

**TOWNSHIP OF CHISHOLM**

**PUBLIC WORKS COMMITTEE MEETING**

**THURSDAY, MAY 16<sup>TH</sup>, 2013**

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Chairperson Cec Reid with Mayor Leo Jobin and Councillors Susan Major and Teresa Miller present. Councillor David Hodgins was absent with regret. Staff members present were Public Works Supervisor (PWS) Real Gauthier, and Clerk-Treasurer (CT) Linda Ringler.

**DECLARATION OF PECUNIARY INTEREST** – None

**APPROVAL OF AGENDA**

With the approval of the Committee, the following items were added to the agenda:

- Structural deficiencies – municipal garage;
- Live wires;
- Water line for Amish school;
- Playground work; and
- Fuel prices.

**Resolution 2013-38 (PWC)**

Leo Jobin – Susan Major: Be it resolved that the agenda be approved as presented and amended. **‘Carried’**

**APPROVAL OF MINUTES**

**Resolution 2013-39 (PWC)**

Susan Major – Leo Jobin: Be it resolved that the Minutes of the April 18<sup>th</sup>, 2013 Public Works Committee meeting be adopted as printed and circulated. **‘Carried’**

**BUSINESS ARISING FROM MINUTES** - None

**CITIZEN’S PETITIONS AND DEPUTATIONS** – None

**OPEN FORUM** - None

## COMMITTEE/STAFF PRESENTATIONS/REPORTS

### Resolution 2013-40 (PWC)

Leo Jobin – Susan Major: Be it resolved that the ‘Public Works Activity Report’ presented by PWS Real Gauthier be accepted as presented. ‘Carried’

## NEW BUSINESS

## PUBLIC WORKS

### ITEMS FOR DISCUSSION FROM PUBLIC WORKS CHAIR CEC REID

- (1) Updates on:
  - Gravel Tenders – Tender documents are in the process of being prepared. However, a recent audit by the Ontario Aggregate Resources Corporation brought to light issues regarding conversion factors for the aggregate materials as the township has been tendering in cubic metres, and reports for OARC are required in metric tonnes. This issue needs to be resolved before the documents can be prepared. PWS Gauthier is to advise CT Ringler as to how to proceed in this matter.
  - Calcium Application – will not be applied until the frost is out of the ground and grading operations are completed. Miller Paving was the successful tenderer for the joint calcium tender.
  - Brushing – will be undertaken on Pioneer Road, between Bellcairn and Maple Roads, Maple Road, with further decisions to be made depending on available budget.
  - Ditching – is to take place on South Shore Road, and on River Road to Cedar Road, with further decisions to be made depending on available budget.
  - Suspension on new truck – A decision was made during budget deliberations to leave the suspension as is, due to the significant cost involved to convert it.
  - Vacation schedules – Individual schedules have been received by the office, and one overall schedule will be completed for the Committee.
  - Roadside grass cutting – is to be done in August. Brushing will be done before the grass cutting..
  - Structural Problems – garage - Public Works Chair Cec Reid informed the Committee that it has come to PWS Real Gauthier’s attention that there are major problems with some of the structural posts at the garage, in that salt has eroded the metal where the metal meets the cement by the doors. A structural engineer visited the garage today to advise that the posts can be cut off and rebuilt. The Committee decided that the work would have to be tendered if estimated to be over \$5,000. This work is to be considered top priority. Staff is to budget for the structural work.
  - Insulation in garage – to be budgeted for as well, if possible.
  - Half load limits – will be removed on May 24<sup>th</sup>.
- (2) Update on grant for Chiswick Line – CT Ringler will make contact with the ministry to ascertain when applicants will know whether or not their applications have been successful.
- (3) Removal of sand at hard top intersections – Machine has been rented for Tuesday, May 21<sup>st</sup>.
- (4) Discussion on remediation at boat ramp – One large pad has heaved. It needs to be broken up and removed, or repaired. The Committee asked PWS Gauthier to conduct a site inspection, and report back to the Committee at the next meeting with respect to this matter.

The Committee reviewed a summary of hired equipment rates for the pieces of equipment that PWS Gauthier intends to rent. After a brief discussion, the Committee decided to leave this matter for handling by PWS Gauthier, as it depends on scheduling, availability of equipment, weather, etc.

**Resolution 2013-41 (PWC)**

Teresa Miller – Susan Major: Be it resolved that the ‘Public Works’ Budget Report for the month of April, 2013, be accepted as presented. **‘Carried’**

**Live Wires** – Chair Cec Reid informed PWS Gauthier that Hydro One would provide instruction on handling a ‘live wire’ detector, if this training is required by the Public Works Department.

**Resolution 2013-42 (PWC)**

Susan Major – Leo Jobin: Be it resolved that this Committee takes a ten-minute recess. **‘Carried’**  
Time: 8:30 p.m.

**Resolution 2013-43 (PWC)**

Susan Major – Teresa Miller: Be it resolved that this Committee returns to regular session. **‘Carried’**  
Time: 8:38 p.m.

**Water Line for Amish School** – Mayor Leo Jobin, on behalf of the Amish community, requested that the Committee reconsider its decision regarding the underground installation of a water line to the Amish school due to the high cost associated with boring a hole under the road. After some discussion, the Committee decided that it would be agreeable to having the road dug up and the line installed in accordance with P. Eng. Antoine Boucher’s instructions, provided the Amish pay for all costs associated with the installation. Mayor Jobin was advised to have the Amish resubmit its request to the township.

The Committee considered information regarding fuel prices from various suppliers, and after some discussion, passed the following resolution.

**Resolution 2013-44 (PWC)**

Susan Major – Teresa Miller: Be it resolved that the Public Works Committee recommends to Council that future fuel needs at the municipal garage and office/fire hall be supplied by Ultramar, subject to tanks being supplied at no charge. **‘Carried’**

The Committee also requested that in future, staff do a fuel price grid during spring and fall to ascertain current price rates.

**Playground Site** – PWS Gauthier was asked to get a bulldozer in as soon as possible to level the ground at the playground site. CT Ringler was asked to investigate sod prices for possible installation at the playground site, and was also asked to contact Marc Lapierre at Hydro One to request a donation of hydroseed for the site.

**LANDFILL**

**ITEMS FOR DISCUSSION FROM PUBLIC WORKS CHAIR CEC REID**

- (1) Discussion on first few days of township’s ‘clear bag’ policy – Reports have been received that things are going well, with no issues at the site. Approximately half a dozen recycling boxes have been sold. More will be provided to the site attendants for sale.

- (2) Work on shack (roof and siding) – The Public Works Dept. was commended for the work that was done at the landfill site, i.e. washroom cleaned and moved closer to shack; siding on shack cleaned. Mayor Jobin contacted Maple Ridge Metal for a price for metal roofing for the shack, and Mr. Miller will measure the roof the next time he visits the site and report back to Mayor Jobin.
- (3) Update on grinding for 2013 – The company would like to do this work the week of May 21<sup>st</sup>.
- (4) Are three metal containers enough? – Yes, the material has been packed down, and the containers are now half full.
- (5) Clean up of wind blown plastic and paper – The Landfill Attendant and Assistant will be asked to put in some extra time to pick up plastic bags that have blown around the site and out by the road.
- (6) What to do with bale wrap – Baler wrap is to be buried or grinded.

**Resolution 2013-45 (PWC)**

Leo Jobin – Susan Major: Be it resolved that this Committee extends the meeting past the 9:30 p.m. deadline to complete items on the agenda. **‘Carried’**

**Resolution 2013-46 (PWC)**

Susan Major – Teresa Miller: Be it resolved that the ‘Environmental Services’ Budget Report for the month of April, 2013, be accepted as presented. **‘Carried’**

**OTHER**

Staff provided information to the Committee with respect to how various municipalities handle ‘Weed Inspection’ duties, and as the responsibility for this service has been delegated to Public Works in two municipalities, it was decided that the duties of Weed Inspector would remain with the Public Works Supervisor.

**ADJOURNMENT**

**Resolution 2013-47 (PWC)**

Teresa Miller – Susan Major: Be it resolved that this Committee does now adjourn to meet again on Thursday, June 20<sup>th</sup>, 2013 at 7:00 p.m. or at the call of the Chair. **‘Carried’**

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Chairperson

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Clerk-Treasurer