

TOWNSHIP OF CHISHOLM

PUBLIC WORKS COMMITTEE MEETING

WEDNESDAY, MARCH 14TH, 2012

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chairperson Cec Reid with Mayor Leo Jobin and Councillors David Hodgins and Teresa Miller present. Councillor Micheline Mamone was absent on authorized leave. Carole Perron was the only guest in attendance. Staff members present were Public Works Supervisor (PWS) Real Gauthier and Clerk-Treasurer (CT) Linda Ringler.

DECLARATION OF PECUNIARY INTEREST - None

APPROVAL OF AGENDA

Staff added to the agenda, an email from the North Bay-Mattawa Conservation Authority (NBMCA), requesting input on source water protection policies, deferred from the March 13th regular Council meeting.

Chairperson Reid added two items to the agenda: flood warning from NBMCA; and discussion regarding the possibility of installing a larger cross road culvert on Kells Road, between Pioneer Road and Chiswick Line.

Resolution 2012-21 (PWC)

David Hodgins – Teresa Miller: Be it resolved that the agenda be approved as presented and amended. ‘Carried’

APPROVAL OF MINUTES

Resolution 2012-22 (PWC)

Teresa Miller – David Hodgins: Be it resolved that the minutes of the February 15th, 2012 Public Works Committee meeting be adopted as printed and circulated. ‘Carried’

BUSINESS ARISING FROM MINUTES - None

CITIZEN'S PETITIONS AND DEPUTATIONS

Carole Perron was in attendance to discuss with the Committee her request for ditching along Lots 7, 8 and 9, Concession 16. A letter, dated November 30th, 2009, from Garth Noecker, K-Smart Associates Ltd., Drainage Superintendent for the municipality, was referenced during the discussion of this matter. The Committee requested that Public Works Supervisor Real Gauthier investigate the matter, and prepare a recommendation back to the Committee for the May Public Works Committee meeting. Staff will advise Mrs. Perron when the information becomes available.

QUESTION PERIOD - None

NEW BUSINESS

PUBLIC WORKS

Resolution 2012-23 (PWC)

David Hodgins – Teresa Miller: Be it resolved that the ‘Public Works Activity Report’ presented by Public Works Supervisor Real Gauthier be accepted as presented. **‘Carried’**

ITEMS OF DISCUSSION FROM PUBLIC WORKS CHAIR CEC REID

- (1) **Results of Staff Relations Committee meeting** – Mayor Jobin reported that the Staff Relations Committee had met with Public Works Supervisor Real Gauthier as a result of complaints being received regarding storm maintenance issues. Mayor Jobin was confident that improvements would be forthcoming in the future in this regard due to changes made by the Public Works Dept. in the handling of a storm on the previous weekend with the plows out earlier, and the use of all three trucks.
- (2) **Update on grader purchase** – A letter has been sent to Nortrax confirming the acceptance of the grader tender, and loan documents, including a by-law to authorize the expenditure, have been forwarded to Infrastructure Ontario. The grader is being readied for the township’s needs and is available as soon as financing arrangements are complete.
- (3) **2012 tenders for gravel and sand requirements** – Gravel tender was deferred until test holes are dug by Public Works to determine a new gravel supply location. Sand tender was deferred until the end of the winter season, so that the remaining inventory and next season’s needs can be determined
- (4) **Snowmobile Trail – packed snow** – PWS Gauthier will have the snow banks pushed back as much as possible to improve road drainage.
- (5) **“Well” situation on Golf Course Road** – to be discussed in future if there is a need.
- (6) **Results of lighting update at office and fire hall** – Both departments are pleased with lighting; it was a good program and should realize savings.

- (7) **Summer projects** – Ditching, brush cutting, cross road culverts (lowering and changing where ditching as been done). PWS Gauthier will bring additional information in this regard to the next meeting.
- (8) **Feed-back on “Good Roads Conference”** – PWS Gauthier reported on topics of discussion as follows: windmills, solar energy, recycling, waste management for larger centres.
- (9) **Training – Managerial and Grader Operator** – Opportunities from Association of Ontario Road Supervisors were discussed. Staff will investigate other avenues of training and report back to the Committee.

The receipt of the following letters was acknowledged:

- (1) Gerry and Barb Howe expressing appreciation for care and maintenance of roads;
- (2) Rene Labrecque expressing concern re: road maintenance during snowstorms.

Resolution 2012-24 (PWC)

Teresa Miller – David Hodgins: Be it resolved that the Public Works Committee recommends to Council that the conclusions/recommendations for the South Shore Bridge, as outlined in a report from HP Engineering, dated February 21, 2012 be accepted as presented. **‘Carried’**

The Committee considered information from Aalto Technologies with respect to GPS fleet management systems, and decided that the Public Works Dept. will continue to use log books.

Resolution 2012-25 (PWC)

David Hodgins – Teresa Miller: Be it resolved that the ‘Public Works’ Budget Report, dated March 9, 2012, be accepted as presented. **‘Carried’**

The Committee requested that in future, budget reports contain revenues as well as expenditures.

The Committee acknowledged the receipt of an announcement from Ontario Good Roads Association with respect to Alan Korell as the 2012-2013 President. Mr. Korell is the Managing Director of Engineering, Environmental Services and Works for the City of North Bay.

The Committee discussed the pros and cons of installing a larger cross road culvert on Kells Road, between Norval Rose’s driveway and Chiswick Line, and decided that PWS Gauthier should look into this matter further and report back to the Committee.

The Committee informed PWS Gauthier that the Centennial celebration will include antique and vehicle displays at the Public Works garage.

LANDFILL

Resolution 2012-26 (PWC)

David Hodgins – Leo Jobin: Be it resolved that the ‘Environmental Services’ Budget Report, dated March 9, 2012, be accepted as presented. **‘Carried’**

ADJOURNMENT

Resolution 2012-27 (PWC)

Leo Jobin – David Hodgins: Be it resolved that the Public Works Committee does now adjourn to meet again on Thursday, April 19th, 2012 at 7:00 p.m. or at the call of the Chair. **‘Carried’**

Chairperson

Clerk-Treasurer