

**TOWNSHIP OF CHISHOLM**  
**STRATEGIC PLANNING COMMITTEE MEETING**

**DATE:** May 15<sup>th</sup>, 2013  
**TIME:** 7:00 P.M.  
**LOCATION:** Council Chambers

**PRESENT:** Chairperson Teresa Miller, Mayor Leo Jobin, and  
Councillors Susan Major and Cec Reid  
Members from Public – Don Butterworth and Dave Dockendorff  
Clerk-Treasurer Linda Ringler

**ABSENT:** Councillor David Hodgins, with regret

**1. CALL TO ORDER**

Chairperson Teresa Miller called the meeting to order at 7:05 p.m.

**2. APPROVAL OF AGENDA**

**Resolution 2013-11 (SPC)**

Cec Reid – Don Butterworth: Be it resolved that the agenda be accepted as presented.  
**‘Carried’**

**3. APPROVAL OF MINUTES**

**Resolution 2013-12 (SPC)**

Leo Jobin – Cec Reid: Be it resolved that the minutes of the February 13<sup>th</sup>, 2013 Strategic Planning Committee meeting be adopted as printed and circulated. **‘Carried’**

**4. REVIEW OF DRAFT STRATEGIC PLAN AND COMMENTS FROM  
MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING**

The Committee commenced a review of the draft Municipal Strategic Plan, and through consensus, made minor word changes to the document.

**Resolution 2013-13 (SPC)**

Susan Major – Leo Jobin: Be it resolved that this Committee takes a ten-minute recess.  
**‘Carried’**

Time: 8:35 p.m.

**Resolution 2013-14 (SPC)**

Don Butterworth – Cec Reid: Be it resolved that this Committee returns to regular session. **‘Carried’**

Time: 8:45 p.m.

After the recess, the Committee continued its review of the draft Strategic Plan and agreed, by consensus, to make minor word changes; to provide some of the information in table format; to insert a picture on the front cover; and to insert an aerial photograph after the Executive Summary. Staff was asked to confirm the accuracy of statistical information previously provided, as some of the information appeared to be incorrect.

Comments provided by Jeremy Cormier, Municipal Advisor, Ministry of Municipal Affairs and Housing (MMAH) were addressed during the redrafting of the document.

**5. REVIEW OF INDEX**

Chairperson Teresa Miller informed the Committee that the index would be prepared after the document is completed.

**6. TIMELINE UPDATE**

A meeting will be held on May 30<sup>th</sup> to review the document, prior to it being made available to the public. The Committee agreed that a meeting with MMAH was no longer required.

**7. ADJOURNMENT**

**Resolution 2013-15 (SPC)**

Cec Reid – Don Butterworth: Be it resolved that we do now adjourn to meet again on Thursday, May 30, 2013 at 7:00 p.m. or at the call of the Chair.

**‘Carried’**

Time: 9:45 p.m.

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Chairperson

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Clerk-Treasurer