

**TOWNSHIP OF CHISHOLM**

**REGULAR COUNCIL MEETING**

**TUESDAY, NOVEMBER 12<sup>TH</sup>, 2013**

**CALL TO ORDER**

Mayor Leo Jobin called the meeting to order at 7:00 p.m. with Councillors Susan Major, Teresa Miller, and Cec Reid present. Councillor David Hodgins was absent with regret. Guests in attendance were Les Milton, Aidan West, and Seraphina West. Staff member present was Acting Clerk, Alice Lauzon.

**NOTIFICATION OF PECUNIARY INTEREST** – None

**ADOPTION OF AGENDA**

**Resolution 2013-341**

Susan Major – Cec Reid: Be it resolved that the agenda be adopted as presented. ‘Carried’

**ADOPTION OF MINUTES**

**Resolution 2013-342**

Cec Reid – Susan Major: Be it resolved that the Minutes of the October 22<sup>nd</sup>, 2013 regular Council meeting be adopted as printed and circulated. ‘Carried’

**BUSINESS ARISING FROM MINUTES** - None

**APPROVAL OF ACCOUNTS**

**Resolution 2013-343**

Susan Major – Cec Reid: Be it resolved that the Administration, Council, Landfill and Public Works payroll accounts in the amount of \$25,914.07, and general accounts totaling \$262,394.57 for the month of October, 2013, be accepted as presented. ‘Carried’

## **CITIZEN'S PETITIONS AND DEPUTATIONS**

Seraphina West, winner of the Local Government Week Essay Contest was in attendance and was invited to help the Mayor chair the meeting. She then read her essay before proceeding with the meeting.

**OPEN FORUM** - None

## **MAYOR, STAFF AND COMMITTEE REPORTS**

Concerns were expressed about how the Callander ICA Advisory Group seems to be focusing their attention on the farmers rather than on all businesses in the area. Consensus was that the survey needs to focus on all residents and not just on agriculture. Our representatives are to be asked to look into this matter.

### **Resolution 2013-344**

Susan Major – Cec Reid: Be it resolved that Mayor Jobin be authorized to attend the Fostering Sustainability Marketing Workshop to be held in Callander on November 25<sup>th</sup>, 2013 and that remuneration be paid according to the by-law. **‘Carried’**

### **Resolution 2013-345**

Cec Reid – Susan Major: Be it resolved that the ‘Staff and Committee Reports’ be accepted as presented, and a summary of these reports is attached as Addendum “A” to the Minutes. **‘Carried’**

## **REVIEW OF BUDGET REPORT**

### **Resolution 2013-346**

Susan Major – Cec Reid: Be it resolved that the Budget Report for the month of October, 2013, be accepted as presented. **‘Carried’**

## **NEW BUSINESS**

### **Resolution 2013-347**

Cec Reid – Susan Major: Be it resolved that the Clerk-Treasurer be authorized to extend the Agreement for the Provision of 9-1-1 Central Emergency Reporting Bureau (CERB) Services between the OPP and the Corporation of the Township of Chisholm under the same terms and conditions, save for costs, by providing written notice to the OPP. **‘Carried’**

**Resolution 2013-348**

Susan Major – Cec Reid: Be it resolved that By-law 2013-38, being a by-law to authorize the Mayor and Clerk-Treasurer to execute Source Protection Municipal Implementation Fund Grant Funding Agreement for the provision of funds to offset costs associated with implementation of Source Water Protection Plan, be read a first, second and third time and be passed this 12<sup>th</sup> day of November, 2013. **‘Carried’**

**Resolution 2013-349**

Cec Reid – Susan Major: Be it resolved that the Council of the Corporation of the Township of Chisholm endorses the Nipissing District Social Services Administration Board *10-Year Housing and Homelessness Plan* for the District of Nipissing. **‘Carried’**

Staff is asked to distribute the revised draft Code of Conduct Policy to Public Works Staff in order to have input at the upcoming Public Works meeting, November 21, 2013.

**Resolution 2013-350**

Susan Major – Cec Reid: Be it resolved that the Council of the Corporation of the Township of Chisholm accepts recommendations brought forward from the October 30<sup>th</sup>, 2013 General Government Committee meeting as follows:

- (1) That the draft Code of Conduct Policy be referred to the Public Works Committee for review and comment, prior to being forwarded to Council for approval.

**‘Carried’**

**Resolution 2013-351**

Cec Reid – Susan Major: Be it resolved that the Council of the Corporation of the Township of Chisholm accepts a recommendation brought forward from the November 1<sup>st</sup>, 2013 Welcome Package Ad Hoc Committee meeting as follows:

- (1) That an application be submitted to NECO Community Futures Development Corporation, Local Initiatives Project Fund (LIP) for funds to assist with the Welcome Package Project.

**‘Carried’**

**Resolution 2013-352**

Susan Major – Cec Reid: Be it resolved that the Council of the Corporation of the Township of Chisholm accepts recommendations brought forward from the November 5<sup>th</sup> Finance Committee meeting as follows:

- (1) That a letter be sent to all boards, requesting fiscal restraint in their 2014 budget preparations, with no or minimal increases.
- (2) That \$1,025.00 be transferred from ‘Reserve for Working Funds’ to ‘Fire Dept. Reserves’ in recognition of funding received for the installation of a dry well that has not been installed, and will be installed sometime in the future.
- (3) That the following revisions be made to Draft Budget No. 1 for the year 2014:  
1-4-1100-3720 – Garage Hydro – increase of \$1,600;

1-4-2000-1340 - Strategic Plan Expenses – decrease of \$2,450;  
1-4-2000-1340 – Committee of Adjustment – increase of \$70; and  
1-4-0400-2700 – Human Resources Consultant – increase of \$3,000.  
**‘Carried’**

**Resolution 2013-353**

Cec Reid – Susan Major: Be it resolved that the Council of the Corporation of the Township of Chisholm authorizes the purchase of a mini barn building from Danny Troyer to replace the landfill site building due to health and safety concerns. **‘Carried’**

**Resolution 2013-354**

Susan Major – Cec Reid: Be it resolved that the Council of the Corporation of the Township of Chisholm supports a request from Canadian Union of Postal Workers to support two resolutions as follows:

- (1) To use the upcoming review of the Canadian Postal Service Charter to focus on revenue-generating services, not cuts, including financial services such as bill payments, insurance and banking; and
- (2) To improve the Canadian Postal Service Charter and make the upcoming review of the Charter open to public input.

**‘Defeated’**

**Resolution 2013-355**

Cec Reid – Susan Major: Be it resolved that Friday, December 13<sup>th</sup>, 2013 be scheduled for Council/Staff Christmas luncheon and further that staff make the necessary arrangements for the luncheon. **‘Carried’**

**Resolution 2013-356**

Susan Major – Teresa Miller: Be it resolved that Council does now take a five-minute recess.

Time: 8:16 p.m. **‘Carried’**

**Resolution 2013-357**

Teresa Miller – Cec Reid: Be it resolved that Council does now return to regular session.

Time: 8:25 p.m. **‘Carried’**

**Resolution 2013-358**

Susan Major – Cec Reid: Be it resolved that the overtime Report for the period August 29<sup>th</sup> to and including October 23<sup>rd</sup>, 2013 be accepted as presented. **‘Carried’**

**Resolution 2013-359**

Cec Reid – Susan Major: Be it resolved that Clerk-Treasurer Ringler be granted her vacation request. **‘Carried’**

**GENERAL DISCUSSION**

**Resolution 2013-360**

Susan Major – Cec Reid: Be it resolved that By-law 2013-39, being a by-law to confirm the proceedings of the November 12<sup>th</sup> Council meeting, be read a first, second and third time and be passed this 12<sup>th</sup> day of November, 2013. **‘Carried’**

**ADJOURNMENT**

**Resolution 2013-361**

Cec Reid – Susan Major: Be it resolved that Council does now adjourn to meet again on Tuesday, November 26<sup>th</sup>, 2013 at 7:00 p.m. or at the call of the Mayor.

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Mayor, Leo Jobin

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Acting Clerk, Alice Lauzon

## **ADDENDUM “A”**

### **MAYOR STAFF AND COMMITTEE REPORTS**

#### **Staff Reports**

Acting Clerk Alice Lauzon provided copies of the following to Council:

- (1) Letter from Ministry of Finance re: receipt of fourth quarterly payment of 2013 Ontario Municipal Partnership Fund (OMPF) allocation.
- (2) Information from October 17<sup>th</sup> Callander Issue Contributing Area (ICA) Advisory Group meeting, and Report from Administrative Assistant Jessica Scarfone re: meeting.
- (3) Summary of October Revenue.
- (4) Tax arrears as of October 31<sup>st</sup>.
- (5) Complaint Report for the month of October.

#### **Committee Reports**

Councillor Cec Reid provided a report to Council on the following meeting:

- (1) October 23<sup>rd</sup> North Bay-Mattawa Conservation Authority Board of Directors meeting.