

**TOWNSHIP OF CHISHOLM**  
**PUBLIC WORKS COMMITTEE MEETING**  
**THURSDAY, AUGUST 15<sup>th</sup>, 2013**

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Chairperson Cec Reid with Mayor Leo Jobin and Councillors David Hodgins, Susan Major and Teresa Miller present. Guests in attendance were Nunzio Scarfone and Les Milton. Staff members present were Public Works Supervisor (PWS) Real Gauthier, and Acting Clerk, Alice Lauzon.

**DECLARATION OF PECUNIARY INTEREST** – None noted.

**APPROVAL OF AGENDA**

With the approval of the Committee, staff added the following items to the agenda:

- 4’x8’ sign at landfill
- Recycling signs

**Resolution 2013-69 (PWC)**

Susan Major – Leo Jobin: Be it resolved that the agenda be approved as presented and amended.  
‘Carried’

**APPROVAL OF MINUTES**

**Resolution 2013-70 (PWC)**

Leo Jobin – Susan Major: Be it resolved that the Minutes of the July 18<sup>th</sup>, 2013 Public Works Committee meeting be adopted as printed and circulated. ‘Carried’

**BUSINESS ARISING FROM MINUTES** - None

**CITIZEN’S PETITIONS AND DEPUTATIONS** – None

**OPEN FORUM** – None

**COMMITTEE/STAFF PRESENTATIONS/REPORTS**

**Resolution 2013-71 (PWC)**

Susan Major – Leo Jobin: Be it resolved that the ‘Public Works Activity Report’ presented by PWS Real Gauthier be accepted as presented. ‘Carried’

It was noted that the hydro seeding has been started at the playground and a problem with runoff on Alderdale was mentioned.

## **NEW BUSINESS**

### **PUBLIC WORKS**

#### **ITEMS FOR DISCUSSION FROM PUBLIC WORKS CHAIR CEC REID**

- (1) Update on:
  - Replacement of cross road culvert – culvert was replaced but there was also a beaver dam problem; owner is responsible for removal.
  - Roadside grass cutting – Work has been completed.
  - Ditching project – Done; some culverts will have to be lowered.
  - By-law for roadside parking – to be turned over to General Government Committee to establish or review by-law.
  - Cutting of trees left from brushing – Public Works Department will get to it in the fall.
  - Change of petroleum supplier – Agreement has been received; Council reiterated fact that there was to be no contract. Staff to verify.
  - Update on gravel and sand contracts – Don't foresee problems; sand to be completed by August 31, 2013 and gravel by September 30<sup>th</sup>, 2013.
- (2) Staff reporting on information from insurance adjuster re: truck repairs. Insurance Adjuster has not been in contact with office since May. He is away on vacation but a message has been left for him to contact staff.

#### **Resolution 2013-72 (PWC)**

Leo Jobin – Susan Major: Be it resolved that the 'Public Works' Budget Report for the month of July, 2013, be accepted as presented. **'Carried'**

## **LANDFILL**

#### **ITEMS FOR DISCUSSION FROM PUBLIC WORKS CHAIR CEC REID**

- (1) Update on:
  - Burying of crushed material – P.W. Supervisor is looking for a bigger machine, better suited for the job.
  - Repair to well pipe – job seems to have been done.
  - Canopy cover over landfill site building door – Councillor Hodgins has received some cost estimates for the material and has agreed to provide the labor at no cost.
- (2) Review of Environmental Services Budget

#### **Resolution 2013-73 (PWC)**

Susan Major – Leo Jobin: Be it resolved that the 'Environmental Services' Budget Report for the month of July, 2013, be accepted as presented. **'Carried'**

(3) 4'x8' sign at the landfill – Landfill Education Committee would like to have the sign moved once it has been reprinted.

(4) Recycling signs – It was noted that a few of the recycling signs posted in the township are no longer visible because of tall grass; Public Works Department was asked to clean this up.

**OTHER**

**ADJOURNMENT**

**Resolution 2013-74(PWC)**

Leo Jobin – Susan Major: Be it resolved that this Committee does now adjourn to meet again on Thursday, September 19<sup>th</sup>, 2013 at 7:00 p.m. or at the call of the Chair. **‘Carried’**

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Chairperson

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Clerk-Treasurer