

TOWNSHIP OF CHISHOLM
SPECIAL COUNCIL MEETING

DATE: December 5, 2013
TIME: 7:00 P.M.
LOCATION: Council Chambers

PRESENT: Deputy Mayor David Hodgins and Councillors
Susan Major, Teresa Miller, and Cec Reid
Glenn Tunnock, Tunnock Consulting Ltd.
Public Works Supervisor Real Gauthier and
Clerk-Treasurer Linda Ringler
Mayor Leo Jobin joined the meeting in progress

1. CALL TO ORDER

Deputy Mayor David Hodgins called the meeting to order at 7:00 p.m. and turned the meeting over to Glenn Tunnock.

2. PURPOSE OF THE MEETING

The meeting was held for the purpose of reviewing the draft Asset Management Plan, prepared by Tunnock Consulting Ltd. in conjunction with D.M. Wills Ltd., and other relevant documentation.

Mr. Tunnock reviewed with Council a slide presentation focusing on the following items:

- What an Asset Management Plan is and the purpose for it – A Plan assesses the condition of infrastructure and provides a strategy for the maintenance and replacement of infrastructure at the end of its useful life. The Plan will also assist Council in making decisions on capital projects and the requirements for property taxation.
- State of Local Infrastructure – Roads, bridges and culverts, buildings, vehicles, software and other equipment valued at \$32,702,147.00.
- Infrastructure Deficit:
 - 76% adequacy rating for roads (excluding surface width);
 - \$8.6 million required to address deficiencies;
 - Bridges and culverts: \$411,500 required over next 5 years to meet OSIM requirements;
 - Buildings, vehicles and equipment in good shape: should replace at end of useful life.
- Capital Requirements and Financial (budget) Implications:
 - Replacement costs - \$997,500/year;
 - Preservation management for paved, surface treated and gravel roads - \$596,400/year;
 - Bridges and culverts – Replacement costs - \$179,025 and Deficiencies - \$82,300/year for five years;

- Approaches to Financial Strategy – include status quo, full replacement, or strategically increase reserves and address back-log through debt financing.

Council discussion focused on approaches to financial strategy, including the possibility of lowering the operational budget and increasing the capital budget; and increasing current capital reserves by \$30,000 to \$40,000 per year. Council will continue to apply for grants as they become available.

Mr. Tunnock was also advised that Council is considering the application of quarry stone, rather than surface treatment, to roads during reconstruction projects as it is felt that the current costs of surface treatment are not sustainable for the Township.

Resolution

Teresa Miller – David Hodgins: Be it resolved that Council takes a ten-minute recess.

‘Carried’

Time: 8:25 p.m.

Resolution

David Hodgins – Teresa Miller: Be it resolved that Council returns to regular session.

‘Carried’

Time: 8:35 p.m.

After the break, Council continued its discussion of financial strategies suggested by Mr. Tunnock, including amounts for dealing with vehicle and equipment, building, and roads, bridges and culvert needs. Mr. Tunnock was asked to provide the following information for the next meeting:

- The amount required to get assets to a level that is maintainable.
- Debt servicing costs for \$1 million, \$2 million, and \$3 million.
- The amount that would have to be spent to improve the road adequacy rating, and by what percentage the rating would improve.

3. ADJOURNMENT

Resolution

David Hodgins – Teresa Miller: Be it resolved that we do now adjourn this special Council meeting. **‘Carried’**

Time: 9:12 p.m.

The next meeting is scheduled for Thursday, January 9th, 2013 at 6:30 p.m.

Mayor

Clerk-Treasurer