

TOWNSHIP OF CHISHOLM
REGULAR COUNCIL MEETING
TUESDAY, JANUARY 8TH, 2013

CALL TO ORDER

Mayor Leo Jobin called the meeting to order at 7:00 p.m. with Councillors David Hodgins, Susan Major, Teresa Miller, and Cec Reid present. There were no guests in attendance. Staff member present was Clerk-Treasurer Linda Ringler.

NOTIFICATION OF PECUNIARY INTEREST - None

ADOPTION OF AGENDA

With the approval of Council, Councillor Cec Reid added an item to the agenda for discussion: staffing forecast.

Resolution 2013-01

Cec Reid – Susan Major: Be it resolved that the agenda be adopted as presented and amended. **‘Carried’**

ADOPTION OF MINUTES

Resolution 2013-02

Susan Major – Cec Reid: Be it resolved that the Minutes of the December 11th regular Council meeting and the Minutes of the December 18th special Council meeting be adopted as printed and circulated. **‘Carried’**

BUSINESS ARISING FROM MINUTES - None

APPROVAL OF ACCOUNTS

Resolution 2013-03

Cec Reid – Susan Major: Be it resolved that the Administration, By-law Enforcement, Council, Landfill, Fire Department, Livestock Evaluator and Public Works payroll accounts in the amount of \$34,111.09 and general accounts totaling \$239,063.25 for the month of December, 2012, be accepted as presented. **‘Carried’**

CITIZEN'S PETITIONS AND DEPUTATIONS - None

OPEN FORUM – None

MAYOR STAFF AND COMMITTEE REPORTS

Resolution 2013-04

Susan Major – Cec Reid: Be it resolved that the Mayor, Staff, and Committee Reports be accepted as presented, and a summary of these reports be attached as Addendum “A” to the minutes. **‘Carried’**

REVIEW OF BUDGET REPORT

Resolution 2013-05

Cec Reid – Susan Major: Be it resolved that the Budget Report for the period ending December 21st, 2012, be accepted as presented. **‘Carried’**

NEW BUSINESS

Resolution 2013-06

Susan Major – Cec Reid: Be it resolved that the Council of the Corporation of the Township of Chisholm acknowledges the receipt of a letter from the Ministry of Municipal Affairs and Housing approving the Official Plan of the Township of Chisholm. **‘Carried’**

Resolution 2013-07

Cec Reid – Susan Major: Be it resolved that the Council of the Corporation of the Township of Chisholm accepts a recommendation brought forward from the December 10th, 2012 General Government Committee meeting to consider the draft Property Standards By-law. **‘Carried’**

Resolution 2013-08

Susan Major – Cec Reid: Be it resolved that By-law 2013-01, being a by-law to prescribe standards for the maintenance and occupancy of buildings and property in the Township of Chisholm, be read a first and second time this 8th day of January, 2013. **‘Carried’**

Council deferred to ‘In Camera’ session, Item No. 3 of New Business: ‘Letter of Understanding for new Schedule B – Winter Hours for the 2012-2013 winter season’, as there is an item relating to this matter on the ‘In Camera’ agenda, to be held immediately following the regular meeting.

Resolution 2013-09

Teresa Miller – David Hodgins: Be it resolved that the Council of the Corporation of the Township of Chisholm authorizes the renewal of membership in the following associations for the year 2013:

- Association of Municipalities of Ontario - \$951.14.
 - Federation of Canadian Municipalities - \$294.37.
 - Municipal Finance Officers' Association of Ontario – \$265.55.
 - Ontario Good Roads Association - \$583.50.
 - Association of Municipal Managers Clerks and Treasurers of Ontario – Clerk-Treasurer and Deputy Clerk-Treasurer - \$412.45 each.
- ‘Carried’**

Resolution 2013-10

Teresa Miller – David Hodgins: Be it resolved that the Council of the Corporation of the Township of Chisholm supports Resolution No. 2012/404 passed by the Council of the Corporation of the Municipality of West Nipissing on December 4, 2012 regarding the Provincial Planning Policy. **‘Carried’**

Resolution 2013-11

Teresa Miller – David Hodgins: Be it resolved that the Council of the Corporation of the Township of Chisholm acknowledges the receipt of a letter from the District of Nipissing Social Services Administration Board, dated December 18th, 2012, and further that Mayor Leo Jobin’s name be put forward for having an interest in serving on the steering committee for the 10-Year Housing & Homelessness Plan, and staff be asked to research the township’s files for local literature relevant to housing and/or homelessness in the community. **‘Carried’**

Information from Pitch-In Ontario was deferred to the Community Services Committee for consideration.

Resolution 2013-12

David Hodgins – Teresa Miller: Be it resolved that the Council accepts, as presented, an Overtime Report for the period October 25th, 2012 to January 2nd, 2013. **‘Carried’**

Resolution 2013-13

David Hodgins – Teresa Miller: Be it resolved that the Council of the Corporation of the Township of Chisholm authorizes staff to meet with CAO’s/Clerks of neighbouring municipalities to discuss the possibility of a joint Request for Proposal (RFP) for Asset Management Planning work. **‘Carried’**

GENERAL DISCUSSION

Council acknowledged the receipt of the following correspondence:

- (1) Letter from Tunnock Consulting Ltd. re: Asset Management Planning.
- (2) Information re: Nipissing First Nation Reserve No. 10 Boundary Specific Claim.

- (3) Email re: Algonquin Land Claim.
- (4) Newsletter from Jean-Marc Fillion re: Algonquin Land Claim.
- (5) Newsletter from Affordable Sustainable Accountable Policing (ASAP).

Council held a discussion with respect to succession planning, and requested that staff investigate internship programs available to the township, and provide this information to the Staff Relations Committee for consideration.

Resolution 2013-14

Susan Major – Cec Reid: Be it resolved that the Council of the Corporation of the Township of Chisholm authorizes the attendance of Mayor Leo Jobin at the OGRA Conference, and further that the township request a meeting with the Minister of Infrastructure to promote the MIII grant application for Chiswick Line if, and only if, a joint delegation is received with the Municipality of Powassan for Chiswick Line.

Resolution 2013-15

Teresa Miller – David Hodgins: Be it resolved that Council takes a ten-minute recess.
‘Carried’
Time: 8:21 p.m.

Resolution 2013-16

David Hodgins – Teresa Miler: Be it resolved that Council returns to regular session.
‘Carried’
Time: 8:30 p.m.

Resolution 2013-17

David Hodgins – Teresa Miller: Be it resolved that Council moves into ‘In Camera’ session to discuss personal matters relating to identifiable individuals, including municipal or local board employees. **‘Carried’**
Time: 8:31 p.m.

Resolution 2013-18

Teresa Miller – David Hodgins: Be it resolved that Council returns to regular session.
‘Carried’
Time: 9:03 p.m.

Resolution 2013-19

David Hodgins – Teresa Miller: Be it resolved that the Council of the Corporation of the Township of Chisholm authorizes the Mayor and Clerk-Treasurer to execute a Letter of Understanding between the Township and Canadian Union of Public Employees and its Local 4616-01 for ‘Schedule B – Work Schedule/Winter Control’ for the 2012-2013 winter season, and further that Resolution No. 2012-334 be and is hereby rescinded.
‘Carried’

Resolution 2013-20

David Hodgins – Teresa Miller: Be it resolved that By-law 2013-02, being a by-law to confirm the proceedings of the January 8th meeting, be read a first, second and third time and be passed this 8th day of January, 2013. **‘Carried’**

ADJOURNMENT

Resolution 2013-21

Teresa Miller – David Hodgins: Be it resolved that we do now adjourn to meet again on Tuesday, January 22nd, 2013 at 7:00 p.m. or at the call of the Mayor. **‘Carried’**

Mayor

Clerk-Treasurer

ADDENDUM "A"

MAYOR STAFF AND COMMITTEE REPORTS

Mayor Reports

Mayor Leo Jobin provided reports on the following:

- (1) Dec. 31st New Years celebration with residents of the Pines.
- (2) Jan. 1st Legion New Year's Day Levee.

Staff Reports

Clerk-Treasurer Linda Ringler provided copies of the following to Council:

- (1) Letters from Industry Canada re:
 - (1) C1208 - Installation of Playground Fencing and Preparation, Signage and Walkway Bridge. (To be forwarded to Community Services Committee)
 - (2) C1423 – Reconstruction of Golf Course Road.
- (2) Letters from Ontario Provincial Police:
 - Response to township's letter requesting restraint in budget deliberations.
 - 2013 Policing cost estimate.
- (3) Letter from Municipal Property Assessment Corporation re: 2013 levy.
- (4) Letter from Ministry of Finance re: property tax issues for the 2013 taxation year.
- (5) Letter from Ministry of Natural Resources re: Forest Fire Exchange of Information for 2012 fire season.
- (6) Letter from North Bay-Mattawa Conservation Authority re: Ontario Building Code Mandatory Septic System Maintenance Inspection Draft Fees Procedure.
- (7) Information from District of Nipissing Social Services Administration Board re: 2013 budget.
- (8) Letter from North Bay Parry Sound District Health Unit re: "Price of Eating Well Report 2012".
- (9) Minutes of Dec. 6th Strategic Planning Committee meeting.
- (10) Minutes of Dec. 18th Public Works Committee meeting.
- (11) Minutes of Dec. 19th Council/Committee of Adjustment meeting.
- (12) Summary of Dec. revenue.
- (13) Tax arrears as of Dec. 21, 2012 in the amount of \$255,418, which is an increase of \$10,464.00 or 4% over December 31, 2011.

Committee Reports

1. Councillor Cec Reid provided a report on the following meeting:
 - December 19th, 2012 North Bay-Mattawa Conservation Authority Board of Director's meeting.