

**TOWNSHIP OF CHISHOLM**

**PUBLIC WORKS COMMITTEE MEETING**

**THURSDAY, MARCH 21<sup>ST</sup>, 2013**

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Chairperson Cec Reid with Mayor Leo Jobin and Councillors David Hodgins, Susan Major, and Teresa Miller present. Guests in attendance were Chris and Darla Turcotte, Wasi Lodge; Cindy and Nunzio Scarfone, Booth Landing Lodge; and Carla Scarfone representing Clear Springs Golf Course. Staff members present were Public Works Supervisor (PWS) Real Gauthier, and Clerk-Treasurer (CT) Linda Ringler.

**DECLARATION OF PECUNIARY INTEREST** – None

**APPROVAL OF AGENDA**

With the approval of the Committee, staff added the following items to the agenda:

- Report from Landfill Attendant Heather Henry re: Landfill Site/Recycling Program; and
- Draft by-law re: implementation of ‘clear bag policy’ at landfill site.
- In Camera Session re: personal matter relating to identifiable individual, and potential litigation.

**Resolution 2013-15 (PWC)**

Teresa Miller – David Hodgins: Be it resolved that the agenda be approved as presented and amended. **‘Carried’**

**APPROVAL OF MINUTES**

**Resolution 2013-16 (PWC)**

David Hodgins – Teresa Miller: Be it resolved that the Minutes of the February 21<sup>st</sup>, 2013 Public Works Committee meeting be adopted as printed and circulated. **‘Carried’**

**BUSINESS ARISING FROM MINUTES** - None

**CITIZEN’S PETITIONS AND DEPUTATIONS** – None

**OPEN FORUM** - None

**COMMITTEE/STAFF PRESENTATIONS/REPORTS**

The Committee considered a presentation from Nunzio and Cindy Scarfone, and Carla Scarfone, made at the February 26<sup>th</sup> Council meeting, requesting concessions for businesses with respect to the implementation of the ‘clear bag policy’ at the landfill site.

Councillor Susan Major and Carla Scarfone, through some role playing, demonstrated to the Committee a visit to the landfill site by a resident with no recyclables in their garbage, and one with recyclables, and how the Landfill Attendant would handle each case.

The Committee discussed the possibility of having some blue boxes available at the landfill site, so that recyclables can be removed from garbage bags and deposited therein.

The Committee discussed ways of assisting businesses to comply with the new policy, including the provision of signs and posters. The Committee agreed that each business will be required to present their case, on an individual basis, to obtain concessions. The possibility of providing concessions to recyclable-conscious businesses, who have already presented their cases, was discussed.

Other notable comments:

- Beaches/parks need recycling bins.
- Wasi Lodge will provide information as to how the township can assist them to educate their campers.

Reference was made to the Report from Landfill Attendant Heather Henry, but as the report had only been received by the Committee at the table, the report will be given further consideration at the next meeting.

**Resolution 2013-17 (PWC)**

David Hodgins – Teresa Miller: Be it resolved that the ‘Public Works Activity Report’ presented by PWS Real Gauthier be accepted as presented. **‘Carried’**

**NEW BUSINESS**

**PUBLIC WORKS**

**ITEMS FOR DISCUSSION FROM PUBLIC WORKS CHAIR CEC REID**

- (1) Supervisor Real Gauthier – Outline of highlights at “Good Roads” Conference – Topics discussed included Minimum Maintenance Standards, and job shadowing and training. PWS Gauthier was of the opinion that the conference was much improved from last year.
- (2) Review of fuel consumption and pricing of fuel report submitted by Councillor Susan Major – Councillor Major reported that her information was incorrect.

A report prepared by staff was reviewed. The Committee requested that staff contact Moore's to ask if they can make any price concessions in light of their prices being higher than others, as the township is satisfied with the product and delivery, but needs to be price conscious. Staff was also asked to obtain information from the other companies with respect to delivery schedules, etc.

- (3) Equipment problems – Nothing major. Road conditions are rough on equipment at this time of year.
- (4) Report on ceiling insulation in garage – deferred to May agenda.
- (5) Report on cost of repairing metal trusses – deferred to May agenda.
- (6) Runoff problems – Three main washouts; one near the intersection of Wasing and Maple; one near 930 Pioneer Road; and one on Wasing Road. Public Works did approximately twenty culvert thaws on March 18<sup>th</sup> and 19<sup>th</sup>.

**Resolution 2013-18 (PWC)**

Teresa Miller – David Hodgins: Be it resolved that the 'Public Works' Budget Report, dated February 28<sup>th</sup>, 2013, be accepted as presented. **'Carried'**

**Resolution 2013-19 (PWC)**

Susan Major – Leo Jobin: Be it resolved that this Committee takes a ten-minute recess. **'Carried'**

Time: 8:13 p.m.

**Resolution 2013-20 (PWC)**

Leo Jobin – Susan Major: Be it resolved that this Committee returns to regular session. **'Carried'**

Time: 8:22 p.m.

In response to a question from a member of the Committee, staff will investigate whether or not the lots on Plan M185 in Alderdale can be built on individually.

**LANDFILL**

**ITEMS FOR DISCUSSION FROM PUBLIC WORKS CHAIR**

- (1) Samples of recycling/waste signage from various suppliers were reviewed by the Committee. After some discussion, it was decided that the Landfill Education Committee would be asked to bring forward a recommendation with respect to the design and location of the signage.

**Resolution 2013-21 (PWC)**

David Hodgins – Teresa Miller: Be it resolved that the Public Works Committee recommends to Council that a price quotation from Knight Piésold Ltd. in the amount of \$36,000.00 be accepted for the provision of services at the landfill site for the year 2013. **'Carried'**

Staff was asked to provide a cost analysis for 2012 landfill services at the next meeting.

**Resolution 2013-22(PWC)**

Leo Jobin – Susan Major: Be it resolved that the ‘Environmental Services’ Budget Report, dated February 28<sup>th</sup>, 2013, be accepted as presented. **‘Carried’**

**Resolution 2013-23 (PWC)**

Susan Major - Leo Jobin: Be it resolved that the Public Works Committee recommends to Council that a by-law be adopted to implement the clear bag policy at the landfill site, and further that staff be directed to prepare the by-law for the March 26<sup>th</sup> Council meeting. **‘Carried’**

**Resolution 2013-24 (PWC)**

Susan Major – Leo Jobin: Be it resolved that the Public Works Committee moves into ‘In Camera’ session to discuss a personal matter relating to an identifiable individual, and a potential litigation matter. **‘Carried’**

Time: 9:05 p.m.

**Resolution 2013-25 (PWC)**

Leo Jobin – Susan Major: Be it resolved that the Committee returns to regular session. **‘Carried’**

Time: 9:40 p.m.

**OTHER**

**ADJOURNMENT**

**Resolution 2013-26 (PWC)**

Susan Major – Leo Jobin: Be it resolved that the Public Works Committee does now adjourn to meet again on Thursday, April 18<sup>th</sup>, 2013 at 7:00 p.m. or at the call of the Chair. **‘Carried’**

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Chairperson

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Clerk-Treasurer