

TOWNSHIP OF CHISHOLM
PUBLIC WORKS COMMITTEE MEETING

THURSDAY, FEBRUARY 21ST, 2013

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chairperson Cec Reid with Mayor Leo Jobin and Councillors David Hodgins, Susan Major, and Teresa Miller present. There were no guests in attendance. Staff members present were Public Works Supervisor (PWS) Real Gauthier, and Clerk-Treasurer (CT) Linda Ringler.

DECLARATION OF PECUNIARY INTEREST – None

APPROVAL OF AGENDA

With the approval of the Committee, staff added the following items to the agenda:

- Response to OGRA delegation request;
- Information from Insurance Adjuster re: International Truck; and
- Request for permission to use roads to make movie.

Resolution 2013-09 (PWC)

David Hodgins – Teresa Miller: Be it resolved that the agenda be approved as presented and amended. ‘Carried’

APPROVAL OF MINUTES

Resolution 2013-10 (PWC)

Teresa Miller – David Hodgins: Be it resolved that the Minutes of the January 17th, 2013 Public Works Committee meeting be adopted as printed and circulated. ‘Carried’

BUSINESS ARISING FROM MINUTES - None

CITIZEN’S PETITIONS AND DEPUTATIONS - None

OPEN FORUM - None

COMMITTEE/STAFF PRESENTATIONS/REPORTS

Resolution 2013-11 (PWC)

David Hodgins – Teresa Miller: Be it resolved that the ‘Public Works Activity Report’ presented by PWS Real Gauthier be accepted as presented. **‘Carried’**

The Committee reviewed a letter from the Ministry of Agriculture, Food and Rural Affairs acknowledging receipt of the Township’s Expression of Interest (EOI) for the Municipal Infrastructure Investment Initiative (MIII) Capital Program, and advising the township that it is eligible to move forward to the application phase of the program.

NEW BUSINESS

PUBLIC WORKS

ITEMS FOR DISCUSSION FROM PUBLIC WORKS CHAIR CEC REID

- (1) Update on new cover for 3rd truck – PWS Gauthier is very pleased with the 18’ x 40’ portable garage. Canvas is strong; it has been well anchored and there is a 15 year warranty on the garage.
- (2) Equipment problems – Other than repairs to front end loader, none. Front end loader required repairs to correct excessive play on front axle oscillation pin and bushings.
- (3) Any problems with residents piling snow on roadways at their driveways – None.
- (4) Crews starting out earlier on snow days seem to really help (discussion) – Several compliments have been received on good condition of roads. No complaints have been received
- (5) How is sand pile lasting – It is going down, but PWS Gauthier is confident that pile will last through the winter.
- (6) Any problems with snowmobilers – None - they seem to be more respectful this year.
- (7) Rusty trusses at garage – Public Works Supervisor Gauthier will look into this matter and report back to the Committee regarding the nature and cost of the repairs.

The Committee acknowledged the receipt of an email from Edward Anderson commending the Public Works Dept. on road maintenance this year, and asked Public Works Supervisor to draw it to the employees’ attention and post it at the garage.

Resolution 2013-12 (PWC)

Teresa Miller – David Hodgins: Be it resolved that the ‘Public Works’ Budget Report, dated January 31st, 2013, be accepted as presented. **‘Carried’**

LANDFILL

ITEMS FOR DISCUSSION FROM PUBLIC WORKS CHAIR

- (1) Update on MOE inspection:
 - Inspection went well - MOE Inspector was pleased with the condition of the site;
 - Township to receive a written report in due course.
- (2) Insulation to landfill building:
 - Insulation in floor has made a big difference;
 - Ener-board could be mounted to the inside of the building for very little cost to improve insulation.
 - It was noted that there is siding on the building, although it is dirty looking – PWS Gauthier was asked to make it an annual practice to have the building washed down in the spring.
- (3) Use of ‘stop arm’ at building:
 - Temporary repairs have been made to the ‘stop arm’. Additional repairs are required to extend the arm and install a weight on the end to make it easier to move by the Landfill Attendant.
- (4) Any problems with vehicles getting ‘up top’ to deposit household garbage:
 - No problems – vehicles go up the long way and come down the hill, which has been kept plowed and well sanded.
- (5) Signs – Landfill Education Committee Chairperson Susan Major verbally reported on the Feb. 21 meeting, and informed Council that the Committee would like signage to be installed at the site, to indicate what is recyclable and what goes to the landfill. The Committee would also like signage erected at each entrance to the township advising that “We are a clear bag community”. Signs are to be professionally made.
- (6) Staff at landfill – The Committee requested that PWS Real Gauthier make arrangements for a Public Works staff member to be at the landfill site for each shift, starting on the May 1st clear bag implementation date and running until further notice.

CT Linda Ringler reported that the Landfill Site Expansion Application Package, prepared by Knight Piésold Ltd., had been couriered to the Ministry of Environment on February 20th.

An email from Knight Piésold Ltd. regarding the planting of trees at the landfill site was reviewed by the Committee, and Public Works will plant trees when required.

An email from Ken McGinley with respect to recycling/clear bag program implementation was reviewed by the Committee, and staff will send a response.

Resolution 2013-13 (PWC)

Susan Major – Leo Jobin: Be it resolved that the ‘Environmental Services’ Budget Report, dated January 31st, 2013, be accepted as presented. **‘Carried’**

OTHER

ADJOURNMENT

Resolution 2013-14 (PWC)

Leo Jobin – Susan Major: Be it resolved that the Public Works Committee does now adjourn to meet again on Thursday, March 21st, 2013 at 7:00 p.m. or at the call of the Chair. **‘Carried’**

Time: 8: 35 p.m.

Chairperson

Clerk-Treasurer