Jobin: Be it resolved that this Committee does now adjourn to meet again on Thursday, February 19th, 2015 at 7:00 p.m. or at the call of the Chair. **‘Carried’**

Time: 8:10 p.m.

Chairperson

Clerk-Treasurer