

TOWNSHIP OF CHISHOLM
PUBLIC WORKS COMMITTEE MEETING

THURSDAY, JULY 12TH, 2012

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chairperson Cec Reid with Mayor Leo Jobin and Councillors David Hodgins, Micheline Mamone, and Teresa Miller present. Staff members in attendance were Garth Pigeau, reporting for Public Works and Alice Lauzon, Administrative Assistant.

DECLARATION OF PECUNIARY INTEREST – None

APPROVAL OF AGENDA

Resolution 2012-63 (PWC)

Teresa Miller – David Hodgins: Be it resolved that the agenda be approved as presented. ‘Carried’

APPROVAL OF MINUTES

Resolution 2012-64(PWC)

Teresa Miller – David Hodgins: Be it resolved that the Minutes of the June 13th, 2012 Public Works Committee meeting be adopted as printed and circulated. ‘Carried’

BUSINESS ARISING FROM MINUTES

It was noted that some of the work mentioned in the Minutes has not yet been completed (ie. Downspout at North West corner of the office building and the grading in the parking lot to improve drainage).

CITIZEN’S PETITIONS AND DEPUTATIONS

Public Works staff is asked to look after Cedar Road as per Mr. Holland’s request.

OPEN FORUM - None

COUNCIL/STAFF PRESENTATIONS/REPORTS

1. Councillor Mamone gave a power point presentation entitled 'Chisholm Township – Action Plan for Roads'. She was thanked for this presentation that can hopefully be used when requesting funding for roads in our township.
2. Public Works Activity Report

Resolution 2012-65 (PWC)

Teresa Miller – David Hodgins: Be it resolved that the 'Public Works Activity Report' written by Public Works Supervisor Real Gauthier and presented by Public Works Alternate Garth Pigeau be accepted as presented. **'Carried'**

3. Winter Sand Tender

Resolution 2012-66(PWC)

Teresa Miller – David Hodgins: Be it resolved that the Public Works Committee recommends to Council that the tender from A. Miron Topsoil Ltd. in the amount of \$16,899.15 be accepted as the successful tender for winter sand requirements for 2012. **'Carried'**

Although Public Works Department was very pleased with their work last year, the Contractor needs to be reminded of the speed limit in the township as well as the Noise By-law.

NEW BUSINESS

PUBLIC WORKS

ITEMS OF DISCUSSION FROM PUBLIC WORKS CHAIR CEC REID

- (1) Roadside grass cutting: expects to be starting in two weeks.
- (2) Reconstruction of Golf Course Road

Resolution 2012-67(PWC)

Leo Jobin – Micheline Mamone: Be it resolved that the Public Works Committee accepts the email (July 11, 2012) and other information provided by P. Eng. Antoine Boucher regarding the Golf Course Road construction project. **'Carried'**

Resolution 2012-68 (PWC)

Leo Jobin – Micheline Mamone: Be it resolved that P.Eng. Antoine Boucher be asked to delay the start of the construction project on Golf Course Road for four weeks if possible in order to alleviate staffing and equipment problems with Public Works Department. **'Carried'**

- (3) Crossroad culvert on River Road: Public Works Dept. has encountered problems but expects to have this work done by end of summer.
- (4) Calcium application: this work has been completed.

- (5) Vacation schedule: at least one staff member off every week for rest of summer.
- (6) Truck insurance claim: According to insurance adjuster, Township should be receiving cheque (\$20,743) very soon.
- (7) Minor summer projects: ditching starting on Monday, July 16th with W. Conrad; culverts are being replaced; hand brushing being done.
- (8) Gravel requirements

Resolution 2012-69 (PWC)

Leo Jobin – Micheline Mamone: Be it resolved that the Clerk-Treasurer be directed to send out invitations to tender for gravel requirements for the Township for 2012. **‘Carried’**

Resolution 2012-70 (PWC)

Micheline Mamone – Leo Jobin: Be it resolved that the Public Works Committee takes a ten-minute recess.

Time: 8:08 p.m. **‘Carried’**

Resolution 2012-71 (PWC)

David Hodgins – Teresa Miller: Be it resolved that the Public Works Committee returns to regular session.

Time: 8:18 p.m. **‘Carried’**

Letter from Ministry of Transportation re: Corridor Signing Policy – More research needs to be done regarding the definition of ‘bush country highways’ before applying for a sign permit.

Resolution 2012-72 (PWC)

Leo Jobin – Micheline Mamone: Be it resolved that the ‘Public Works’ Budget Report, dated July 3rd, 2012, be accepted as presented. **‘Carried’**

The Committee agreed to schedule the Public Works meeting on the third Tuesday of the month.

LANDFILL SITE

ITEMS FOR DISCUSSION FROM PUBLIC WORKS CHAIR CEC REID

- (1) Hay bale covers: with the move from the Public Works garage to the landfill, the covers were contaminated with dirt and could not be recycled. Some type of storage is needed to protect these covers from the elements. More research needs to be done.
- (2) Electronic equipment: Agreement has been executed and returned. Containers should be going in soon.
- (3) “Non-household” debris would have to be sorted first since not all the material in the pile can be chipped; the brush pile is too big to burn and would have to be sorted prior to chipping. It was also suggested to spread the pile and alternate the layers with sand to compost the material that could then be used to cover at the landfill. The process would take 2 to 3 years.
- (4) Someone is coming to sort and pile the tires at the landfill next week; then a special truck will be sent to pick up all the tires. Looking at 3 to 4 weeks for this project.

Resolution 2012-73(PWC)

Micheline Mamone – Leo Jobin: Be it resolved that the ‘Environmental Services’ Budget Report, dated July 3rd, 2012, be accepted as presented. **‘Carried’**

OTHER

- (1) Two banks of light fixtures have been replaced by contractor who will be back in the next few weeks to replace the fixture that fell.
- (2) Cracks in cement flooring – Mayor Jobin would like to be present when general contractor comes to check lighting so they can discuss the flooring issues.

ADJOURNMENT

Resolution 2012-74 (PWC)

Leo Jobin – Micheline Mamone: Be it resolved that the Public Works Committee does now adjourn to meet again on Tuesday, August 21, 2012 at 7:00 p.m. or at the call of the Chair. **‘Carried’**

Chairperson

Clerk-Treasurer