

**TOWNSHIP OF CHISHOLM**  
**STRATEGIC PLANNING COMMITTEE MEETING**

**DATE:** May 30<sup>th</sup>, 2013  
**TIME:** 7:00 P.M.  
**LOCATION:** Council Chambers

**PRESENT:** Chairperson Teresa Miller, Mayor Leo Jobin, and  
Councillors Susan Major and Cec Reid  
Members from Public – Don Butterworth and Dave Dockendorff  
Clerk-Treasurer Linda Ringler

**ABSENT:** Councillor David Hodgins

**1. CALL TO ORDER**

Chairperson Teresa Miller called the meeting to order at 7:05 p.m.

**2. APPROVAL OF AGENDA**

**Resolution 2013-16 (SPC)**

Cec Reid – Leo Jobin: Be it resolved that the agenda be accepted as presented.  
**‘Carried’**

**3. APPROVAL OF MINUTES**

**Resolution 2013-17 (SPC)**

Leo Jobin – Cec Reid: Be it resolved that the minutes of the May 15<sup>th</sup>, 2013 Strategic Planning Committee meeting be adopted as printed and circulated. **‘Carried’**

**4. PUBLIC FORUM**

The Committee scheduled June 27<sup>th</sup> at 7:00 p.m. in the Council Chambers, for a public forum to present the draft *Strategic Plan* for the township. The public forum is to be advertised in the township’s monthly newsletter and on the website.

## 5. REVIEW OF DRAFT STRATEGIC PLAN

The Committee reviewed the draft *Strategic Plan* for the Township and made revisions and corrections to the document, as required. The Committee also made the following decisions during its review of the Plan:

- *A 'Table of Contents' will be prepared;*
- *Township map will be included in the document;*
- *Photos for the document will be left to the discretion of Chairperson Teresa Miller;*
- *Page 20, 'Initiative Evaluation' will be set up as Appendix 'A' to the document;*
- *Page 63, 'Implementation, Monitoring and Amendment' will be relocated to the front of the document.*

The Committee discussed the manner in which the *Strategic Plan* would be amended as projects are completed, and it was decided that the *Strategic Plan* would be a snapshot in time as of the date of its adoption by Council. Thereafter, revisions would be made to the document during review. Input from residents would be filed with the *Strategic Plan* for consideration during review.

## 6. ADJOURNMENT

### **Resolution 2013-18 (SPC)**

Susan Major – Don Butterworth: Be it resolved that we do now adjourn to meet again on Thursday, June 27<sup>th</sup>, 2013 at 7:00 p.m. for a public forum to present the draft Strategic Plan for the Township of Chisholm. **'Carried'**

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Chairperson

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Clerk-Treasurer