

TOWNSHIP OF CHISHOLM

REGULAR COUNCIL MEETING

TUESDAY, DECEMBER 11TH, 2012

CALL TO ORDER

Mayor Leo Jobin called the meeting to order at 7:00 p.m. with Councillors David Hodgins, Susan Major, Teresa Miller, and Cec Reid present. Staff member in attendance was Clerk-Treasurer Linda Ringler.

NOTIFICATION OF PECUNIARY INTEREST - None

ADOPTION OF AGENDA

With the approval of Council, staff added Councillor David Hodgins' report on the December 3rd Community Policing Committee meeting.

Resolution 2012-378

Cec Reid – Susan Major: Be it resolved that the agenda be adopted as presented and amended. **'Carried'**

ADOPTION OF MINUTES

Resolution 2012-379

Susan Major – Cec Reid: Be it resolved that the Minutes of the November 27th regular Council meeting be adopted as printed and circulated. **'Carried'**

BUSINESS ARISING FROM MINUTES - None

APPROVAL OF ACCOUNTS

Council questioned and received information from staff with respect to some accounts; noted a distribution error in an account for dyed diesel fuel; and requested that staff provide information with respect to a purchase from Powassan Home Hardware for telephones for the garage.

Resolution 2012-380

Cec Reid – Susan Major: Be it resolved that the Administration, Council, Landfill, and Public Works payroll accounts in the amount of \$24,262.86 and general accounts totaling \$365,210.94 for the month of November, 2012, be accepted as presented. **'Carried'**

CITIZEN'S PETITIONS AND DEPUTATIONS - None

OPEN FORUM – None

MAYOR STAFF AND COMMITTEE REPORTS

Resolution 2012-381

Susan Major – Cec Reid: Be it resolved that the Mayor, Staff, and Committee Reports be accepted as presented, and a summary of these reports be attached as Addendum “A” to the minutes. **‘Carried’**

REVIEW OF BUDGET REPORT

Resolution 2012-382

Cec Reid – Susan Major: Be it resolved that the Budget Report for the period ending November 30th, 2012, be accepted as presented. **‘Carried’**

NEW BUSINESS

Resolution 2012-383

Susan Major – Cec Reid: Be it resolved that the Council of the Corporation of the Township of Chisholm authorizes the Mayor and Clerk-Treasurer to execute a ‘Letter of Agreement’ with BDO Canada LLP for the provision of 2012 audit services. **‘Carried’**

Resolution 2012-384

Cec Reid – Susan Major: Be it resolved that the Council of the Corporation of the Township of Chisholm accepts a recommendation brought forward from the November 21st Emergency Operations Control Group meeting as follows:

- (1) That a cell phone voice mail system be set up as a Township information line. **‘Carried’**

Resolution 2012-385

Susan Major – Cec Reid: Be it resolved that the Council of the Corporation of the Township of Chisholm accepts recommendations brought forward from the December 5th Community Service Committee meeting as follows:

- (1) That unexpended funds in the amount of \$435.00, donated for children’s prizes for the 2012 Horseshoe Tournament, be set up in ‘Reserves for Recreation Programs and Events’ for the purchase of children’s prizes for future community programs and events.
- (2) That funds saved by the Community Service Committee and the Ad Hoc Centennial Committee, (in the approximate amount of \$2,682.00 – to depend on year end figures), be placed in reserves for future events and capital projects, and further that in future years the amount that the Committee is under budget in recreation events be available to transfer to Community Service Reserves. **‘Carried’**

Resolution 2012-386

Cec Reid – Susan Major: Be it resolved that the Council of the Corporation of the Township of Chisholm acknowledges the receipt of a letter from the Ministry of Citizenship and Immigration regarding the 2013 Volunteer Service Awards, and further that a notice be published in the December newsletter seeking nominations for these awards. **‘Carried’**

Resolution 2012-387

Susan Major – Cec Reid: Be it resolved that the Council of the Corporation of the Township of Chisholm refers the information from Hydro One regarding energy audits to the February 7 Finance Committee for further discussion, subject to staff providing more information. **‘Carried’**

Resolution 2012-388

Cec Reid – Susan Major: Be it resolved that the Council of the Corporation of the Township of Chisholm acknowledges the receipt of a letter from Wasi Lake Property Owners & Friends regarding the creation of a walking trail on crown land, and further that the request be referred to the Wistiwasing Watershed Management Committee for consideration. **‘Carried’**

Resolution 2012-389

Susan Major – Cec Reid: Be it resolved that the Council of the Corporation of the Township of Chisholm acknowledges the receipt of a letter from Aboriginal Affairs and Northern Development Canada regarding the Nipissing First Nation Reserve No. 10 Boundary Specific Claim. **‘Carried’**

Resolution 2012-390

David Hodgins – Teresa Miller: Be it resolved that the Council of the Corporation of the Township of Chisholm authorizes one registration in the amount of \$74.25 for the Virtual Hometown Summit conference. **‘Carried’**

Resolution 2012-391

Teresa Miller – David Hodgins: Be it resolved that Council takes a ten-minute recess. **‘Carried’**
Time: 8:14 p.m.

Resolution 2012-392

David Hodgins – Teresa Miller: Be it resolved that Council returns to regular session. **‘Carried’**
Time: 8:22 p.m.

Resolution 2012-393

David Hodgins – Teresa Miller: Be it resolved that the Council of the Corporation of the Township of Chisholm accepts recommendations from staff, as follows, with respect to transfers of unexpended funds to reserves for future use:

Fire Chief Matt Plant – Transfer of \$14,152 to ‘Reserve – Fire Department’ for unexpended allocations for Tanker truck work and installation of drywell (\$11,025), and proceeds from sale of rescue van (\$3,127.00);

Public Works Supervisor Real Gauthier – Transfer to Reserve for Road Expenditures – unexpended funds for South shore Road Bridge - \$5,000, and overall surplus in Public Works Budget; and

Clerk-Treasurer Linda Ringler – Transfer of ‘Payment out of Court’ revenue in the amount of \$22,822.49 to ‘Reserves for Future Land Purchases’; and Transfer of overall budget surplus for the year 2012 (with the exception of specific requests from Department Managers and the Community Service Committee) to ‘Reserve for Working Funds’ for future needs. **‘Carried’**

Resolution 2012-394

Teresa Miller – David Hodgins: Be it resolved that the Council of the Corporation of the Township of Chisholm refers to the Committee of Adjustment, for comment, the response to Ontario’s Provincial Policy Statement Review submitted by the Municipalities of Neebing, Shuniah and Oliver Paipoonge and the Townships of Conmee, Gillies, O’Connor. **‘Carried’**

Resolution 2012-395

David Hodgins – Teresa Miller: Be it resolved that the Council of the Corporation of the Township of Chisholm supports the sale of safety vests by the Community Policing Committee, by having the office staff handle the sale of same. **‘Carried’**

GENERAL DISCUSSION

Staff informed Council that the roof repairs to the municipal office/fire hall building had been completed. It was noted that the snow guards should have extended past the internet tower, and Councillor David Hodgins volunteered to donate and install one snow guard to extend past the tower.

Resolution 2012-396

Teresa Miller – David Hodgins: Be it resolved that the Council moves into ‘In Camera’ session to consider personal matters relating to identifiable individuals, including municipal or local board employees. **‘Carried’**

Time: 8:37 p.m.

Resolution 2012-397

David Hodgins – Teresa Miller: Be it resolved that Council returns to regular session. **‘Carried’**

Time: 9:27 p.m.

Resolution 2012-398

Teresa Miller – David Hodgins: Be it resolved that By-law 2012-41, being a by-law to confirm the proceedings of the December 11th meeting, be read a first, second and third time and be passed this 11th day of December, 2012. **‘Carried’**

ADJOURNMENT

Resolution 2012-399

Teresa Miller – David Hodgins: Be it resolved that we do now adjourn to meet again on Tuesday, January 8th, 2013 at 7:00 p.m. or at the call of the Mayor. **‘Carried’**

Mayor

Clerk-Treasurer

ADDENDUM "A"

MAYOR STAFF AND COMMITTEE REPORTS

Mayor Reports

Mayor Leo Jobin provided reports on the following:

- (1) Nov. 27th visit to Calvin Township Landfill Site.
- (2) Nov. 27th Golden Sunshine Municipal Non-Profit Housing Corporation meeting.
- (3) Nov. 29th North Bay-Mattawa Conservation Authority Environmental Awards ceremony.
- (4) Dec. 3rd meeting with Steve Aiken, Knight Piésold Ltd., at Township Landfill Site.

Staff Reports

- (1) Memo re: Fire response in Boulter Township.
- (2) Announcement re: Asset Management Program Grant allocation.
- (3) Information re: Community Infrastructure Improvement Fund Grant for Project C1208 – Installation of playground fencing and preparation, signage and walkway bridge.
- (4) Letter from Municipal Property Assessment Corporation re: Update.
- (5) Information re: Community War Memorial Program.
- (6) Summary of November revenue.
- (7) Tax arrears as of November 30th, 2012 in the amount of \$95,021, which is a reduction of \$6,985 or 6.8% from the month of October.
- (8) Minutes of November 7th Strategic Planning Committee meeting.
- (9) Minutes of November 22nd Finance Committee meeting.

Committee Reports

1. Councillor Cec Reid provided reports on the following meetings/events:
 - (1) Nov. 28th North Bay-Mattawa Conservation Authority (NBMCA) Board of Directors meeting.
 - (2) Nov. 29th NBMCA Environmental Awards ceremony.
2. Councillor David Hodgins provided a report on the December 3rd Community Policing Committee meeting.