

**TOWNSHIP OF CHISHOLM**  
**PUBLIC WORKS COMMITTEE MEETING**

**THURSDAY, JANUARY 17<sup>TH</sup>, 2013**

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Chairperson Cec Reid with Mayor Leo Jobin and Councillors David Hodgins, Susan Major, and Teresa Miller present. Guests in attendance were Grader Operator Garth Pigeau, Part-time Equipment Operator Terry Tran Jr., Landfill Site Contractor Calvin Smith, Landfill Attendant Heather Henry and Lynn Smith. Staff members present were Public Works Supervisor (PWS) Real Gauthier, and Clerk-Treasurer (CT) Linda Ringler.

**DECLARATION OF PECUNIARY INTEREST** – None

**APPROVAL OF AGENDA**

**Resolution 2013-01 (PWC)**

Leo Jobin – Susan Major: Be it resolved that the agenda be approved as presented. ‘Carried’

**APPROVAL OF MINUTES**

**Resolution 2013-02 (PWC)**

Susan Major – Leo Jobin: Be it resolved that the Minutes of the December 18<sup>th</sup>, 2012 Public Works Committee meeting be adopted as printed and circulated. ‘Carried’

**BUSINESS ARISING FROM MINUTES**

Councillor Teresa Miller asked if a quote had been received for rigid frame suspension for the International Truck, and was advised that there are issues with respect to obtaining part numbers for the proper kit. Councillor Miller also asked if the sign posts had been looked after, and was advised that this work had not yet been done.

**CITIZEN’S PETITIONS AND DEPUTATIONS**

Chairperson Cec Reid, on behalf of the Public Works Committee, presented Grader Training Certificates to Grader Operator Garth Pigeau and Part-time Equipment Operator

Terry Tran Jr. for successfully completing a grader training course. Congratulations were also extended by Mayor Jobin, along with a suggestion to Public Works Supervisor Real Gauthier to have training in this regard continued, subject to the availability of a more advanced course.

**OPEN FORUM** - None

### **COMMITTEE/STAFF PRESENTATIONS/REPORTS**

Public Works Supervisor Real Gauthier's Activity Report, dated January 11<sup>th</sup>, 2013, was considered by the Committee, with the following questions/information being provided:

- Equipment repairs – have been of a regular or minor nature.
- Propane furnace installed at landfill site – Landfill Attendant Heather Henry reported that she is disappointed with the new installation, as there doesn't seem to be much difference in the heat being provided. The Committee requested that this matter be looked into immediately, and an update be provided at the January 22<sup>nd</sup> Council meeting.

### **Resolution 2013-03 (PWC)**

Leo Jobin – Susan Major: Be it resolved that the 'Public Works Activity Report' presented by Public Works Supervisor Real Gauthier be accepted as presented. **'Carried'**

Clerk-Treasurer Linda Ringler reported that the MIII grant application for the reconstruction of Chiswick Line had been e-filed the morning of January 9<sup>th</sup>, and receipt of same was confirmed by the Ministry of Infrastructure.

### **NEW BUSINESS**

### **LANDFILL SITE**

### **ITEMS OF DISCUSSION FROM PUBLIC WORKS CHAIR CEC REID**

- (1) Any problems with placing garbage "up top" – the only issue seems to be traffic control. Landfill Attendant Heather Henry volunteered to make a directional sign.
- (2) Burial of chipped pile – The pile has been buried.
- (3) MOE visitation in February (what do they look for) – a list of items MOE looks for when they do a site visit was provided by staff. Public Works staff is to email a picture of the sign to Admin staff so that it can be provided to MOE staff for review and comment prior to the inspection.
- (4) Purchase of compactor truck – was discussed. The Committee decided to set this matter aside for the time being.

- (5) Recycling – curbside vs. on site – was discussed, and given that the township is currently providing curbside recycling at a significant cost, there were no plans to provide recycling bins at the landfill site. Curbside garbage pickup was also discussed, and Councillor Susan Major provided an estimate to provide this service, which would cost each household approximately \$244.00 annually. More education is needed to get more households recycling.
- (6) Knight Piésold Ltd. – formal negotiations with MOE to expand the site – Staff reported that Steve Aiken advised that he hoped to have the landfill site expansion application submitted to MOE by the end of January.
- (7) Feedback on clear bag implementation – two comments were received and discussed. An information sheet regarding the implementation of clear garbage bags and other landfill site matters is to be included with the interim tax bills.
- (8) Bag card count for 2012 – information was provided to the Committee in this regard.
- (9) Any other stats for 2012 – this information had previously been provided to the Committee.
- (10) Overall improvements to site – will come with new initiatives that are being undertaken.

**Resolution 2013-04 (PWC)**

Susan Major – Leo Jobin: Be it resolved that the ‘Environmental Services’ Budget Report, dated December 21<sup>st</sup>, 2012, be accepted as presented. **‘Carried’**

**Resolution 2013-05 (PWC)**

David Hodgins – Teresa Miller: Be it resolved that the Committee takes a ten-minute recess. **‘Carried’**

Time: 8:22 p.m.

**Resolution 2013-06 (PWC)**

Teresa Miller – David Hodgins: Be it resolved that the Committee does now return to regular session. **‘Carried’**

Time: 8:30 p.m.

**PUBLIC WORKS**

**ITEMS FOR DISCUSSION FROM PUBLIC WORKS CHAIR CEC REID**

- (1) Equipment – any problems – nothing major
- (2) Sand – how is it lasting – going down, but will be ok. Sand mix is consistent and doesn’t clump up or freeze too much.
- (3) Snow plow routes – Public Works has been doing Chiswick Line and Alderdale Road first, and this has been working well. Algonquin Road is also being done during the first round, because of school bus traffic.
- (4) Pick up trucks – age and condition – both pick-ups are in good condition.
- (5) Rock blasting update – Blasting was not completed last year.

- (6) Bolton pit – is it open for summer of 2013 – Major Leo Jobin provided an update on this issue.
- (7) Health/Safety Committee – is it required/should we have one – A Health/Safety Committee is not required for workplaces with under twenty employees. Monthly inspections are being carried out by a Health and Safety Representative at the municipal garage.

A letter from Brian Sullivan regarding drainage concerns at the corner of Kells Road and Chiswick Line was presented to the Committee. The Committee was of the opinion that the natural flow of the water could not be made to go in a north west direction.

**Resolution 2013-07 (PWC)**

David Hodgins – Teresa Miller: Be it resolved that the ‘Public Works’ Budget Report, dated December 21<sup>st</sup>, 2012, be accepted as presented. **‘Carried’**

**OTHER**

**UPDATE ON EAVESTROUGH ON OFFICE/FIRE HALL BUILDING** – The Committee discussed this matter, and decided that steel eavestrough is a requirement for a metal roof. Staff was asked to prepare and issue a request for price quotation for this work.

**PLAN OF REPAIR FOR PLAYGROUND SITE**

The Committee reviewed a report from Public Works Supervisor Real Gauthier, outlining remedial work to be undertaken at the new playground site, which includes the installation of drainage tile, filter cloth, and sand. Work will also be undertaken to level the area as needed, install a drainage ditch to let the water run off, and plant grass seed.

Public Works Supervisor Real Gauthier was advised that the Committee would like the work done while the frost is in the ground. He was also advised that all the work needs to be completed by late April or early May, in advance of an Official Opening of the site.

**ADJOURNMENT**

**Resolution 2013-08 (PWC)**

David Hodgins – Teresa Miller: Be it resolved that the Public Works Committee does now adjourn to meet again on Thursday, February 21<sup>st</sup>, 2013 at 7:00 p.m. or at the call of the Chair. **‘Carried’** Time: 9:10 p.m.

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Chairperson

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Clerk-Treasurer