

**TOWNSHIP OF CHISHOLM**  
**PUBLIC WORKS COMMITTEE MEETING**

**THURSDAY, JANUARY 16, 2014**

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Chairperson Cec Reid with Mayor Leo Jobin and Councillors David Hodgins, Susan Major and Teresa Miller present. Guests in attendance were Tim Grimster, Les Milton, Ashley Muttart, Nunzio Scarfone and Walter Ross. Staff members present were Public Works Supervisor (PWS) Real Gauthier and Clerk-Treasurer (CT) Linda Ringler.

**DECLARATION OF PECUNIARY INTEREST** – None noted.

**APPROVAL OF AGENDA**

**Resolution 2014-01 (PWC)**

Leo Jobin – Susan Major: Be it resolved that the agenda be approved as presented. ‘Carried’

**APPROVAL OF MINUTES**

**Resolution 2014-02 (PWC)**

Susan Major – Leo Jobin: Be it resolved that the Minutes of the December 12<sup>th</sup>, 2013 Public Works Committee meeting be adopted as printed and circulated. ‘Carried’

**BUSINESS ARISING FROM MINUTES**

Councillor Teresa Miller asked if slip treads and eavestrough had been installed at the landfill shack building and was advised by PWS Gauthier that this work had not yet been completed by Public Works.

**CITIZEN’S PETITIONS AND DEPUTATIONS**

Richard Groulx and Ric Hansel, Operations Forester, Nipissing Forest Resource Management Inc. were in attendance to provide additional information to the Committee with respect to the tree harvest adjacent to Maple Road (Concession 4, Lot 10), and to

request that the Committee reconsider its decision to not grant permission to cut trees within 30 meters of the township road.

In light of the additional information provided by Mr. Hansel, Councillor David Hodgins requested that the matter be brought back to the table for reconsideration.

**Resolution 2014-03 (PWC)**

David Hodgins – Teresa Miller: Be it resolved that the Public Works Committee recommends to Council that permission be given to Richard Groulx to cut trees within the 30 meter buffer zone along Maple Road right of way in Crown Lot 10, Concession 4, as put forward in a letter dated January 16, 2014, from Nipissing Forest Resource Management Inc. That Resolution No. 2013-103 be and is hereby rescinded. **‘Carried’**

**OPEN FORUM**

Walter Ross mentioned that sometimes when the ploughs are going by, they are not pushing any snow or sanding, and wondered why the Township would do that. Chairperson Reid advised Mr. Ross that this concern would be checked out and an answer provided to him.

**COMMITTEE/STAFF PRESENTATIONS/REPORTS**

**Resolution 2014-04 (PWC)**

Leo Jobin – Susan Major: Be it resolved that the ‘Public Works Activity Report’, presented by PWS Real Gauthier, be accepted as presented. **‘Carried’**

**NEW BUSINESS**

**PUBLIC WORKS**

**ITEMS FOR DISCUSSION FROM PUBLIC WORKS CHAIR CEC REID**

- (1) Equipment problems – The International Truck has been in for repairs (fuel pump and valves) on a recall for two weeks, and should be ready tomorrow. PWS Gauthier noted that most of the work is covered by warranty.
- (2) State of roads – For the most part, positive comments have been received from the public. Councillor Teresa Miller noted that on January 6<sup>th</sup>, at the intersection of River and Alderdale Roads, a snow bank was left by the plough all day that went across the west bound lane.
- (3) Any problems with winter schedule – No problems with schedule.
- (4) Sand usage – There is still quite a bit of sand left.

**Resolution 2014-05 (PWC)**

Susan Major – Leo Jobin: Be it resolved that the Public Works Committee acknowledges the receipt of a letter from Pauline Viau, dated December 23, 2013, and further that the letter be forwarded to the township’s insurance company. **‘Carried’**

PWS Gauthier provided a *Condition Report* for the date of the incident, which will be forwarded to the insurance company along with the letter.

**Resolution 2014-06 (PWC)**

Teresa Miller – David Hodgins: Be it resolved that the ‘Public Works’ Budget Report for the month of December, 2013, be accepted as presented. **‘Carried’**

Mayor Leo Jobin and Clerk-Treasurer Linda Ringler provided information to the Committee from a January 15<sup>th</sup> meeting with P. Eng. Antoine Boucher with respect to the Township’s draft *Asset Management Plan* and the railway trestle at the intersection of Chiswick and Alderdale Roads.

The draft *Asset Management Plan* was reviewed by the Committee, in light of a request from Consultant Glenn Tunnock to provide him with a specific percentage of the Township’s current debt capacity for long term financing purposes, that the Committee would feel comfortable including in the document. Although members expressed their views regarding long term financing, no decision was made in this regard. The Committee decided to defer finalization of the document until after they have an opportunity to obtain input from P. Eng. Antoine Boucher, and requested that Mr. Boucher be invited to attend the February 20<sup>th</sup> meeting. Committee members were asked to review the draft *Level of Service* document prior to the meeting, as there had been revisions to the document since it was last reviewed by the Committee.

**Resolution 2014-07 (PWC)**

David Hodgins – Teresa Miller: Be it resolved that this Committee takes a ten-minute recess. **‘Carried’**

Time: 8:10 p.m.

**Resolution 2014-08 (PWC)**

Teresa Miller – David Hodgins: Be it resolved that this Committee returns to regular session. **‘Carried’**

Time: 8:18 p.m.

**LANDFILL**

**ITEMS FOR DISCUSSION FROM PUBLIC WORKS CHAIR CEC REID**

- (1) New shack – any problems – Mayor Jobin expressed his dissatisfaction with the interior finish of the landfill site building. He informed the Committee that he has spoken to Mr. Troyer regarding this matter, and Mr. Troyer is to provide samples

of paneling to finish the interior to Mayor Jobin for consideration. Councillor Hodgins noted that he didn't see anything wrong with it, given the building's purpose. The Committee requested that the matter be brought back to the table if there is any additional expenditure of money to be considered.

- (2) Eavestrough on door side of shack – to be installed by Public Works.
- (3) Bins - A new metal bin has been provided, and the electronics bin was picked up before Christmas.

**Resolution 2014-09 (PWC)**

David Hodgins – Teresa Miller: Be it resolved that the 'Environmental Services' Budget Report for the month of December, 2013, be accepted as presented. **'Carried'**

Chairperson Cec Reid informed the Committee that Steve Aiken, P. Eng. Knight Piésold Ltd. would attend the March 20<sup>th</sup> meeting to review the findings of the 2013 Monitoring Well Report for the Chisholm Landfill Site.

**OTHER**

**ADJOURNMENT**

**Resolution 2014-10(PWC)**

Teresa Miller – David Hodgins: Be it resolved that this Committee does now adjourn to meet again on Thursday, February 20<sup>th</sup>, 2014 at 7:00 p.m. or at the call of the Chair. **'Carried'**

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Chairperson

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Clerk-Treasurer